

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 5th July 2016 at 7.30pm.

Present were: Tony Gould, Giles Mack, Richard Morton, Roz Simpson, Marina Tubby, Ian White and Sonya Dickinson – Clerk.

Councillor Richard Morton agreed to Chair the meeting again.

16/88. Welcome & apologies for absence: Apologies were received from Ben Bethell, Mike Bredbere, Brenda Jones and Simon Stevens.

16/89. Declarations of interest: Sonya Dickinson, Finance b) iii).

16/90. Public Forum: We were joined by 5 members of the public and County Councillor Brian Iles. District Councillor David Ward was not here for the Dementia slides but also there was not a suitable lead for the Computer and projector so they could not be shown.

Brian; has been to a lot of meetings re devolution and it has been agreed by majority that it would go to a public consultation. A brochure will come in the post outlining all of the facts. Voting will be by e-mail or phone. The Secretary of State will then be sent the result ready for the County Council vote in October.

Brian has had a lot of complaints about the Postwick junction, there has been a survey and traffic measured, there could be a proposal to filter off left to get into Norwich. The reason for the junction being so complicated is because there is a river on one side and the railway on the other, there is also a gas main running along it which made a difference to the design.

Brexit; Brian mentioned the effect it is likely to have in the short term. In Brian's department half of the team (@ 20 people), are employed to work on bids to get grants from Europe as previously County was not successful at getting grants.

Brian went to view the NDR on a 4 x 4 but when he got there it had been cancelled, it is being re scheduled.

Public: Who designed and paid for the cycle path at Thorpe St Andrews roundabout to Postwick junction? It measures 11 ft long on the left hand side and is more like a lay by. Brian will take a look.

Public: The insurance for the MUGA is on the Agenda. When he ran a football club they used their own insurance, Clubs should insure themselves. A. It is open to all of the Public to use when not hired out. It will be locked at night.

The Village Hall hirers cannot be expected to lock it. It can be locked by the Social Club when open on Tuesday, Wednesday, Friday and Sunday.

Sally; There is a Village Hall board of trustees meeting on Tues 19th July they can discuss it then. Sonya to ask Ben to put it onto the Village Hall Agenda.

They are testing the surface for wear on 3rd August but until insured it cannot be opened so that won't have given it enough time, can this be postponed?

Public: Needles have been found on the field and by the youth shelter.

16/91. Minutes of the meeting 28th June 2016: Were signed as a true record by Councillor Richard Morton.

16/92. Matters arising from 28th June 2016 Meeting: Ref Minutes of 7th June, has enforcements come back ref 43 Post Office Close complaint. Clerk to ask.

16/93. Action Log: Sonya has completed most of the grant application for the Sun dial on Peters' Wood but is awaiting one more quote. David was invited along tonight.

16/94. Planning: No applications received.

Reminder that the Live Work Application is up for appeal Weds 13th July at Broadland District Council

16/95. Correspondence: a) Training on Broadland Overview and Scrutiny Committee - Tues 20th September, 6.30pm, BDC Chamber @ £10 each, as per e-mail to Councillors last week.

Decision: Giles, Richard and Sonya would like to attend.

16/96. Sun Dial – Millennium Green @ Peters' Wood: Sonya invited David Payne along to discuss the instructions for the plaque at the Millennium Green and talk through the Peters' wood sun dial, which Sonya is applying for a grant. David Payne was not present.

16/97. Allotments: New tenancy agreement; the old agreement had been circulated to Councillors to read through and see if there needed to be any amendments. Old letters that were in the file, asked allotment holders to keep their compost heaps in their allotment and not outside and told them that any old root vegetables or un compostable items had to be taken off site to the tip and only allowed hedge and tree trimmings on the green waste. The term green waste is a bit unspecific on the agreement but as the green waste area has been cleared and now that it is going to be looked after and kept tidy, it should be on the agreement that it will be inspected and if misused, not allowed anymore. The Gas Board has been asked about bonfires in the vicinity of the Gas terminal but they have not come back with a proper response yet, just that you can dig as long as it is 10m away from the main pipe. Not many allotment sites allow fires and it would be opening a can of worms with some able to have fires and others that are close to the gas terminal unable to, a communal area would be open to people abandoning it without it being put out properly so it is not worth allowing it at all on site. The hardcore has not been sorted yet and the Village Hall is still to be asked if they would sell what they have left at the Hall.

16/98. Highways: Additional verge quote from Garden Guardian for outside the Manor on School Road and the Allotment site on School Road. Robert from the Garden Guardian e-mailed and said there were 7 or 8 cuts left this season but did not give a price for adding the verges on. The Clerk can authorise up to £100 for the season. It was reported that Hillside Farm on Blofield Road is parking cars in the passing places on Blofield Road and on Heater lane vehicles are sticking out into the narrow Road. It was reported that the House on the corner of Chapel Road with Post Office Road is using the corner pedestrian dropped curb to access their drive, a DPD van pulled on there so fast it nearly knocked a child off their bike. This was reported previously and ended when they agreed to apply for a dropped curb on Chapel Road, this still has not been done. Brian said he would chase Highways.

16/99. Finance: a) Payments received from: i) Broadland District Council Section 106 for MUGA £96,236.33 net. This is being paid into the bank this week and the cheque will be sent out once payment cleared.
b) Payments requested: i) Smith Construction Ltd. £115,483.59 inc. VAT. (Chq 2008).
ii) A. Bowyer – footpath report £150. (Chq 2011).
iii) Clerk's expenses Apr/May/June £202.89 (Chq 2010).
c) i) Increase in insurance for MUGA £484.98 p.a. to include the whole £103,000 net spent, which is £364.06 pro rata, to take us to 30th March, this can be reduced if the Council does not insure the tarmac surface. This seems very expensive and was questioned by the Clerk, if the ground works are taken off the amount insured it would cost £310.16 inc. Tax for the year. This is going to cost a huge amount of money and the Council will get nothing back from it. This is a Village Amenity just like the park though and should be open for all to use unless a user group or anyone has booked it. Who is going to open and close the MUGA, it isn't meant to be left open overnight is it? It was originally agreed that the Village Hall run it, i.e. opens it in the morning and closes it at night, hires it out etc. and charges an admin fee. The opening should be delayed until the rules, revenue and insurance are discussed. It may be cheaper if the Village Hall tag it onto their insurance, ask the Village Hall to look into it.
@ 20.20 The meeting was closed to allow the public to speak. The stewards are not there all of the time as user groups lock up in the evening, user groups using the hall cannot be expected to lock up the MUGA too. This needs clarifying at the next Village Hall meeting on 19th July.
People who built it should e-mail and say when it is safe and ready to use and then if anything fails in the first instance, their insurance should cover it if it is down to workmanship.

User groups and clubs should have their own liability insurance, i.e. when a footballer leaves his house to come and play or practice for a team, he/she is insured by the football club/team from the time they leave their house.

There needs to be an extra piece of path or a few slabs on the left of the path because the gate opens outwards and people will step off the path sideways onto the mud and carry the mud onto the surface, which may make it slippery.

The meeting was re-opened @ 20.35

The bus shelter insurance will be £16.10 p.a.

d) Mazars Audit form altered to include the correct transitional grant with precept in boxes 2 & 3, the total remains the same, alteration initialled by the Clerk and signed by Richard Morton.

There being no further business the meeting closed at 20.45 -

Next meeting 6th September 2016.

At Lingwood Village Hall.