

LINGWOOD & BURLINGHAM PARISH COUNCIL
Minutes of the Meeting held at the Lingwood Methodist Chapel, Chapel Road,
Lingwood on Tuesday 4th February 2014 at 7.30pm.

Present were: Ben Bethell – Chairperson, Marina Tubby – Vice Chair, Ian Chapman, Cliff Fountain, Tony Gould, Giles Mack, Richard Morton, Ian White and Sonya Dickinson – Clerk.

Ben opened the meeting with the sad news that Shirley Peters passed away last week.

Shirley worked hard for the Parish and will be missed greatly.

NPS mentioned they would like to put a bench, with a dedication plaque for Shirley at Peters' Wood, which seems appropriate.

A minutes silence was then held in memory of Shirley Peters.

14/13. Welcome & apologies for absence: Apologies received from Councillors Mike Bredbere, Krisy Little and Hannah Paul.

14/14. Declarations of interest: Ian Chapman – Planning a). Richard Morton – Burlingham Green.

14/15. Public Forum: We were joined by 3 members of the Public, Norfolk County Councillor Brian Iles, District Councillor David Ward and PCSO Wally Oldham.

Wally: Wally read out the Parish Crime Report. On the whole, burglaries in the Broadland area are fewer at the moment. Wally said he would pass on the sad news about Shirley. He left the meeting at this point.

Brian: Incinerator – Eric Pickles is still considering the incinerator and will base his decision on planning.

Budget – This month serious decisions will have to be made with regard to cuts. If the incinerator gets turned down @ £20 million will have to be found.

Spin off from the major things happening – Andrew Crossley says there is no policy changes and no land is for sale, not even small pieces, but Brian knows of two, NPS are seeking planning for 1 in Acle and 1 in Blofield. If NPS sell agricultural land then they have to replace it and where there are existing farmers they have to make sure they have the same amount of land replaced.

School Sites and Medical Centre for Lingwood - Andy Scales, who came to the Parish Council to talk about the School sites and Medical Centre possibilities, is meeting with Brian and Ben again.

David Ward: BDC and Blofield Parish Council went to appeal about 3 development sites in Blofield, The Home Office Inspector has overturned the appeals and the developments are to go ahead, which will mean a very large increase in population. Q. From Tony – Has the infrastructure been thought about? A. The Service agencies all must be updated to maintain the system but will only do enough and no more.

Ann: Are new litter bins going to be purchased for the Green? Action: Sonya, Tony and Ann to look at new bins.

John: Any plans of the new houses to go on Village Hall land yet? A. There are 39 planned but no actual plans ready yet, Persimmon are currently investigating natural land drainage.

Allotments – Could another load of hardcore be ordered to fill in the holes? A. Ben will contact Ray Parker for more, it should be @ £20 per tonne and a tonne was ordered last time.

Ian: When will the swing be replaced? A. Ben will remind Herbie.

The gravel by the rock is being thrown, why were stones put at the bottom instead of rubber matting? A. It was the recommended surface for the fall height of the rock as it has movement. Costs for rubber matting would probably be too high. Can't parents tell their children not to throw stones?

14/16. Minutes of the meetings 14th January 2014: Were signed as a true record.

14/17. Matters Arising from 14th January 2014 Meeting: None.

Ben wanted to mention that the Village Hall Committee is about to purchase the extra recreation land from County Farms. The design team is meeting as there are challenges with

costs. Part of the problem has been, the original remit was to replace the Hall but now having had additional items added, to make it work better, has increased costs. From July to the end of the year there will be no Hall and user groups will go elsewhere but have an incentive to come back once the new hall is built.

David Ward mentioned that Blofield Heath Youth Club is closing and selling their things off.

14/18. Action Log: The Council went through the Action Log and a few items were moved to the Completed list. The hedge at the Green should be flailed on Friday Morning, The Allotment hedge – This was cut to a reasonable level a couple of years ago and from then on individual allotment holders were to keep their own section cut.

Clerk has informed BDC that the bin men should close the gate behind them.

Clerk asked and BDC sent a PDF of the Parish Pages and it was posted to the Website, Clerk to remember to do this each time a Parish Pages is released.

