LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 6th March 2018, 7.30pm.

Present were: Simon Stevens – Chairman, Roz Simpson, Marina Tubby, and Sonya Dickinson – Clerk.

18/24. Welcome and Apologies for absence: Apologies were received from Giles Mack – Vice Chair, Ian Chapman, Brenda Jones, Richard Morton, Ian White and County Councillor Brian Iles.

18/25. Declarations of interest: Clerk -Sonya Dickinson, Finance b) ii) and iii).

18/26. Public Forum: (10 minutes allocated for Public participation): We were joined by 10 members of the Public along with District Councillor David Ward.
David – Thank you for inviting me back. The most important news is Broadland are working collaboratively with South Norfolk District Council on Planning etc. It is in the early stages but will help save costs in Broadland and South Norfolk.
The 5 year land supply doesn't affect Lingwood so much, Broadland have their land supply, the Norwich and Triangle haven't.
Regulation 18 – Comments, requires Parishioners to respond and they are encouraged to go on the consultation website and put their view.
Regulation 19 – is the implementation.
Since being Chairman of Broadland District Council, David has set up a charity for Age UK, particularly Dementia and carers. It has raised £600-£700 already, any money raised comes directly back into Broadland. If you know of anyone, get in touch with David.
There is a dementia Cafe in Brundall.
NDR – This has been delayed because of the weather.
Q. Is there any truth the live work units applicants are going for full residential now?
Public – One of the owners is on South Norfolk Council GNLP team, can he put it forward himself?
Tony – Post Office Road, Bus Shelter how's it coming along? A. The Parish Partnership Grant application went in and they should let us know if successful shortly.
David – If there are any blocked roads, still to be cleared let him know. Bullacebush Lane and Highnoon Lane have been reported by him. Ranworth Road is now clear. Clerk – Hassingham Road, Lingwood may still be blocked.
Public – After 3 months finally got a reply from Network Rail. Still have concerns about safety and noise.
A. They held a consultation in January at the Village Hall to address some of the concerns. Can put it on the Annual parish Meeting Agenda. Marina mentioned they are coming to the School on Friday Morning.
Public – Network Rail come along, do what they want and does not think about the residents.
(The Office for Road and Rail have to ok it and they have asked for an updated risk assessment).
Public – The Parish Council needs to be clear about what the objections are. The Claxon can't be heard 2 doors away, the lights are directional, although the light spillage diagrams can be questioned, the safety issue is the main concern.
Public – It will be a yodelling sound, quite loud in the day, lowered at dusk. Network Rail wanted him to put it to the Parish Council whether to chose bright or dim LED lights? There's got to be floodlights so the man in the remote office can see what's happening.
Hooded, can they have shields over the top?
There is a project meeting on 27th March @ 11 O'clock at Lingwood Station.
Footbridge – They say they can't have too many as vandals drop bricks on top of trains. Why can't they be caged in? Ben checked with them a year ago about a footbridge and they said it would cost in excess of £1million.

18/27. Minutes of the meeting 6th February 2018: Were signed as a true record.

18/28. Matters arising from 6th February 2018 Meeting: None.

18/29. Correspondence: a) Post Office. i) e-mail from a Parishioner concerned about the Post Office/Village Hall item regarding a possible £4,000 annual contribution to run it. They are concerned about the need to protect the Rate payers' money.
ii) Giles went to the Village Hall Meeting and there are 2 options for the Post Office: 1. Approach the Spar shop to see if they would take the Post Office on. 2. Take a Public vote to see if required.
At this point the Post Mistress said; get your facts right, the Post Office isn't closing. The Post Office won't shut but the mantle needs to be passed over to another place not actually close, this has been a wish since @ 2012.
There is a will for it to move.

b) E-mail regarding Hassingham Road being blocked by snow last week. It was reported by the Clerk to Highways but was on low priority due to the larger communities being cut off by snow. David Ward will ask if it can be looked at and cleared now if it is still blocked.

18/30. Planning: a) 20180129 - Change of Use of Garage to Hair & Beauty Salon (A1 Use Class). 8 Willow Close, Lingwood, NR13 4BT. **Decision:** Unanimous Support.
b) 20180196 - Dropping of Kerb to create Vehicular Access, Aurora, 52 Chapel Road, Lingwood, NR13 4NY. **Decision:** Unanimous Support.

18/31. Post Office/ Lingwood Village Hall request for annual contribution @ £4,000 to run a Community Post Office: The Public have a view that it is too much to sustain. Though it was an application to move, we've just heard it has been a possibility since 2012. So confusing as the Council was more under the impression that the Village was going to lose the Post Office imminently.
The money would have to come from savings as the precept could not be used. **Decision:** It was resolved that the Council does not commit to the £4,000 p.a. subsidy to the Village Hall for them to run the Post Office.
At this point the meeting was adjourned for Ben to speak, although reluctant at first as he said it was too late because the Council had already decided, Ben wished to point out that £4,000 was the case but not ongoing, just for a year or two. £4,000 would be the maximum p.a. The Post Office business runs ok but when it doesn't they will be forced to close but the Village Hall won't earn as much which is why it will need a subsidy. The current Post Office will run as long as it possibly can, the question is; will the village support their Post Office?
The meeting was re-opened. **Decision:** This agenda item needs to go onto the next agenda, after the Annual Parish Meeting, as the wider Public needs to be asked at the Annual Parish Meeting.

18/32. Highways: Any issues with roads needing snow clearance to be reported to David Ward.

18/33. Finance: a) Payments Received: i) NCC Highways for Verge cutting 2017 Season. £1,897.91
b) Payments Authorised: i) Sean Donovan 2.5 hrs work for the Village Hall. £20 to Sean (Chq No. 2126) £5 to HMRC (Chq No. 2128).
ii) Wave, Allotment water £11.97 repay Clerk's credit card payment. (Chq No. 2124)
iii) Clerk underpayment by Barclays misreading the direct debit letter 2017/18 salary. £4.22. (Chq No. 2125).
c) Retrospective Payments i) Sean Donovan, Millennium Green £19.91 parts and £285 labour inc. (Chq No. 2120) £57 to HMRC. (Chq No. 2121).
d) Clerk annual salary scale increment increase from SCP25 to SCP 26 as per contract. From £612.39 to £632.36 = increase of £19.97 pcm. **Decision:** Unanimously supported.
d) Request from Fairhaven School for some financial support towards a £145 residential trip for one child whose family lives in Lingwood who attends Fairhaven. (Information only as not viable due to Grant policy 2010). A Parishioner got in touch after reading the Agenda and generously donated the amount directly to Fairhaven.

There being no further business the meeting closed at 20.45 -
Next meeting of the Parish Council, Tuesday 24th April 2018,
after the Annual Parish Meeting at 7.30pm, at Lingwood Village Hall.