

LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr B. Bethell Tel: 01603 715095

**The Next Meeting will be held at the Methodist Schoolroom, Chapel Road,
Lingwood on Tuesday 13th January 2015 at 7.30pm**

AGENDA

1. Welcome and Apologies for absence:

2. Declarations of interest:

3. Public Forum (10 minutes allocated for Public participation):

4. Co-option of Councillor to vacant position as advertised 2014: Applicant Mrs Simpson.

5. Minutes of the meeting 2nd December 2014:

6. Matters arising from 2nd December 2014 Meeting:

7. Action Log:

8. Planning: a) 20141986 – Single Storey Side & Rear Extensions, Ashleigh House, 59 Norwich Road, Lingwood, NR13 4BQ.

9. Correspondence: a) Thank you e-mail from Acle Academy for donation to Composting scheme.

b) Thank you letter from Royal British Legion.

c) CPRE Light pollution questionnaire 2014-15

d) Norfolk Constabulary letter informing of an opportunity for Local Councils to develop a partnership to improve community safety in the form of PCSO match funding.

10. Highways:

11. Finance: a) Payments Received From: i) BDC – Recycling April to September 2014 £780.32

ii) BDC Section 106 for Village Hall accessible toilet facilities and changing rooms. £44,209.64

b) Authority to pay was requested for: i) CPRE Subs £36.

ii) Clerk's Expenses Oct/Nov/Dec £229.95

iii) Broadland Pest Management, allotment rats 6 – 8 week follow up treatment. £60

iv) Village Hall to pay towards accessible toilet facilities and changing rooms. Agreed £56,335 but only got £44,209.64 left in Section 106 at the moment.

v) Viking Stationery printer ink. £36.80 inc. VAT.

vi) Kevins Landscape & Gardening Services, December Cemetery Grass £96.00

vii) Beighton Builders April 2014 - replacement rubber mats at Green £60 + VAT, June 2014 - repairs to Millennium Green equipment £60 + VAT, September 2014 - bin post £28.25 + VAT, Dec 2014 - stepping stones at Green £90 + VAT and Allotment gate installation £219 + VAT. Total = £548.70 inc VAT

viii) Beighton Builders June 2014 – Installation of 6 new fence posts at Cemetery £238.56 inc. VAT

c) Retrospective payments: i) K. Monsey Cemetery grass and Hedge Oct, paid 4/11/14 £570 (Chq 201). ii) Broadland Pest Management Allotment rat boxes installed and managed from Sept, paid 4/11/14 £80 (Ch 870). iii) Burlingham Paving and fencing/Ben Bethell for digger hire to remove stumps on Clarkson orchard paid 4/11/14 (Chq 871).

d) To notify of an NALC Clerk salary increase for SCP22 effective Jan 2015 of £ 0.227 per hour

e) To select grass cutting contractor for Millennium Green, Verges and Cemetery.

f) Quote from K. Monsey of £150 to cut the grass and tidy the shrubs and brambles at the entrance to Avondale Close, taking away the rubbish as a one off job.

g) Long Term Financial Planning.

h) Accounts April 2014 to December 2014 and Budget for Precept.

Signed: ...*sgdickinson*..... Sonya Dickinson – Clerk to the Council

Date & time of next monthly meeting – Tues 3rd February 2015 7.30pm.