

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 10th January 2017 at 7.30pm.

Present were: Richard Morton – Chair, Ben Bethell, Mike Bredbere, Ian Chapman, Tony Gould, Giles Mack, Roz Simpson, Simon Stevens, Marina Tubby, Ian White and Sonya Dickinson – Clerk.

17/01. Welcome & apologies for absence: Apologies were received from, Brenda Jones. Apologies were also received from District Councillor David Ward.

17/02. Declarations of interest: Sonya – Finance b) iv).

17/03. Election of Vice Chairperson: Giles Mack, proposed by Ben Bethell, Seconded by Ian White. Giles to sign a declaration of acceptance.

17/04. Public Forum (10 minutes allocated for Public participation): Brian Iles: Brian apologised as he took several pictures at the Social Club/Hall open evening and tried to send them to Sonya to circulate but he couldn't get them to send, he will try again sending 2 at a time. Tony Gould suggested Google dropbox.

Devolution; the Government has pulled devolution. There have been a lot of negotiations going on to get some more money from the Government. It's a bit like Brexit, where everything was predicted to be doom and gloom but it doesn't seem that way now.

Cuts; not much more can be cut from mainline services, they are closing various Highways Depots.

Brian was telephoned and asked to speak against the Planning application 20162046 which is being discussed tonight. It is going to restrict the light, raising the roof and several dormers being put in creating overlooking, it should be looked at carefully.

Public: The planning proposal - the garage roof is already in place and affects all the people along there. 1.8m extended to the side on a blind bend, cars already drive too fast along there and wouldn't be able to see properly. Works vans are parking on the corner. Parking will be worse as they are turning it from a 2 bed into a 4 bed property, there is not enough parking.

Public: Allotments – The Rat man isn't doing enough for £200 p.a. he didn't start until November which is too late, not enough bate boxes are being put out and some of them you can see haven't been touched as they are full of leaves. A. The Clerk only asked him in September 2016 to start coming earlier, i.e. the end of August 2017, so he will do in 2017. The quote from Broadland District Council to supply vermin control was @ £2,500 when 1st asked, so he is cheap. Public; but if he is not doing the job he is not. Councillor Richard Morton is registered to handle rat poison so he can do it from August. Public; If all allotments are rented out the allotments would take £1,165 and with the costs of rent rats and water there should be @ £550 left, where is the profit being spent? A. The Clerk had an income and expenditure report she handed out in September when the allotment rent was being discussed, this year will be the 1st year the allotment account will be in credit but as with any account you do not spend it all, you are better to build a buffer for unexpected costs.

Public: It is always being said since years back, when the allotment holders were forced to move from the old site, that the cost of moving, having water laid onto the site and hedging put in, has put the allotments in the red but no one asked to move, have water put on or a hedge so why should the allotment holders have to pay for it in their rent? A. The site had to move as the old site was being taken away and relocation was the only option if there were still to be allotments. Public: Allotments have to be provided if people want them. A. Yes but the cost of providing them, even if they were provided but the site had to be moved, shouldn't be the responsibility of the Council tax payer in the precept. The Council is aware that the Allotments are not to make a profit to bolster the precept, equally the Council is trying not to have to spend precept on the allotments.

David Payne – The Millennium Green info boards have been mounted. The Peters' Wood Sundial foundation pad is being installed but the granite block is from India so will take several months, David is hoping it will be complete by summer. The 2 Sundials in Lingwood

will be added to the other sundials on the display boards that have been displayed for the last 2 years at South Walsham. David brought in the exhibition display boards to show everyone, as requested at the last meeting. They were displayed hanging from a picture rail in the St Lawrence Centre at South Walsham but David has got to re locate and asked if the Village Hall would consider displaying them. Ben asked at the last Village Hall Committee Meeting and they felt that there was no suitable place to hang them and as the Village Hall was not open all of the time, they wouldn't be easily accessible. David was hoping to get a grant from NCC for a handbook @ Norfolk Sundials. He was also thinking of creating a QR code so that people could access the trail from their phones. Public: It was hard to find anything about the Sundials on line so the search needs to have better key words to make it easier to find.

17/05. Minutes of the meeting 6th December 2016: Were signed as a true record.

17/06. Matters arising from 6th December 2016 Meeting: Time Capsule; have people brought things in for the time capsule. Ben has the items from the School but nothing else has been brought in. **Decision:** Items to be brought to the next meeting.

17/07. Sun dial: Nothing to discuss.

17/08. Action Log: Time capsule items – Bring to next meeting. Land Swap – Clerk to chase Solicitors. Pedestrian access being used to access driveway on the corner of Chapel Rd and Post Office Road, no dropped curb applied for as yet. – Brian to ask John Cotton at Highways again. Village Hall MUGA agreement; Sonya's draft to be altered as appropriate and signed off by Village Hall Committee. – Ben is taking to the Village Hall 17th Jan Meeting.

17/09. Planning: a) 20162046 – 1. Extension to North Elevation and Raising of Roof to Provide Attic Accommodation. 2. Dormer Window to Rear Roof Slope. 3. Porch to Front. 4. Pitched Roof over Garage. 45 Clarkson road, Lingwood, NR13 4BA. The plan isn't clear but there is a 1.8m extension to the North side. The roof height will make the property a lot higher than the properties in the whole area and change the aspect of the estate. Parking is already an issue and without provision of extra parking, turning a 2 bedroom into a 4 bedroom may increase the problem. **Decision:** Reject on the grounds that it will create overlooking from the rear, front and side windows, the increased roof height will change the aspect of the whole estate. Parking is already an issue and without provision of extra parking, turning a 2 bedroom into a 4 bedroom may increase the problem.

