

## **LINGWOOD & BURLINGHAM PARISH COUNCIL**

### **Minutes of the Meeting held at the Methodist Schoolroom, Chapel Road, Lingwood on Tuesday 5<sup>th</sup> March 2013, 7.30pm.**

**Present were:** Ben Bethell – Chairperson, Marina Tubby – Vice Chairperson, Lauren Bean, Mike Bredbere, Cliff Fountain, Tony Gould, Krisy Little, Richard Morton, Hannah Paul and Sonya Dickinson – Clerk.

**13/24. Welcome & apologies for absence:** Apologies received from Ian Chapman and Ian White.

**13/25. Declarations of interest:** Marina Tubby, anything to do with the Primary School. Ben Bethell anything to do with the Village Hall. Sonya Dickinson – Finance item d)

**13/26. Public Forum and reports from Committees (including Reading Room and Village Hall):** We were joined by 8 members of the public along with County Councillor Brian Iles and District Councillor David Ward.

A parishioner asked if there was any more news on the exception sites and wished to report the woeful minutes of Beighton and Moulton. Ben said all has gone quiet, David Ward said he would ask if there is any more news when he goes into Broadland District Council.

An allotment holder asked if a lock could be put on the allotment gate to stop non allotment holders getting onto the site as a chainsaw salesman came onsite and harassed allotment holders and also a person has been seen tipping their garden rubbish and some polystyrene. The front gate cannot be locked as there is a gas building that needs 24hr access. The second gate on the site which accesses the old green waste site and the original 11 allotments could be locked but the Parish Council paid for the first one and keys but the lock got lost, a combination lock was then purchased but has seized up.

Allotment holders need to call the police if fly tippers are seen or if they suspect a salesman selling stolen goods.

Brian Iles – commented about the South Burlingham Boundary Change and exception site or anything like it: - things like this need someone to run with it and if no one wants to that is probably why nothing more has been done.

There are to be @200 redundancies at County hall to save more money. NCC are increasing the number of apprenticeships as they have proved popular.

There is to be £5.5million for the elderly to pay for assistance etc., especially dementia, this was originally only accessible through the website but at the NCC meeting today they have delegated officers to decide how to get the word out to the right people.

There is to be an increase Road maintenance by £1million on top of the £4.6million already allocated, this is due to the harsh winter and the toll it took on the roads.

The County election is in May and purder begins 26<sup>th</sup> March which means no meetings or new decisions can be made between the two dates.

The treasury management meeting – Icelandic bank, NCC will receive back 98% back, they have had 80% but the rest will come in dribs and drabs and they may have to wait for the last amount for 5 years. The biggest account is for Schools and the 2<sup>nd</sup> is for elderly Community Services.

David Ward – Congratulations on obtaining planning for the Village Hall, especially Ben's presentation.

The home Bonus Scheme is back on for the next 12 months and the Parish should get the money as soon as someone is living in any new home.

Neighbourhood Planning: has L & Burlingham considered doing one? There is alot of work in it but if anyone wants to do it, it is worth doing. It is the Parish deciding what they want in their Parish and producing a formal document to encapsulate what parishioners plan for the Parish. To pass the document more than 50% of the Parish would have to vote it through by referendum, Broadland District Council would also have to agree it.

David will e-mail Sonya the details who will circulate it to Councillors so it can be discussed at the next meeting. Alison at Strumpshaw PC may come and talk about it at the next meeting as Strumpshaw have done a neighbourhood plan.

It was asked if a simpler way would be for BDC to delegate planning to the Parish instead of BDC. David said a Neighbourhood Plan would give the Parish more power to stop an unwanted development.

**13/27. Minutes of the meetings 5<sup>th</sup> February 2013:** Were signed as a true copy.

**13/28. Matters arising from 5<sup>th</sup> February 2013:** Ben talked to the Police about footway parking in the Parish and a joint letterhead is being sorted so that the letter can come from both the Police and Parish Council.

Mike found out that the avenue of trees record was the National Trust making a list of their own tree avenues and not all tree avenues so the Millennium Trees are not eligible.

**13/29. Correspondence:** other than in circulation to Councillors or requiring a response. a) Lingwood & Burlingham listed building questionnaire, this was completed at the meeting and Ben is sending it back to Broadland.

**13/30. Village Hall Recreation Field Bin:** BDC have said they will no longer empty the bin due to excess rubbish being left beside it. BDC say that the bottle banks and Car boot sale are to blame for the excessive rubbish left by the bin.

