

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Annual General Meeting of The Parish Council held at the Lingwood Methodist Chapel, Chapel Road, Lingwood on Tuesday 13th May 2014 at 7.30pm.

Present were: Ben Bethell – Chairperson, Marina Tubby – Vice Chair, Mike Bredbere, Cliff Fountain, Tony Gould, Krisy Little, Giles Mack, Ian White and Sonya Dickinson – Clerk.

14/54. Election Of Chairman & Vice Chairman: Chairman – Ben Bethell nominated and unanimously agreed.

Vice Chairperson – Marina Tubby nominated, and unanimously agreed.

14/55. Welcome & apologies for absence: Apologies received from Councillor Ian Chapman, Richard Morton, Hannah Paul, and County Councillor Brian Iles. Lauren Bean sent a letter of resignation to the Council via e-mail on 7th April 2014.

14/56. Election of Officers/ Appointments to Representative Bodies:

- a) Village Hall – Marina was the Council's representative but feels that as Cliff and Ben are on the Committee everything gets reported back anyway. The meeting adjourned to allow Richard Bethell, a Village Hall Committee Member, to speak. He would like Marina to stay because Marina highlights different points of view, asks questions and is valued on the Committee. Marina agreed to stay as the Council's representative on the Committee.
 - b) Norfolk Playing Fields Association – No Volunteers.
 - c) Emergency Planning Parish Co-ordinator – Krisy & Sonya
 - d) Tree Warden – Ernest Hoyos is happy to continue.
 - e) Footpath Warden – Tony Bowyer will let us know when he wishes to give up as Footpath Warden.
 - f) Transport Users Committee - Mrs Deasley said she is happy to continue.
- Ben wanted to thank all of the Volunteers for their time fulfilling these rolls.

14/57. Declarations of interest: Ben Bethell – Finance d).

14/58. Public Forum: We were joined by 7 members of the Public and District Councillor David Ward.

David Ward – In April, Broadland turned 40 years old and a few workers have worked there for all of that time, celebrations continue throughout the year.

Joint Core Strategy- planning problems and certain issues throughout the County.

Neighbourhood Plans- Sprowston has had their plan adopted and Strumpshaw's Referendum is on 22nd May and it will hopefully be adopted.

Greater Norwich Growth Board (new name).

Recycling is nearly at 50% and this figure is going up every year so this is excellent, this figure is for household and the recycling centres.

Council Tax has been the same for 5 years in a row and hopefully will stay the same next year.

The Postwick Hub is underway, there will be disruption on the A47 but Highways is hoping to keep it to a minimum.

The Green Enhancement award for buildings is open for nominations.

Broadland leads the way in crime reduction it is a crime free area.

The Police do a wonderful job in the area.

It was pointed out Broadland is not a crime free area but a low crime area.

Complaints about the grass at the Millennium Green not being cut very well, the one and only time it's been cut so far this season, the Clarkson Triangle hasn't been cut at all this year.

It was asked who is responsible for the hedge on the old Village Hall site. Ben said he would cut back the vision splay but has spoken to Persimmon and they will keep it up from then on.

Parking complaints about a railway worker parking their Land Rover and another person parking right at the railway crossing gates, which is illegal. Ben said he would have a word with the person at the railway crossings and the Acle SNT about other vehicles being parked on footways around the village.

Tony Grosvenor said he is happy to continue running the website for another year but would like more input to keep it interesting.

Ben thanked Tony on behalf of the Council for running the website.

Tony said he would take Lauren off the Councillor list when Sonya e-mails him and will put the vacancy notice up.

Q. Has Terry sent anything about the Pub for the website? A. Ben has it and will resend. Could there be a new section for local businesses?

There is a new event calendar which has a link from the Parish Website.

Any Parish Business offering services to the local community can go on.

Maureen wanted to say about the state of the grass as well as ask if anything can be one with the shrubbery area by the BMX area as the shrubs are being overgrown with weeds and grass, the grass and weeds need to be cut in between the shrubs.

14/59. Minutes of the meetings 1st April and 29th April 2014: Were signed as a true record.

14/60. Matters arising from 1st April and 29th April 2014: The hall will close at the end of July and from September the Orchard Site School can be used for user groups. Persimmon say that the first houses will be ready for sale by Christmas.

1st April minute ref 14/40. Tony asked about the Telegraph pole and if anything has happened about it? Ben said nothing has come back yet and he will ask Brian Iles to chase for a response.

