

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Planning Meeting held at the Lingwood Methodist Chapel, Chapel Road, Lingwood on Tuesday 3rd November 2015 at 7.30pm.

Present were: Ben Bethell – Chairperson, Mike Bredbere, Ian Chapman, Tony Gould, Giles Mack, Richard Morton, Roz Simpson, Ian White and Sonya Dickinson – Clerk.

15/127. Welcome & apologies for absence: Apologies were received from Marina Tubby – Vice Chair, Brenda Jones and Simon Stevens.

15/128. Declarations of interest: Sonya Dickinson, Finance 15/140. b) ii) & iii). Roz Simpson, 15/137. Millennium Green Land Swap, as swapping with her land. Mike Bredbere, Finance 15/140. c) Maureen Bredbere payment. Ben Bethell anything to do with Lingwood Village Hall, as Village Hall Chairman.

15/129. Public Forum: We were joined by 4 members of the public as well as Norfolk County Councillor Brian Iles and District Councillor David Ward

Brian Iles: County Budget Proposals EDT (Highways) were rejected.

There have been lots of positive comments about the 30mph heart signs. Tony mentioned that they are only effective 1 day a week when the bins go out, Brian said they could go on other things.

Public: The dog situation is still bad on the Green he has heard of 2 incidents, the 1st incident was when he finally got his granddaughter on the green again a small dog came over and scared her, the 2 boys with the dog were pleasant but did not know that dogs should be on a lead. When the Council first got the piece of land there was a notice in the notice board that all dogs must be kept on a lead. Ben informed the gentleman that the notice board was not put up until a couple of years after the park was opened. (actually installed Jan 2013).

Public; Something serious is going to happen and what will the Council do if a child is attacked? The group of people only came along 3 meetings ago to sway the Council's opinion towards letting dogs off the lead. Councillors re iterated to the gentleman that a notice was put up inviting people to come to the September meeting and discuss the subject.

Public; A child was chased by a dog just tonight, the gentleman advised the lady to ring and complain to the Council. The Clerk informed the Councillors that no complaint had been received. Ben made it clear that this type of complaint should be to the Police and not the Council.

Ben stressed that the decision made and voted in at the September meeting, to allow dogs on the green on leads, except in the designate off lead exercise area, stands. Even if there were a 'dogs on lead' sign in all areas, how could it be policed?

Public; Acle, Blofield and Blofield Heath have all banned dogs, why can't Lingwood?

Ben; This Council had this discussion and agreed to have dogs on the Green.

Public; I have a dog and I don't put it on the lead every time I open my front door. It is a matter for the Police if you are upset and scared by a dog anywhere and not only on the Green.

Ben; The Council sympathises but the decision made in September stands.

David Ward: David apologised for being late. Handyman Scheme run by Broadland is for over 65's and is free to those on benefits but can be paid for by anyone else. David asked if the scheme could be advertised on the website.

David said he would have more details on devolution next month.

15/130. Minutes of the meeting 6th October 2015: Were signed as a true record.

15/131. Matters arising from 6th October 2015 Meeting: None.

15/132. Action Log: The no parking sign has been put up on the Millennium Green Gate.

15/133. Planning: a) 20151745: - Erection of 4 No. Industrial Units and Vehicular Access. Main Road, North Burlingham, NR13 4TA.

The land has been cleared, fencing put up and an application sent in, this time for a single storey with no windows overlooking the neighbouring property and the trees along the boundary are to remain. No correspondence has been received by the Parish Council from

the neighbouring resident to complain. Additional traffic onto the A47 may need looking at but that would be a Highways matter. What provision could be put in place to stop out of reasonable hours noise?

Decision: Unanimous Support with the provision that Highways look into the increased traffic trying to access the A47 and that there are out of regular hours restrictions/conditions.

15/134. Correspondence: a) Norfolk County Council consultation - Re-imagining Norfolk - Strategic and financial planning 2016/19, Online at www.norfolk.gov.uk/reimagining or by email at haveyoursay@norfolk.gov.uk This information was in the your Norfolk Magazine also. **Decision:** If anyone wishes to respond they can via the above.

b) Norfolk Minerals Site Specific Allocations Development Plan Document (DPD): Single Issue Review of Silica Sand – Preferred Options Consultation Document. (However, for your information no silica sand resource underlies your Parish Council area). Where possible the County Council would prefer representations to be made directly to; www.norfolk.gov.uk/nmwd **Decision:** This does not apply to this Parish so is for information only.

