

**LINGWOOD & BURLINGHAM PARISH COUNCIL**  
**Minutes of the Planning Meeting held at the Methodist Schoolroom, Chapel Road,**  
**Lingwood on Tuesday 18<sup>th</sup> December, 7.30pm.**

**Present were:** Ben Bethell – Chairperson, Marina Tubby – Vice Chairperson, Ray Britt, Cliff Fountain, Tony Gould, Richard Morton, Hannah Paul, Ian White and Sonya Dickinson – Clerk.

**12/212. Welcome & apologies for absence:** Apologies received from Lauren Bean, Mike Bredbere, Ian Chapman and Krisy Little.

**12/213. Declarations of interest:** Marina Tubby, anything to do with the Primary School. Ben Bethell and Cliff Fountain anything to do with the Village Hall.

**12/214. Public Forum and reports from Committees (including Reading Room and Village Hall):** We were joined by 2 members of the public and County Councillor Brian Iles. Brian Iles – 41 applications to the Community Construction fund were successful, no churches, mostly Village Halls. The grants varied between £1,900 to £100,000. The criteria was for a benefit to the total Community not just one aspect, so those were the applications that were successful. There is another Community Construction fund to be applied for applications to be in from 9<sup>th</sup> January to 14<sup>th</sup> February.

Ray reiterated the Council's desire to apply for the Reading Room and suggested £100,000 Brian says you have to produce a case for the grant.

Ian asked if we try for the full £100,000 does it give us less of a chance than if we ask for a percentage and put some money towards it.

Brian informed the Council that the application forms and more details are on the NCC website.

It is to be put on the 15<sup>th</sup> January Agenda – Application for Community Construction fund for the Reading Room.

Brian informed the Council that NCC made the required £60million saving last year and this year they need to save another £40 million. As a village we rely on experienced officers to help with the Services but many of these are taking early retirement so not only are the funds being cut but so is the experience.

A member of the public asked Brian his view on the exception site at South Burlingham. Brian is trying to get all of the facts in at the moment but on the face of it, it looks problematic, but he will see what the majority prefers. Norfolk County Farms haven't been closely involved apart from locating the land, planning is not imminent.

Pauline James, the Clerk at Beighton and Moulton St Mary has assured Brian that she has written to all the land owners she knows about but if this Parish Council is aware of any more land owners then they should let her know.

It would be easier if Pauline could let this Council know who she has asked and then this Council can let her know if there are any more.

It was asked if there could be a lost and found page on the website. Tony Grosvenor who runs the website would be able to do it if asked, it would need to be advertised in the Parish news so people are aware of it.

**12/215. Minutes of the meetings 4<sup>th</sup> December 2012:** Were signed as a true copy.

**12/216. Matters arising from 4<sup>th</sup> December 2012 meeting:** 12/202. – Tony Gould will research new bins. Tony has researched new bins and has something to report – put on next agenda.

BMX Track - Ben has written to residents regarding the filling of the hole at the BMX track, Badger builders have agreed to fill the hole, Ben has asked that it be overfilled rather than under filled as a mound will settle and blend in with the others.

**12/217. Correspondence:** other than in circulation to Councillors or requiring a response. None.

**12/218. Beighton & Moulton St Mary Exception Site in South Burlingham:**

**Motions put on the agenda were:**

**Proposed Motion (Cllr Britt)** - This Council opposes the proposed exception site for houses for Beighton and Moulton in the parish of Lingwood and Burlingham.

**Amended motion (Chairman)** - This Council will defer its decision on the proposed exception site for houses for Beighton and Moulton in the parish of Lingwood and Burlingham until it is clear about all of the facts.

**Proposed motion (Cllr Britt)** - This council does not support any boundary change between the parishes of Lingwood & Burlingham and Beighton & Moulton to allow for the planned Exception Site.

**Amended motion (Chairman)** - This Council will defer its decision about boundary change between the parishes of Lingwood & Burlingham and Beighton & Moulton to allow for the planned Exception Site until it is clear about all of the facts.

Ray Britt asked for his motions to be put on the agenda to try and focus this Council on what's going on: Back ground,- He telephoned Pauline James and she said she had contacted all the land owners she knows about and 3 came back which were vetoed by Highways, there are no other sites that she is aware of. Do we agree or not agree?

The other question we have now been asked is: Do we agree to a boundary change to allow this to happen? Kate Devries at BDC says they have no official position, they just want to know the views of the Parish Council.

There are 2 pieces to address: amended motions were put on the Agenda as the concerns were that more info was needed before a decision could be made. Since the agenda was published there has been another note from Kate Devries asking the question is there any appetite for a boundary change?

Giles, the representative of the residents near to the proposed site, called a meeting for the residents last night to discuss the Boundary change and 20 people from 11 dwellings turned up. There is absolutely no support from residents for a boundary change.

Ben proposed to take the Boundary change amended motion out to allow the proposed motion from Councillor Britt to stand on its own and to vote on this section first.

**Proposed motion (Cllr Britt)** - This council does not support any boundary change between the parishes of Lingwood & Burlingham and Beighton & Moulton to allow for the planned Exception Site. **Decision:** Motion unanimously passed.

Remember, the Council only has a say not the ultimate decision.

BDC can still make a planning application even without a boundary change but if we cut ourselves off we could lose our ability to be involved at all.

