

## **LINGWOOD & BURLINGHAM PARISH COUNCIL**

**Minutes of the Meeting held at the Methodist Schoolroom, Chapel Road, Lingwood on Tuesday 24<sup>th</sup> July 2012, 7.30pm.**

**Present were:** Ben Bethell – Chairperson, Marina Tubby – Vice Chairperson, Ray Britt, Cliff Fountain, Tony Gould, Richard Morton, Hannah Paul and Sonya Dickinson – Clerk.

**12/138. Welcome & apologies for absence:** Apologies were received from Lauren Bean, Mike Bredbere, Krisy Little, Ian White.

**12/139. Declarations of interest:** Sonya Dickinson 12/148. Expenses. b) i). Richard Morton 12/143. b). As brother of the applicant. Cliff Fountain 12/143. a) As neighbour of the property and item 12/145. As treasurer of Village Hall committee. Ben Bethell Item 12/145. As Chair of Village Hall Committee and item 12/148. b) iii) Finance. Marina Tubby item 12/145. As Parish Council representative on the Village Hall Committee.

**12/140. Public Forum and reports from Committees:** We were joined by 2 members of the public.

John Peters sent an e-mail which was circulated to Councillors prior to the meeting and read out at the meeting, he requested that if a loan is given to the Village hall it should not be interest free, he was informed via e-mail that the interest on the Parish Council account is minimal at present.

Concerns were raised that there should be a time limit put on the sale of the single plot of land and the loan. The loan can only be paid back when the sale of the single plot on Norwich Road goes through so there cannot be a time limit put on the loan but there has already been interest in the plot so it shouldn't take too long to sell.

Would the reading room have to go on the back burner until the loan gets paid back? No there is section 106 money that can be used for the Reading Room as it is classed as a recreational facility.

**12/141. Minutes of the meeting 12<sup>th</sup> June 2012:** The alterations were carried out as discussed at the meeting on 3<sup>rd</sup> July so the minutes can now be signed as a true copy.

**12/142. Matters arising from 12<sup>th</sup> June meeting:** None.

**12/143. Planning:** a) 20120965 – Application for Removal of Condition 2 of Planning Permission 20051775 (Removal to Allow Use as a Dwelling with Unrestricted Occupancy). Church Farm, Church Road, South Burlingham, NR13 4EU.

**Decision:** **Object on the grounds that it is outside the development boundary and will set a precedent for other holiday lets.**

Nothing has changed since the last application to remove this condition, the property is still outside the development boundary and the original permission was strictly only for a holiday let. (Other previous applications 20051774, 20071402, 20090044, 20111367 and appeals also rejected).

*N.B. Councillor Cliff Fountain declared an interest as a neighbour and did not speak or vote.*

b) 20120858 – Demolition of Existing dwelling & Erection of One & a Half Storey Cottage with Attached Garage. – Amended Plans.

The Bungalow, Lingwood Lane, Lingwood, NR13 4TB.

**Decision: Support by majority**

Although there was still some concern about the height as it can be seen from a long distance. (1 Abstention).

*N.B. Richard Morton did not speak or vote on this application, declaring an interest.*

**12/144. Correspondence:** other than in circulation to Councillors or requiring a response.

a) CPRE campaign to reduce the housing targets set under the Joint Core Strategy for the Greater Norwich Growth area. (e-mail circulation on 18<sup>th</sup> July). **Decision:** Although the Council agrees to some degree with the CPRE Campaign, it sees the NDR as a natural

barrier between the growth area and rural areas so at this time does not wish to oppose the GNDP. Clerk to write to CPRE and inform them.

b) BDC Gambling Act 2005 Policy Review – available to view on [www.broadland.gov.uk/business/1780.asp](http://www.broadland.gov.uk/business/1780.asp). Consultation ends 26<sup>th</sup> September. **Decision:** Councillors to look at it and it will be put on September's agenda.

c) BDC - Beyond Green Team is in discussion with officers at BDC planning Dept. the proposed development is located in or adjoining the parishes of Sprowston, Old Catton, Beeston and Spixworth, including infrastructure improvements. Invitation to Parish and Town Councils to the briefing on Thursday 26<sup>th</sup> July 6.30pm in the Council Chamber at Thorpe Lodge. **Decision:** Inform Clerk if you wish to attend.

d) Brundall Community First Responder Group – Thank you letter for the £1700 donation towards a cPAD for Lingwood.

e) Briefing notes to Members of NCC, Parish and Town Councils regarding Public Rights of Way. (Circulated to Councillors 17/7/12). NCC are not going to cut the footpaths.

This evening it has been reported that the Chapel Road footpath has been partially cut back by Network Rail.

**12/145. Village Hall:** *To consider offering a loan to the Village Hall of £25,000 to enable the second phase of the planning process to proceed - to be paid back when the plot on Norwich Road is sold.*

The loan is being offered as there are time constraints on sorting certain things for the New Village Hall site and money will allow the progression of the second phase without delay.

Marian Tubby is the Parish Council representative on the Village Hall Committee with no vote on their committee so reserves her right to vote at the Parish Council and wishes to do so but until this is clarified as ok by Sue Lake at NALC Marina will continue to leave the room as at previous meetings.

