

# LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr B. Bethell Tel: 01603 715095

**The Finance meeting will be held at the Methodist Schoolroom, Chapel Road, Lingwood on Tuesday 26<sup>th</sup> June 2012.**

## **AGENDA**

- 1. Welcome & apologies for absence.**
- 2. Declarations of interest:**
- 3. Public Forum:** *10 minutes is allocated for public participation.*
- 4. Correspondence:** other than in circulation to Councillors or requiring a response.
- 5. Highways:**
- 6. Finance:**
  - a) Request to Pay: i) Pauline James, internal audit. £78.00 ii) CGM verge cutting £111 inc. VAT
  - b) To approve and sign the accounting statements to be sent to External Auditor Mazars.
  - c) To consider updated Financial Standing Orders.
  - d) To consider a donation request from Brundall Area Community First Responder Team for a Public access defibrillator for Lingwood.
- 7. Projects in progress: (to be discussed if time permits & if not covered in previous items)**

A47	Pond	Parish resilience.
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- 8. Lingwood Reading Room:**

**Date & time of next monthly meeting – Tues 3<sup>rd</sup> July 2012.**