14/61. Correspondence & Action Log: a) BDC Review of Private Hire Vehicle and Hackney Carriage Policy and Conditions. Response by 4th July. **Decision:** No Comments to be made.

b) Acle & District Good Neighbour Scheme. **Decision:** Put notice onto website and on boards.

c) Adnams Report and Accounts 2012-13 along with application guidelines for charity grants. **Decision:** Pass the information onto Lingwood & Strumpshaw Air Scout Group.

Action Log - Ben has some time capsule things and there is a lot going on in the Village this year so it is a good time to do it.

Land Swap- this needs to move forward. Will tackle it after the Accounts Audit.

Allotment aggregate complete, Herbie knows to do the Cemetery benches, take neighbourhood planning off, play park matting and seat repairs off. The bins weren't ordered as they are on 75litre ones and may be too small. Marina found the missing sign from the toddler area and has it at hers, it can be collected and put back on with cable ties again for now.

14/62. Planning: a)) 20140680 – Conversion of Existing School Building to 4 No. Dwellings, Lingwood Primary School (Pond Site), School Road, Lingwood, NR13 4TJ.

Decision: Unanimous Support.

(5 or more needs additional services so not an issue with this one).

NPS are having a Consultation on Monday 19th May 4 – 7pm at the Reading Room to show proposals for the Orchard Site School. Clerk to get notices from Andy Scales to put up on notice boards and the website.

14/63. Highways: Persimmon have asked about Road names for the new development. Caverners Close was suggested to them by someone, for those who do not know, this is the name of the old football team that played on the football pitch opposite for many years.

Some of the Councillors had not heard of this before and said it would not be widely known enough in the Village. There were also some famous Cricketers from the Village so Cricketers close could be a name, Old Hall Road/Close could also be chosen.

As it is the Centenary of Remembrance this year, perhaps the name of three families that lost loved ones to the war could be used as Road names. It would be difficult to choose and upsetting for some. It was thought originally that the site was donated as a War Memorial, so perhaps Memorial Way, Centenary Close and Poppy/Poppy Field Close could be used.

Decision: It was resolved that the Clerk inform Persimmon that Councillors would prefer Memorial Way, Centenary Close and Poppy/Poppy field Close.

N.B. 8.48pm - Councillor David Ward left at this time.

14/64. Grass Tractor: To discuss the purchase of a grass tractor for the Millennium Green, Verges and Village Hall for next year's grass cutting season onwards. (Purchase price @£28,500 + VAT).

This has become less about the money and more about the grass as we are having such a major problem with the contractor this year, although this is the 1st time we have had such a major problem. Relying on volunteers to do a major job may not be a good idea but there are willing volunteers who would do it. The initial cost of purchase would have to be written off as any savings would have to be put towards replacement in the future, as well as maintenance and running costs. A yearly service is @ £300 - £400, insurance is £650 - £850. The Village Hall will have a storage area for it. Verges would be a different thing and a supplementary Insurance would be required, Highways expect a contractor with high liability cover so the Council would have to still have a contractor for the verges.

A second hand one is not viable as they hold their price so would not be good value or cost effective. Does not sound worth it at the moment, proper figures need to be worked out, perhaps it should be left until the Village Hall is built and then the Council will know how much money it has.

Decision: It was resolved to postpone the decision until October. If finances and volunteers don't stack up it can't go ahead anyway.

14/65. Finance: a) Payments Received from: i) BDC Additional Grant 2013-14 £142.00

ii) BDC Parish Precept 1st instalment. £8,370

b) Authority was given to pay: i) K. Monsey – Cemetery April, £ 192 (Chq No. 195).

ii) CGM, grass cutting of Millennium Green and Verges Total contract divided equally throughout the term April. - No invoice received yet as only 1 cut done.

iii) Eibe Play Ltd 1st invoice for supply of playground equipment £29,917.38 including VAT. (Chq No. 832).

iv) Eibe Play Ltd. 2nd invoice for labour to install playground equipment £11,807.74 including VAT. (Chq No. 833).

c) Retrospective authority for payments made in April: i) NCC allotment rent £130 and Burlingha Green rent £25 = £155 (Chq No. 830). ii) Maureen Bredbere Plants for raised bed £41.15 + £22 for sign plaque = £63.15 (Chq No. 824).

d) Chairman's allowance: Ben Bethell left the room whilst this item was discussed and voted on. **Decision:** It was resolved by majority that the allowance goes up by £25 to £1,075

There being no further business the meeting closed at 21.25 – Next meeting Tues 10th June 2014.