15/135. Parish Meeting Room Technology: (i.e. projector for plans). The Clerk asked Broadland and other Parish Councils for suggestions for the type of projector that should be priced and purchased. The most popular suggestion was from Brundall who use an Epson LCD projector, purchased from Staples for @ £284. A Screen should be purchased also as the wall position is not suitable. The screen could perhaps be fixed so it comes down in front of the windows. **Decision:** Clerk to price up a few similar models for the next meeting.

20.08- Councillor Mike Bredbere gave his apologies and left the meeting.

15/136. MUGA Electricity Supply: When Persimmon started work they put in a 3 phase supply and electric cabinet on the new Village Hall site for them to use but it could be left for the Parish Council or the Village Hall to take over for the MUGA floodlights. Persimmon will be gone by the end of November/ early December so a decision needs to be made as to who will take over the supply.

It is a Parish facility on Village Hall land, if the money comes to the Parish Council from MUGA use then they should pay.

Someone has to run it, if someone also wants to use the Village Hall changing facilities it becomes messy as to who takes the money.

On a daily basis there would be no charge and it would be unlocked and unlit but if it is booked it should be paid for and all who are using it free of charge can be asked to vacate. When it is dark it will be locked and only able to be used by those who book it and pay, an extra charge will also be made for the lighting.

The question is, does Karen as Village Hall Steward manage it and send the money to the Parish Council or does Sonya manage it?

Evening bookings could go to the Village Hall and daytime ones to the Parish Council.

The trend is that the Village Hall is getting used more and more.

The Parish Council should have the responsibility and donate the running and admin costs to the Village Hall.

It could be leased to the Village Hall.

Costs need to be known before the charges are worked out.

Bulbs would be expensive to replace etc.

P/C could keep control of the electricity and MUGA and charge the Village Hall. – the Village Hall can add administration charges on top.

Complicated as P/C working with the Village Hall and visa versa.

Could ask Freethorpe the costs of their lighting

There may be a problem when non Lingwood youths come and use it an abuse it if it is not managed.

The Village Hall is manned 7 days a week if getting damaged it can be locked and free usage taken away.

A video camera could be put up.

Decision: It was resolved that the electricity charges should come to the Parish Council for now, this can be reviewed after a year once costs are known.

N.B. Ben abstained from the vote as part of the Village Hall Committee.

15/137. Millennium Green Land Swap: To consider and sign the agreement. The legal documents were signed and witnessed.

20.37 - District Councillor David Ward left the meeting at this time.

15/138. Bus Shelter Norwich Road, Nr Homelea: (Enough space on footway for 2m wide with ¼ panels). Ben is still to go to Homelea to speak to them regarding the possibly negative effects the bus shelter may cause and ask Tracy if she has spoken to the estates dept. to ask if they would give permission for the encroachment on their land to allow for ½ sides.
Put on the next agenda

15/139. Highways: To consider 30mph bin signs @ £2.50 each. Brian went to County to say they were too expensive so they have agreed to pay half = £1.25 each now. Could work out how many would do the square of Lingwood and Lodge Road, Lingwood Road, North Burlingham and South Burlingham. There would need to be 2 per property, 1 for the green bin and 1 for the grey bin, approx 300 which would cost @ £375 to try something different to stop speeding in the village.

Tony suggested a canvas to see who wants them.

People would need to make sure they put the sign on the correct side of the bin so that the traffic can see them when the bin is on the curb.

Decision: It was resolved to purchase 150 stickers to be placed on bins etc. by various people in the designated areas and see what the feedback is. Make sure the signs are stuck to the correct side of the bins.

15/140. Finance: a) Payments received from: a) NPS, re imbursement for dog bin installation £110.80

b) Authority to pay: i) K. Monsey October Cemetery grass cutting £192 (Chq No. 212).

ii) The Sign Shed – Reimburse Clerk for Credit card payment £94.68 (Chq No. 949).

iii) Reimburse Clerk for Credit Card payment to amazon for 2 combination locks for Allotments and M. Green. £7.18 (Chq No. 950).

iv) Norfolk County Council allotments and Burlingham Green rent £155.00 (Chq No. 951).

v) Anglian Water, allotment water £111.33 (Chq No. 952).

c) Retrospective payments: i) Maureen Bredbere – Plants £ 39.27 (Chq No. 948).

d) Accounts so far to date = £61,000 including Cemetery and Section 106 = £160,017.

Expected expenses, MUGA.

N.B. Ben made reference to his resignation as chair, made by e-mail 7th October 2015.

He asked the NALC what happens if no chairperson is found by the last date he is willing to Chair (April/May 2016). They said the Council could have a rolling Chairperson if an acceptance of office declaration is signed at each meeting.

*There being no further business the meeting closed at 21.00 – Next meeting is on
Tues 1st December 2015.*