At the original meeting with Pauline James and Kate Devries, this Parish Council did not agree to the exception site and asked them to go back and check the call for land. They seem to have seen this as a go ahead to just say they've checked and settle for the easy option so the Parish Council should just say no as we haven't said an outright no, officially. When North Burlingham asked Malcolm Black at BDC about boundary changes he said they can only happen after an election so why is this different? North Burlingham want a boundary change to be in with Hembington as they feel cut off from Lingwood by the A47. Richard Morton asked that the North Burlingham Boundary change be put on the January Agenda.

There are landowners that have not been approached so this needs to be addressed.

Ray said the official proposed Motion says no to the exception sites why does Ben want to defer the decision, has he a hidden agenda?

Ben would prefer to defer the decision until all facts are known, why cut ourselves out of any discussions. At the residents meeting last night they asked the question of whether to wait and see what is said at the Beighton meeting on 8<sup>th</sup> Jan or go ahead straight away campaigning against it, they voted to keep themselves in the loop and wait to see what was said on 8<sup>th</sup> January.

Ben read out a draft letter he had prepared, answering all the questions asked by Kate Devries.

If they go ahead anyway, without this Parish Council, they will still get the exception houses with no benefit to our Parishioners. If it gets forced through we need to make sure we are still going to benefit.

As the proposed motion was 1<sup>st</sup> and both could not be voted on Ray was asked permission for the amended motion to go first, which he gave.

**Amended motion (Chairman)** - This Council will defer its decision on the proposed exception site for houses for Beighton and Moulton in the parish of Lingwood and Burlingham until it is clear about all of the facts. **Decision:** Passed by Majority 6 for 2 against.

**Next Agenda:** Have a holding position for the Exception site on all agenda's (same as we do for items such as Highways).

Need more detailed info on the list of who Pauline James asked for land, Ben cannot give a list of landowners he thinks should be contacted but if Pauline James gives him a list, he can look through and make suggestions, he is asking Pauline to supply a list by 15<sup>th</sup> Jan.

Ray asked if his motion still stands next month? It is thought that the same motion cannot go on within 6 months but as it wasn't voted on, the amended version was, it may be able to go back on if required, the Clerk needs to be informed the Thursday before the meeting.

Councillors to try and go to the Beighton and Moulton Meeting 8<sup>th</sup> January, Ben and Marina have said they are going as are the residents close to the proposed site.

**12/219. Millennium Green:** To decide on a trim Trail path on the Millennium Green and consider the quotes received. The council decided at the last meeting that the trim trail should go ahead. Ray said he was unhappy with the process so far so he phoned Bob Fell at BDC who holds the Section 106 money. Bob says that as we are in a pickle his advice would be to start again. As the application is for a large sum he would have to be satisfied the correct procedure had been followed. He suggested that 6 letters on headed paper from the Clerk be sent out to Companies with a specification and closing date on to ensure 3 quotes come back. This Council's standing orders say that 3 quotes are to be sought so as there is proof this is the case it should be good enough. Ben has e-mails proving he asked for the same specification but one of the contractors changed the spec himself.

Ben offered the work to the cheapest quote after attempting to get 3 quotes in and only receiving 2 quotes back and wondered why Ray decided to ask a Broadland District Council Officer instead of bringing the query back to the Council or contacting the NALC who have people dedicated to give advice.

Ben said Sue Lake is clear that so long as the Council attempted to get 3 quotes and got best value for money it is ok, how we run as a Council is not a Broadland District Council issue, NALC is more equipped to give advice.

Ben will now need to speak to Bob Fell to make sure there will not be a problem getting the Section 106 money for the trim trail.

Ben showed the path plan again and explained that the Badger Builders path to be put in will be the same height, to make sure it meets up with the trim trail. The route is sensible but open for change. It has been kept 10m from the boundary which softens the curves etc. Councillors can have a look on site.

It may need a surface change where the Badger footway meets the trim trail to stop bicycles speeding along from one to the other.

**Decision:** Go ahead with the trim trail quotes just tweaking the layout if required after Councillors' walk around. Ben will speak to Bob Fell in the morning to make sure the Section 106 money will not be held back.

**12/220. Highways:** St Peters signs need replacing as faded and looking tatty. Dell Corner lane and Burlingham Green has become really muddy and slippery with leaves as has Station Road, Lingwood. **Decision:** Clerk to inform BDC.

The A47 Brundall Roundabout, East bound, although some works have been done this part appears to have been left. **Decision:** Clerk to inform Highways.

**12/221. Finance:** a) Payment requests: i) CGM Verge Grass November £111 inc. VAT (Chq No. 749).

ii) Garden Guardian, Millennium Green Grass – Whole season £1448.40 inc VAT (Chq No. 750).

b) Retrospective payments: i) K. Monsey November Cemetery £92 (Chq No 182)

c) To choose a contractor quote for trim trail on the Millennium Green.

The quote from Waveney Surfacing was £34,000 whilst the quote from Simons Landscaping was £25,000. **Decision:** It was unanimously decided to go ahead with the Simons Landscaping quote as long as the Section 106 Money will be granted.

d) Cemetery Fees April 2013. **Decision:** Councillors decided to put the Plot and interment up by £5 from £170 to £175, the Ashes and interment up by £2 from £60 to £62 the headstone and Tablet up by £2 from £65 to £67 and the child under 10 up £2 from £70 to £72

**12/222. Planning:** 20121768 – Installation of Air Source Heat Pump (Retrospective), 39 Chapel Road, Lingwood, NR13 4NY.

**Decision:** Unanimously Accept on the visual aspect, however the Council does not know enough about the noise aspect to comment.

*There being no further business the meeting closed at 21.12 – Next meeting Tues 15<sup>th</sup> January 2013*