The Parish Council agreed to pay for the bin to be emptied because of the wish to place the youth shelter on the site.

The car boot sale does create rubbish in the summer months and perhaps the money generated should go toward the cost of a new, larger bin and empty an upgraded bin.

David Ward asked who wrote the letter – Jamie Henry at BDC.

A lot of the rubbish is cans as people come to drop off their bottles and cans but just leave the cans in a bag by the bin, the Council previously asked for the can bank back but were told that as grey bins can take cans it wasn't viable but perhaps BDC can be asked again in light of the cans left on the site.

There needs to be a large laminated sign saying that the banks benefit the Village but please take other rubbish home.

There also needs to be a fly tipping sign and as it is a criminal offence CCTV could be put up and used in evidence.

The bin will have to be either taken away or replaced by the end of March as that is when the BDC contract ends.

This is to be passed to the Village Hall Committee to discuss.

**13/31. Allotment Site:** How to stop the dumping of garden waste by Parishioners. The green recycling area is no longer to be used by Norse and will not be emptied by them anymore. Originally the site was hard standing for parking for the 11 original allotments and should be reinstated as such to discourage dumping of green waste.

The hedge cuttings can be put somewhere to be agreed as allotment holders are to cut their side and the Parish Council are to cut the other side and the top.

Ben will contact Darrell Starking to cut the hedge.

A sign can also be put up to say "no green waste is to be dumped as it is not being emptied anymore".

**13/32. Planning:** a) 20121794 – 3 Storey Side Extension to existing Nursing home, Extension comprises of 48 new bedrooms with associated Dining, Laundry and Leisure Facilities. Staff and office accommodation to top floor. Burlingham House, Dell corner Lane, North Burlingham, NR13 4EQ.

**Decision:** Reject on the grounds that it will cause a massive increase in traffic on a small country lane, due to visitors and an increase in deliveries.

The main house has 30 bedrooms and an extra 48 bedrooms will be too many to add.

There is no concern over the visual aspect as it is not visible from the road.

N.B. The applicant has also made a mistake on the application as it is a residential home and not a nursing home.

**13/33. Highways:** There are a lot of white markings on the roads in Lingwood, indicating that there are to be road repairs in the village.

Clerk to report there is a large pot hole at the end of P.O. Close at the junction with P.O. Road.

Station Road is to be closed from 18<sup>th</sup> to 27<sup>th</sup> March.

A pot hole has appeared on the South Burlingham Road under the railway bridge.

**13/34. Finance:** a) To choose the grass cutting contractor for Urban, Millennium Green and the Cemetery.

Urban – Garden Guardian £1,300, CGM £1,464 and Norse £1,593.75. Garden Guardian are cheaper for verges.

Millennium Green – Garden Guardian £1,237, CGM £1,220.10 and Norse £2,047. CGM were the cheapest by a little.

**Decision:** Garden Guardian are cheaper for Verges and more for the Millennium Green and apart from last year was the verge contractor for the previous 5 years and did a good job. The Millennium green could have been a problem last summer but Garden Guardian proved flexible.

CGM done the verges last year and took a while to get to grips with it but eventually did a very good job but the Clarkson triangle never really recovered from being left for so long.

The Councillors unanimously decided to choose the Garden Guardian for both.

Cemetery – Kevin Monsey £60 initial cut then £48 per cut after, CGM £44.90 each cut =£1,706.20 and Norse £5,300.

**Decision:** Although Kevin Monsey's quote was more than CGM, the Council have been happy with Kevin's work and as he is local he gives the "personal touch" and can be called on to do any emergency works as and when needed.

b) To consider payments to: i) Broadland Pest Management – allotment rats £60 (Chq No. 759).

ii) BDC bin emptying for 2013/14 Millennium Green £468 (Chq No. 760).

iii) A. Bone, Litter warden honourarium. £50 (Chq No. 761).

c) Retrospective authorisation of payments sent in February

i) Simons landscaping £18,000 (Chq No. 763).

The full invoice has been received and is more than estimated so Ben is querying but the preliminary payment is required.

d) Clerk's annual salary increase of 1 increment or more on the NALC pay scale which has remained the same since 2009. **Decision:** The 1 increment increase was agreed.

*There being no further business the meeting closed at 21.15 – Next meeting Tues 26<sup>th</sup> March 2013, after the Annual Parish Meeting.*