The Village Hall Committee hasn't requested the sum of £25,000 but to progress the project they would need a lump sum in excess of £15,000 for the project to move forward without hindrance. This offer is to help with the build time scale as if money is readily available it will be easier to progress.

*At this point Ben, Cliff and Marina left the room whilst the rest of the discussion and the vote took place, Ray took over as chair for this section.*

Ray suggested that this item was put on the agenda as he realised things would stall if there was no cash available. Tony raised concerns that £25,000 would leave the Parish Council account short of funds and suggested the amount of £15,000 would be more acceptable and should be enough for now.

**Decision:** It was resolved that a loan of £15,000 be offered to the Village Hall Committee for the project with the following stipulations: Although the initial 3 months will be interest free, after 3 months interest will be charged at a rate of 0.5% and increased to 1% if not paid back in 6 months, obviously if the bank interest goes up above this, the interest would increase to the Barclays interest rate after 6 months. The loan is to be repaid immediately the land on Norwich Road is sold.

*Ben, Cliff and Marina rejoined the meeting.*

**12/146. Electricity on the Green, Village Sign and New Time Capsule:** *The meeting was temporarily adjourned so that David could speak about the sundial planned for the Green.*

As previously agreed he is using the Beacon as part of a no mark sundial planned for the Green and is one of the 5 he is currently building in the area. He is building the other sundials on the Burlingham Woodland Walks, there are already 5 on the neighbouring Churches and he is linking them all on a trail.

There are 4 days in the year that the Meridian line will match up with the local time. There will be edging concreted flush in the ground which will run true North to South, to get the longest shadow length it will need to be more than 22 m long, there will be 4 marks with dates on – Feb 7<sup>th</sup>, March 25<sup>th</sup>, July 14<sup>th</sup> and August 6<sup>th</sup>. The approximate cost is less than £250.

**Decision:** David will price @ 26m of path edging and will do a write up for the website when completed, a working party will also be needed.

*The meeting reconvened.*

Electricity: Ray received a quote for connection from St Peters to the site boundary £1,648 + VAT – Electricity on the Green was requested for possible future expansion for a stand in the summer a Christmas Tree, lighting for a marquee for functions etc. For this money the electricity company do not dig the trench, put in the plastic cable duct, carry out internal electrical works or the metal cabinet and tails. Would it be worth getting electrician quotes for the work not carried out by the electricity supplier? How many events would warrant spending this money? **Decision:** It was resolved not to go ahead with an electrical supply to the Green as it was too much to spend at the moment.

Village Sign: There has been a complaint to Ben regarding the sign on the Green not being a good place, this was resolved by the Council last year after much discussion so the decision wasn't taken lightly. The other issue was the wooden sign by Carter, Ben has informed the complainant that this was taken down and replaced by the current fibreglass one, years ago.

Time Capsule: Tony has designed a notice to go up on the notice boards about the time capsule.

The notice board is to be put up soon, as agreed at the last meeting, Tony Hemmingway is to be asked to get 4 oak posts and put the notice board up.

**12/147. Highways:** a) NCC Highways Dept letter refusing to install additional signage along The Green for speeding motorists. Richard has passed the response from Highways to the complainant.

**12/148. Finance:** a) Payment received from: i) BDC – New homes Bonus – Oct 2009 to Sept 2011 £895.

b) Request to Pay: i) S. Dickinson – Reimburse credit card payment for GodsWeb domain renewal for 2 years at £6.50 and Unix 1 for 1 year at £39.99 = £46.49 (Chq Nol 724).

ii) Anglian Water Allotment Water 4<sup>th</sup> April to 6<sup>th</sup> July £73.49 (Chq No. 725).

iii) Reimburse B. Bethell for A & W Cushion Ltd invoice – posts for Millennium Green £24.60 inc VAT. (Chq No. 726).

iv) BDC – 4 metal dog fouling signs - £23.52 inc VAT. (Chq No. 727).

v) CGM Grass cutting £111.00 (Chq No. 728).

vi) Pauline Clark, delegated function final report £309.60 (when payment from BDC received in August). (Chq No. 729).

vii) To consider quotes for Cemetery fence and Lych Gate. **Decision:** It was resolved that Tony Hemmingway do the benches and posts now and meet on site to discuss the rest of the work.

The Meeting of the Parish Council closed at 20.55 and re-opened to discuss the Reading Room.

**12/149. Lingwood Reading Room:** D.J. Designs Ltd. have reported to Ray that the Damp proofing report has been done as part of his report but the drains survey @ £400 needs to be done, Health& Safety and CDM Regulations Co-ordinator Reports need completing to make sure the Council complies with Health and Safety. Ray has asked for 3 quotes and the one back so far is for £735

*9pm - At this point Ben Bethell and Hannah Paul left the meeting.*

A management and asbestos survey £1914 inc VAT, asbestos report £460.

**Decision:** All approved as cannot go ahead without.

*N. B. To clarify the Reading Rooms is not being discussed as part of the Parish Council but as the Parish Council as Trustees, it will no longer be numbered.*

*There being no further business the meeting closed at 21.05 – Next meeting Tues 4<sup>th</sup> Sept 2012.*