

LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr B. Bethell Tel: 01603 715095

**The Next Meeting will be held at the Methodist Schoolroom, Chapel Road,
Lingwood on Tuesday 4th November 2014 at 7.30pm.**

AGENDA

- 1. Welcome & apologies for absence.**
- 2. Declarations of interest:**
- 3. Public Forum:**
- 4. Minutes of the meeting 7th October 2014:**
- 5. Matters arising from 7th October 2014 Meeting:**
- 6. Correspondence:** Letter from Mrs Britt requesting the bench she placed at the Cemetery be treated or returned to her.
- 7. Action Log:**
- 8. Highways:**
- 9. Meeting Dates for 2015:**
- 10. Finance:**
 - a) Authority to Pay was Requested for: i) CGM Sept Millennium Green Grass cutting £128.71 + VAT, Verges £167.14 + VAT ii) Norfolk County Council Allotment Rent £130 and Burlingham Green Rent £25 = £155. iii) K. Monsey Sept Cemetery Grass £144.00 iv) Ben Bethell – Reimburse payment for Colman Print, Newsletters. £99. v) Anglian Water – Allotments £109.09 vi) Beighton Builders – Reading Room renovations.
 - b) Cemetery Fees.
 - c) Grass tender; to discuss any alterations prior to sending out.

**The Next Meeting of the Lingwood Reading Room Trustees Will be held at the
Methodist Chapel at 7.30 pm after the Parish Council Meeting.**

Agenda

- 1. Welcome and Apologies for absence:**
- 2. Declarations of interest:**
- 3. Minutes of the meeting 7th October 2014:**
- 4. Matters arising from 7th October 2014 Meeting:**
- 5. Finance:** Request to pay: a) Ben Bethell re-imburement for heaters & cable

Date & time of next monthly meeting – Tues 2nd December 2014 7.30pm.