

LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr B. Bethell Tel: 01603 715095

The Annual General Meeting of The Parish Council will be held at the Methodist Schoolroom, Chapel Road, Lingwood on Tuesday 13th May 2014 at 7.30pm

AGENDA

1. Election of Chairman & Vice Chairman:

2. Welcome and Apologies: Resignation from Lauren Bean as circulated 8th April 2014.

3. Election of Officers/ Appointments to Representative bodies:

- a) Village Hall –
- b) Norfolk Playing Fields Association –
- c) Emergency Planning Parish Co-ordinator –
- d) Tree Warden –
- e) Footpath Warden -
- f) Transport Users Committee -

4. Declarations of interest:

5. Public Forum:

6. Minutes of the meetings 1st April and 29th April 2014:

7. Matters arising from 1st April and 29th April 2014 Meetings:

8. Correspondence & Action Log: a) BDC Review of Private Hire Vehicle and Hackney Carriage Policy and Conditions. Response by 4th July. b) Acle & District Good Neighbour Scheme. c) Adnams Report and Accounts 2012-13 along with application guidelines for charity grants.

9. Planning: a) 20140680 – Conversion of Existing School Building to 4 No. Dwellings, Lingwood Primary School (Pond Site), School Road, Lingwood, NR13 4TJ.

10. Highways:

11. Grass Tractor: To discuss the purchase of a grass tractor for the Millennium Green, Verges and Village Hall for next year's grass cutting season onwards. (Purchase price @£28,500 + VAT).

12. Finance: a) Payments Received from: i) BDC Additional Grant 2013-14 £142.00 ii) BDC Parish Precept 1st instalment. £8,370
b) Authority to pay was requested for: i) K. Monsey – Cemetery April, £ 192
ii) CGM, grass cutting of Millennium Green and Verges Total contract divided equally throughout the term April £ inc. VAT
iii) Eibe Play Ltd 1st invoice for supply of playground equipment £29,917.38 including VAT.
iv) Eibe Play Ltd. 2nd invoice for labour to install playground equipment £11,807.74 including VAT.
c) Retrospective authority for payments made in April: i) NCC allotment rent £130 and Burlingha Green rent £25 = £155 (Chq No. 830). ii) Maureen Bredbere Plants for raised bed £41.15 + £22 for sign plaque = £63.15 (Chq No. 824).
d) Chairman's allowance:

Date & time of next monthly meeting – Tues 10th June 2014 7.30pm.