Personnel Committee Terms of Reference completed.

Flooding outside 34 Station Road – Highways has attended to the blocked drain.

14/19. Planning: a) 20140098 – Detached Garage/Workshop, 20 The Green, North Burlingham, NR13 4SZ. **Decision:** Unanimous Support.

N.B. Councillor Ian Chapman left the room whilst this application was being discussed and voted on.

b) 20140096 – 1) Front Porch, 2) One & a Half Storey Rear Extension, 3) Loft Conversion to Existing Bungalow, 4) Detached Garage To Side. Blundhaven, 45 Chapel Road, Lingwood, NR13 4NY. **Decision:** Unanimous Support. N.B. The Council has not heard from the neighbouring property owners but is mindful that upstairs gable window may overlook the neighbour at the back (numbered 43 on the plan).

14/20. Correspondence: a) BDC Overview and Scrutiny Committee review of how BDC conducts Public Consultations, delegated to the Performance Sub Committee to complete by April 2014. Questions to be answered by Council as circulated to Councillors. **Decision:** Tony to respond and send to Sonya pass on to BDC.

b) BDC – Glass Bank provision to cease March 2015 – Community Recycling Survey for Completion. **Decision:** Ben to respond.

c) BDC – Environmental Strategy Consultation, Survey to be completed by 7th February. **Decision:** No comments.

14/21. Personnel Committee: The Standing orders were looked at and there is no amendment needed as Committees are already covered. Giles enquired and found out about a Term of Reference for the Personnel Committee and there is a wealth of advice from the NALC so no HR courses for the Committee members are needed. It was decided at the Committee Meeting that perhaps Mike Bredbere could be asked onto the Committee so that if 1 can't make the meeting there will still be 3. A Term of reference for the Personnel Committee was circulated to Councillors. **Decision:** It was resolved to adopt the Term of Reference circulated by Giles.

14/22. Burlingham Green: Burlingham Cottage Gardeners have acquired a lot of equipment over the years and would like to put a building on the Green to store it. Martin Thirkettle at BDC Planning has confirmed it will need planning permission and if the Parish Council applies the fees are less. For their immediate and future needs a building of 12 x 36 ft has been selected at a cost of @ £3,500 plus @ £1,500 for ground works which will total £5,000. The Cottage Gardeners have fundraised @ £2,000 and would apply for grants but would like to ask for a contribution from the Council.

Ben said at first the Term 'Village Hall' was a worry but it is now realised that the building on Burlingham Green will be for storage rather than accommodation. The Cottage Gardeners may want to add a composting toilet in one end. It was asked if there was much vandalism in the area? The Green is overlooked by neighbours but security will be taken seriously. Will electricity be needed? When electricity is needed they plug an extension lead into a neighbours supply.

Burlingham Cottage Gardeners would insure the building and contents. Section 106 money may be able to be used.

i) It was resolved that the Parish Council would apply for Planning Permission on the Burlingham Cottage Gardeners behalf. ii) It was resolved by majority that £1,000 be given towards the cost of the building. N.B. Richard Morton did not vote, declaring an interest.

14/23. Cemetery: Ben has spoken to Herbie and he will carry out the sanding and treating of the benches when the weather gets a bit better.

14/24. Finance: a) Authority to pay was given for: i) Came & Company Insurance £919.69 (Chq No. 815).

ii) K. Monsey Cemetery Grass December £ 96. (Chq No. 192).

b) Retrospective Authority for payments: i) Anglian Water – Allotments 4th Oct to 7th Jan £76.77 (Chq No. 814).

c) BADCOG Annual Donation ref: i) Maintaining the Pond, 2013 Season (last Year's donation £225) ii) Footpaths 2014 Season contribution to mower petrol costs (£50 last year).

Decision: It was resolved that £300 be given to BADCOG, £225 for the pond and £75 for the petrol costs. Councillors wanted it mentioned to BADCOG that their work is much appreciated and Parishioners have commented on how lovely the pond is looking. (Chq No. 816). N.B. Giles did not vote, declaring an interest.

There being no further business the meeting closed at 21.05 – Next meeting Tues 4th March 2014.