

LINGWOOD & BURLINGHAM PARISH COUNCIL
Minutes of the Annual General Meeting held at the Lingwood Village Hall Meeting
Room, Station Road, Lingwood on Tuesday 10th May 2016 at 7.30pm.

Present were: Ben Bethell - Chairperson, Marina Tubby – Vice Chair, Tony Gould, Brenda Jones, Giles Mack, Roz Simpson, Ian White and Sonya Dickinson – Clerk.

16/55. Election of Chairman & Vice Chairman: Giles Mack was nominated but was unsure if wishes to take on the roll. **Decision:** It was resolved that there be a Chairperson rotation until a willing nominee is put forward.

Vice Chairperson – Marina Tubby nominated, proposed, seconded and it was unanimously agreed she continue as Vice Chairperson.

Giles Mack stood as Acting Chair for this meeting.

16/56. Welcome & apologies for absence: Apologies were received from Ian Chapman, Richard Morton, Simon Stevens and County Councillor Brian Iles.

16/57. Election of Officers/Appointments to Representative bodies:

a) Village Hall – Ben Bethell

b) Norfolk Playing Fields Association – There has not been a representative since Shirley Peters, Ian White or Simon Stevens were nominated but Simon is not present and Ian would like to think about it.

c) Emergency Planning Parish Co-ordinator – Sonya Dickinson

d) Tree Warden – Ernest Hoyos – Giles will ask him if he would continue to be the Parish Tree Warden.

e) Footpath Warden – Tony Bowyer – Giles will ask him if he would continue to be the Parish Footpath Warden.

f) Transport Users Committee – Vivienne Deasley is happy to continue.

16/58 Declarations of interest: None.

16/59. Public Forum: We were joined by 7 members of the public along with District Councillor David Ward.

John Peters is interested in the Sun Dial, would it be alright to close the meeting temporarily so he can speak when the item comes up? Yes.

It was asked if the Millennium Green land swap has been completed yet? It has but the Solicitor hasn't finalised the bill or sent the paperwork yet.

Allotment – When is the clearance of the dumped green waste going to happen? Quotes have been sought but none have come back as yet, NPS have given a Company for the Clerk to contact today, hopefully they will get back to the Clerk tomorrow.

David Ward - Lodge Road, Live Work units are up for appeal, David Ward is going but wants to know if anyone is speaking at the hearing on 13th July, if so he would like to meet up with Councillors who are attending to discuss and make sure the same points are not just repeated.

Anyone wishing to speak should make an appointment as soon as possible.

Brian Iles has telephoned Ben and said an official letter should be sent with input from Brian, David and all of the Councillors.

The Public needs to be made aware it is up for appeal.

Highways have now said the road is not unsafe for the extra vehicle movements.

This is one of the most dangerous bends but the accidents are not being recorded.

Letters sent last time will be taken into account but new letters can also be sent.

A spokesperson will be chosen from each group if too many people wish to speak.

Ben is willing to speak on behalf of the Council as he spoke last time.

Ben, Brian, David, Giles and Sonya to meet on Tues 17th May at 7.30pm at the Village Hall, to discuss the letter etc. The Residents' spokesperson, who spoke against the appeal at the last Parish Council Meeting, should also be asked to attend so he can let the other residents, who are going to the appeal, know what is going on.

A poster could be put up for Public Information but it must not tell them what to think.

Could a Public meeting be called to find out how many people are against the application?

It should be for the Public to call a meeting, not the Parish Council.

Tony - The Public aren't aware that it's come back up for appeal.

Ben – The Agenda goes out on the notice boards if people are interested.

Public- The Police only record injury accidents and if there are no injuries it looks as if there are no accidents, yet it is a very dangerous corner with a car being rolled only the other week.

Accident ratios are needed.

Devolution - David Ward gave a poster for Tony Grosvenor to put onto the website.

David was pleased to announce that on Thursday, all going well, he will be voted in as Vice Chair of the District Council. Giles congratulated him on behalf of the Council.

It was reported that a Wall on St Peters Road has crumbled and the bricks are falling onto the footway and may cause an injury. The property is on St Edmunds Road but the wall runs along St Peters. **Decision:** Clerk to write to resident.

