

## **LINGWOOD & BURLINGHAM PARISH COUNCIL**

### **Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 4<sup>th</sup> October 2016 at 7.30pm.**

**Present were:** Richard Morton – Chair, Marina Tubby – Vice Chair, Ben Bethell, Mike Bredbere, Giles Mack, Roz Simpson, Simon Stevens, Ian White and Sonya Dickinson – Clerk.

**16/112. Welcome & apologies for absence:** Apologies were received from Ian Chapman, Tony Gould, Brenda Jones, and District Councillor David Ward.

**16/113. Declarations of interest:** Sonya Dickinson, Finance b) iii). Ben Bethell, anything to do with the Village Hall.

**16/114. Public Forum:** We were joined by 7 members of the public and County Councillor Brian Iles.

Brian; Devolution – The results of the surveys meant that Norfolk County decided by a big majority not to have devolution. Suffolk does want it. It has gone to Government and the results will be known in November. 75,000 letters went out to everyone and only 44 replies came back but all condemned it. The Mori poll came out positive so it makes you wonder what questions they asked.

Norfolk County Highways registration is not working properly yet so carry on with the Clerk reporting to the Clerk's dedicated line as now.

Brian met with Karen Kane who is in charge of Broadband for the area and she said 90% will have super speed broadband by 2020. Out of the 86% of the County covered by super broadband, only 33% have taken it up. Some have 18mb and some have 80mb at the moment. There are 2 systems, the cabinet and optic cable is faster or the exchange system with copper is slower. But like the copper cable system because they make more money. All the easy areas are covered already, the more rural areas are more expensive to do but most will be done by 2020.

Flooding – Any particular problems in the Parish? A. Station Road/School Road, in front of Lingwood Manor, the corner by St Peters Church. Any flooding let Brian know.

Cycle path to nowhere near St Andrews business park – Brian has asked but no one has come back to him yet. The new filter road on the roundabout at St Andrews Business Park is working well.

Brian is now on the Broads Authority Committee but it doesn't affect this Parish.

Budget – there is a £22 million overspend on Children's and adult services already. They have cut so much in recent years that there is not much else that can be cut but they are working through it.

NDR – Even though an extra £30 million was put in to get it started, it is already £6 to £7 million overspent, this is due to Railway restrictions on working times and special piling required.

Public; children are riding their bikes on the MUGA, this is not good for the surface, perhaps this rule needs to be put on the sign. The Clerk asked Ben if the sign had arrived and been put up yet. Ben; it has arrived but not been put up.

Allotment holder; he hasn't signed the new agreement as he doesn't agree with it, when it says the hedge must be kept to 1.8m/6ft on the agreement is this strict as it has never been 1.6m/6ft. Clerk; it was cut in 2011 and the side hedge removed, this was supposed to be cut down to 6ft at the time to make it easier for allotment holders to keep it under control from then on. Allotment holder; it was more like 7 ft. Councillors agreed that as long as it was kept tidy it would be ok.

Ben asked Brian if he knows what is happening with the Chapel Road School site as Broadland were trying to buy it to develop, Hazel Ellard at Broadland put forward a proposal for more houses, meaning therefore that the nursery building would not be given to the Parish Council. Brian said they were still waiting for proposals to be verified. Clerk; the Parish Council had already paid @ £600 Solicitors fees to sort out a Section 106 agreement for the nursery building to be signed over to the Parish Council, this would be lost if Broadland developed it.

David Payne; the Millennium Green Noon marker, Sundial is complete apart from the plaque which describes how to use it. The noon dial marker stones were from Abbey memorials and were anchored into the ground on stainless steel rods with a brick on the end. As Abbey Memorials were giving these stones, they had to wait until there were enough to give. This demonstrates a sun dial reads a different time than GMT and only the time at the place it is i.e. we are 6 mins ahead of GMT here. The Council is to decide where to put the information board, the ideal location would be the beacon post. The post display on an aluminium sheet with resin over the print is £85 or with Perspex over the writing is £95. An additional plaque with the equations on, showing when the shadow lines up with the meridian, would be @ £55. One sign would be on one face of the beacon and the other on another side.

The red equinox and solstice markers are in.

Councillors asked if a sample of the board could be brought in to decide colour and type, the website could be looked at before the next meeting, the sign makers are fsgsigns.co.uk, David will bring samples into the next meeting.

The last part of the jigsaw to create 3 declining sundials on a triangular piece of granite, mounted on a concrete pedestal and pad at Peters' Wood. It would be approximately 1m tall, the rough costs would be £500 for the pad and £2,000 for the dial = £2,500 The last quote for the Steel to be laser cut is yet to come in and has been chased up but David estimated it to be approximately £300.

The Clerk has completed most of the grant application but was waiting for the final quote, Broadland said this week that they are happy with an estimate on this last piece so that the application can go forward.

**16/115. Minutes of the meeting 6<sup>th</sup> September 2016:** Were signed as a true record.

**16/116. Matters arising from 6<sup>th</sup> September 2016 Meeting:** None.

**16/117. Action Log:** Sundial Grant to be completed.

**16/118. Sun Dial – Millennium Green @ Peters' Wood: Decision:** It was resolved to spend up to £150 on the information plaques and put them on the Beacon post. David will bring the samples to the next meeting.