17/10. Correspondence: a) Thank you letter from Royal British Legion for Wreath Donation. b) Keith Simpson replied to the Clerk's letter regarding the Governments intended imposed referendum on Councils, including small Councils, who raise the precept by more than 3% which would cost @ £1,500 per referendum even though a small Councils increase of more than 3% could amount to less than the cost of the referendum. Although Mr Simpson's letter was too late, the Government had already decided to not include small Councils in the scheme.

c) Letter received from a resident regarding the recent and previous amount of accidents on the B1140 South Walsham Road, North Burlingham/Newport Road, South Walsham and the request for a speed reduction from 60mph. The letter pointed out that the 60mph Road joins the Panxworth Road where there is a 30mph limit and the A47 where there is a 50mph limit. **Decision:** The Clerk has previously contacted Highways, regarding reducing the speed limit of this road to 30mph and having a sign warning of the bend, at the request of residents but as per the e-mail reply circulated, Highways said that it would not be consistent if there was a 30mph on this Road and the signs were reviewed and amended in recent years so there is nothing more that can be done.

The Clerk is to forward the letter and ask Highways that as the B class Road joins the A47 at the point where it has a 50mph limit, could it also be 50mph. The bend by the woods near Green Lane is dangerous as it has properties and farm entrances. Although, there is a lack of funds in the highways budget which may make this difficult to achieve.

17/11. Highways: On the Eastern approach to Brundall Roundabout there were 5 lights out, Simon contacted William Buckles, ref. Hale and 4 of the lights have been repaired and are now working but the 5th one still doesn't work. On the A47 by the Lingwood Lane junction (Farm Shop Road), there is a sign that has been knocked over, the posts are rusted. There is also a damaged sign on the A47 by the Lingwood Road (near the Old Post Office) but they probably know about it as it is cordoned off.

17/12. Finance: a) Payments received from: i) Anne Bone gave a donation to pay for the Hacon's Incomparable pear tree for the Orchard. £31.
b) Payments requested: i) British Gas, Electricity for the MUGA 16/9 to 1/12 £20.94 (Chq No. 2045).
ii) S Donovan, notice board for Village Hall £25, re sight electric fuse box for Village Hall £25, Remove rotting stepping stones and replace posts £27.50 (Chq No. 2046 + 2047)
iii) K. Monsey Cemetery grass December £101 (Chq No. 223).
iv) Clerk's Expenses Oct/Nov/Dec £190.30 (Chq No. 2048).
c) Norfolk County Council Rent review on Allotment site from £260 p.a. to £350 p.a. October 2016 or £380 p.a. if defer to October 2017. The Clerk sent a letter querying the increase and received an e-mail back informing the Council there is to be no increase for 2016.
d) Budget and precept for 2017/18 - The income and expenditure for the year to date was looked at and the projected amount for up to 31st March, which showed there will be £908.59 left over for the year and not the estimated £2,000 as resolved there should be each year to go towards inevitable maintenance costs in the future. The Budget for 2017/18 shows to cover estimated costs and give a £2,000 buffer an increase of 7% which is an increase of £1,468.81 p.a. would give £1,940.12, 8% which is £1,678.64 would give £2,149.95 or 9% which is £1,898.64 would give £2,359.78 buffer. As last year's budget has shown the projected £2,000 buffer only turned out to be £908

Decision: It was resolve to put the precept up by 9% from £20,983 to £22,872 which will mean an increase of £2.13 p.a. per Band D property which means the cost per Band D property in total will be £25.79 p.a. In terms of per elector the increase will be @ 92p p.a. and the total payable will be @ £11.14 p.a. per elector. The precept for this Parish remains one of the lowest in Broadland.

Chairperson's allowance – At this point Richard left the room. The Chairpersons allowance is usually set in May after the election of a Chair but due to no one wanting to take over from Ben as Chair, Councillors said that they would take turns on a Meeting by Meeting basis, the Chairpersons allowance got overlooked and was not discussed. As Richard has taken on the responsibility since June, the Clerk thought it should be discussed. Ben said that although the allowance has been historically a little higher than some other Councils, the amount is perfectly justified as he found there are extra hours and costs involved in being the Chairperson. Perhaps it should be decided in April, before the Chairperson position comes up and not after the position has been filled? It was mentioned that as there is no e-mail for Richard it is hard to contact him and the extra costs in printing etc. but Sonya has had no problem contacting Richard and printing had to be done before Ben was chair. The meeting was closed at 21.13 for Mr Peters to talk; Ben spent hours and hours of time at their house talking to Shirley about Parish matters and responding to e-mails and calls etc. Mr Peters had sent Sonya an e-mail regarding Casualties and treatments in Emergencies, but Richard won't have seen it as he has no e-mail, there was too much to print. Did the Council know, there should be 3 resilience officers in the Parish, I bet there isn't? A. The Clerk is one.

21.18 The meeting re-opened. The Chairpersons allowance has historically been high, perhaps it should be based on how much a Chairperson does? But how can it be, it depends on what projects there are. It should always be budgeted for even if the Chairperson doesn't want any or all of it one year, it should be budgeted for the next year. **Decision:** The Chairperson's allowance should be kept at £1,100 p.a. pro rata.

There being no further business the meeting closed at 21.28 -
Next meeting 7th February 2017
At Lingwood Village Hall.