16/60. Minutes of the meeting 26th April 2016: Were signed as a true record by Councillor Giles Mack.

16/61. Matters arising from 26th April 2016 Meeting: None.

16/62. Correspondence: a) SLCC - Notice of Extraordinary General Meeting, Friday 10th June at 1.30pm, Stratford-Upon-Avon. **Decision:** No one is able to attend.

16/63. Action Log: Nothing to report.

16/64. Planning: a) 20160180 – 1. Raising Roof to Provide First Floor Accommodation. 2. Porch to Front. 3. Attached Single Garage. 8 Willow Close, Lingwood, NR13 4BT.

Decision: Unanimously Reject on the grounds that, although the garage is a positive step there are still concerns about the size and layout of the first floor with overlooking issues. It could be designed with the neighbours more in mind.

b) 20140574, 20150754 – Revised application. Appeal, APP/K2610/A/16/3145283 – Live Work Development including Independent B1 Office Space; Land on Lodge Road, Lingwood. Appeal to the Secretary of State by applicant.

Additional Comments by 17th May must include Appeal Ref Number in any Correspondence. A letter has been received informing the Council of the Appeal Hearing, this will be on 13th July 2016 at 10am at Broadland District Council, Thorpe Lodge, Yarmouth Road, Thorpe St Andrew. If anyone wishes to speak they have to make them aware, usually a week before the hearing. **Decision:** It was resolved as in Public Forum that Ben, Giles, Sonya, David Ward and Brian Iles should meet to discuss a letter to the Secretary of State regarding the application.

20.30 N.B. David Ward left at this time.

16/65. Highways & Bus Shelter: The Clerk has reported to Highways that some of the rubber strips, placed on the Highway in various places around the Village, have come away, leaving exposed spikes.

The bus shelter planning application is still at BDC.

16/66. Sundial Requested for Peters' Wood, Lingwood: There has been a letter from BDC asking if the Parish Council would be supportive of a sundial on Peters' Wood and if so if they would like to apply for a grant on behalf of the Parish to help David Payne complete his final Sundial on the Burlingham Trail.

20.40 – at this time the meeting was closed briefly for the Public to speak. Q. The present sundial at the Millennium Green was supposed to have a display showing how to use it.

A. Ben and David Payne were going to sort it out to make sure it made sense and it was easy to understand before it gets put up in a mutually agreed display case/board. It could go on the website once worded correctly until it gets put up on the Green.

John Peters said he could not understand the explanation how it is worded at present, he added that if there was not enough money for the Sundial, he would be happy to make up the difference.

Decision: Councillors would like to know the process of applying for the Community led grant but are happy for the Sundial to be placed on Peters' Wood.

16/67. Finance: a) Payments Received from: i) BDC Parish Precept 1st instalment. £10,491.50

b) Authority to pay was requested for: i) K. Monsey – Cemetery March and April, £ 303 (Chq No. 215).

ii) CAN which was NRCC Subs Bronze £20, Silver £50 or Gold £150. **Decision:** It was resolved to go for the Bronze at £20. (Chq No.

iii) Viking Stationery - Printer ink & ring binder £ 64.46 + VAT. (Chq No. 995).

iv) S. Donovan – Postcrete, £20.50 (Chq No. 996).

c) Retrospective authority for payments made in April: i) Maureen Bredbere shrubs and plants for the Millennium Green £ 13.12 (Chq No. 994).

ii) Re issue Churchyard grant cheque to Lingwood PCC and not St Peters Lingwood. £130 (Chq No 993).

iii) HMRC – PAYE S. Donovan £49 2015/16. (Chq No 992).

d) Norfolk County Council, Delegated Grass Cutting Agreement 1998-2011 request to continue 2016-17. **Decision:** It was resolved to continue the delegated agreement.

e) Chairman's allowance: **Decision:** As there is not a Chairperson the Chairs allowance cannot be decided. It was resolved to move this discussion to a meeting when a Chair has been elected.

There being no further business the meeting closed at 20.50 -

Next meeting 7th June 2016.

At Lingwood Village Hall.