**16/119. Planning: a) Appeal Ref: APP/K2610/W/16/3145283 - Land at Lodge Road, Lingwood, Norwich, Norfolk.** The appeal is allowed and planning permission is granted for Live Work Development with standalone B1 office space at Land at Lodge Road, Lingwood, Norwich, Norfolk in accordance with the terms of the application, Ref 20150754, dated 11 May 2015, subject to conditions.

Councillors and County Councillor Brian Iles expressed their disappointment at the application being approved especially when there was such an objection against it not only from the Public and the Parish Council but District Council and County Councillor, all who wrote letters of objection.

**16/120. Correspondence:** a) BDC e-mail regarding Heritage Ranger Scheme Volunteers. **Decision:** Giles will look into it.

b) Broadland District Council consultation from BT – current programme of intended public payphone removals. - Our phone boxes on Norwich road and Station Road were used 5 times each in the last 12 months and are up for removal. The letter states that the consultation process gives local communities the opportunity to adopt a red 'heritage' phone box (no phone) for £1. Planning permission would be required for a red phone box replacement. **Decision:** It was resolved that there was no objection to the phone boxes being removed. The Clerk is to check whether we are eligible for a red phone box replacement to be used for something else and put it on the next agenda if eligible.

c) CPRE invitation to sign a pledge against the planned new sites to 2036 until all existing allocations in current core strategies have been developed. **Decision:** It was resolved that the pledge be signed.

d) Government Neighbourhood Plan letter – it costs a lot of money to produce a neighbourhood plan and as no notice seems to be taken of them, the difference in the

Council's Cil money from future development will be small, there seems to be better things to spend Parish money on.

**16/121. MUGA:** Netball markings and goal posts price of markings £576.00 +VAT = £691.20, posts £167.96 inc VAT a pair Amazon or £190 +VAT = £228 a pair from Smiths. - Ben said that the ladies have moved the netball sessions inside whilst the MUGA lights are being sorted and they have bought their own netball hoops. The 3 phase supply has to have a 3 phase box but can't be done until Persimmon sign over the electricity to the Parish Council, then Smiths can come and connect the lights. Ben has sent the planning application in now and would like a cheque made out to him. The Clerk had put another cheque for Broadland in Ben's letter box so will write another one to him, the original cost was £97.50 but Ben paid £193 so this will have to be checked out first.

The netball club is very popular with @ 30 members so the lines are needed. Shopping around for another company may negate the surface testing report so it would be better to stick with Smiths, who were the cheapest company for the actual MUGA. **Decision:** It was resolved that the netball lines be ordered at a cost of £576 + VAT.

**16/122. Village Hall:** Parish Council involvement & MUGA. The Parish Council has no real involvement with the Village Hall apart from the donations made for the changing rooms and toilets and towards the car park, the Village Hall in turn has said that the meeting room is free for the Parish Council to use on any Tuesday evening, although if it is an additional meeting, Sonya should let them know prior. **Decision:** An agreement can be drawn up so that there are no problems or misunderstandings further down the line.

The MUGA – Sonya has taken an e-mail from Ben and adjusted it to make a rough draft of an agreement, to be signed between the Village Hall Committee and Parish Council, to clarify who does what and how it is run. **Decision:** Ben will take Sonya's draft and alter it to clarify the duties and costs.

**16/123. Meeting Dates 2017:** Were agreed.

**16/124. Highways:** Metal sign for Lingwood Road has come off the posts. The Clerk reported this last week.

Verge on Chapel Road is still being used to access the drive of the house on the corner with Post Office Road. The Clerk has reported this again as they were supposed to have applied for a dropped curb but nothing has been seen yet.

**16/125. Finance:** a) Payments received from: i) Broadland District, Section 106 for Access and Car Park Works at Village Hall, £55,000

ii) 2<sup>nd</sup> instalment of precept £10,491.50

b) Payments requested: i) Viking Stationery £76.60 + VAT (Chq No. 2021).

ii) Section 106 payment for Village hall car park as resolved 2<sup>nd</sup> March 2015, 15/029. £55,000 (Chq No. 2024).

iii) Clerk's expenses inc. postage July/Aug/Sept. £219.64 (Chq No. 2022).

iv) Mazars external auditor £390 inc. VAT (Chq No. 2023).

v) K. Monsey September Cemetery grass £ 252.50 + £195 to cut hedge behind stones and remove rubbish, 13<sup>th</sup>/27<sup>th</sup> Sept. (Chq No. 220).

c) Cemetery charges 2017 -18. **Decision:** It was resolved to keep the child exclusive rights and interments the same, the permission for headstone and tablet the same but put the Exclusive right and interment up by £5 each and the Ashes and interment up by £5 each.

*There being no further business the meeting closed at 21.35 -*  
*Next meeting 1<sup>st</sup> November 2016.*  
*At Lingwood Village Hall.*