

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting held at the Methodist Schoolroom, Chapel Road, Lingwood on Tuesday 7th February 2012 at 7.30pm.

Present were: Marina Tubby – Vice Chairperson, Mike Bredbere, Ray Britt, Cliff Fountain, Tony Gould, Krisy Little, Richard Morton, Hannah Paul, Ian White and Sonya Dickinson – Clerk.

12/17. Welcome and Apologies: Apologies were received from Ben Bethell – Chairperson, Lauren Bean and Ian Chapman. In Ben's absence Marina acted as Chairperson and welcomed everyone.

12/18. Declarations of Interest: Sonya Dickinson 12/28. b) i. Cliff Fountain 12/25. As Village Hall Treasurer. Marina Tubby 12/25. As Parish Council Representative on the Village Hall Committee. Although Marina is only on the Village Hall Committee as the Parish Council representative she will not vote for clarity.

12/19. Public Forum: We were joined by 1 member of the public along with District Councillor David Ward.

David Ward gave his apologies for not attending the last meeting but he had another meeting the same time. Last week he attended an NDR meeting/presentation and they say it will be completed by 2017. The 1st section will be the Postwick hub then from there to the airport, the next section will be decided after environmental discussions. The last section should be started @ 2015. The Parish Council should receive a briefing late February/early March.

Q It was asked if there was any way to lever the duelling of our part of the A47? A. No.

Q The last section is from the Airport to where? A. To the Fakenham Road.

Q. Could we attend a meeting nearby if they don't come out this far? A. Yes, David will inform us when.

12/20. Minutes of the meeting 10th & 24th January 2012: Were signed as a true record.

12/21. Matters arising from the Minutes 10th & 24th January 2012: Ray asked if the letter he wrote to the MP regarding the A47 has been sent yet, Sonya awaiting Ben's Ok before sending it.

12/22. Action Log: Ground level maze to be put onto action log.

12/23. Correspondence: Other than in circulation to Councillors or requiring a response.

a) Broads Authority e-mail – review of database of consultees for Local Development Framework Matters. **Decision:** Councillors resolved to be kept on the database as we are close to Broads Authority areas.

b) Norfolk Rural Community Council, Localism, Sustainability and Kick Starting Community Activity workshop, Thursday 1st March 9.30 – 16.30, Dereham, £20 per member. **Decision:** Inform Clerk if you wish to attend.

c) NALC & CPRE – neighbourhood Planning – How can we make it work, 10am to 3pm, Swaffham 29th Feb, Aylsham 7th March, Poringland 13th March. **Decision:** Inform Clerk if you wish to attend.

d) Initial training for Councillors. **Decision:** Broadland may do some free training, wait to find out more before booking anyone on the paid sessions.

12/24. Burlingham Green play equipment Questionnaire: Marina read out the circulated prepared questionnaire for comments: A drop off point is required, Richard suggested they could be dropped off to him. Other - please specify has been added to the list of play equipment to allow for anything not thought of by the Council.

12/25. Village Hall: Marina read out the letter Ben circulated prior to the meeting.

Questions: Why is it now being passed on even though it was put to one side until the plans had got further? A. The Village Hall Committee have proposed they ask the Parish Council to become trustees.

Q Tony read out the individual exercise carried out and the response from those present at the initial meeting, the majority at that time preferred the Parish Council be more involved but not necessarily trustees. A. This has now been superseded by further discussions.

Tony asked if the Parish Council would have to bail the village Hall out if it fails, it was also pointed out that the Parish Council would have a lot more work running the hall.

Ray: The Parish Council as trustees would make sure it would not fold as it is not in the Parish Council's interest. If it folded without the Parish Council being trustees, the Parish Council would probably be expected to bail it out anyway.

Richard: Being Trustees would ensure a major facility in the village would be safeguarded.

The extra work? Krisy: Someone may have to be employed to run it.

Hannah: If something went wrong the Parish Council would be expected to help out anyway so having some control would ensure it didn't come to that.

Ian: The Village Hall Management Committee would do the bulk of the work still but the Parish Council would ensure financial controls are in place.

Krisy: The Parish Council has already taken on lots, how much more are they prepared to take on?

The meeting closed temporarily for David Ward to let the Council know that Blofield Parish Council are trustees of Heathlands, the management Committee runs it sending financial reports each year with no extra work to the Council.

Decision: It was resolved to agree to be trustees in principal as long as financial regulations are put in place. 6 for and 1 abstention.

N.B. Cliff Fountain and Marina Tubby declared an interest and did not vote.

12/26. Highways: Dell Corner grit bin is empty. **Decision:** Clerk to report to highways.

12/27. Planning: a) 20120137 – Rooflights and Replacement Doors, 9 Main Road, North Burlingham, NR13 4TA.

Decision: Full approval.

12/28. Finance: a) Retrospective payments: i) Anglian Water – Allotments 7th Oct to 3rd Jan £81.37 (Chq No. 663).

b) Permission to Pay: i) Mrs S. Dickinson, reimbursement of credit card payment to Crowders for Millennium Green trees £756.00 (Chq No. 665).

ii) K. Monsey Cemetery Grass –December £45.00 (Chq no. 170).

c) To consider Parish 'Handy man'. **Decision:** It was resolved to go with the recommendation from Acle Parish Council and use Tony Hemmingway for any repairs.

d) Grass cutting tenders to be opened. i) Urban/Verges, to include Clarkson Road triangle. Norse £5,100 + VAT, The Garden Guardian £1,792.00 + VAT, CGM £1,387.50 + VAT.

Decision: It was resolved to choose the cheapest quote – CGM at £1,387.50 + VAT

ii) Millennium Green. Norse £2,047.00 + VAT, CGM £1,558.20 + VAT and The Garden Guardian £1,207.00 + VAT. **Decision:** It was resolved to choose the cheapest quote – The Garden Guardian at £1,207.00 + VAT, although the trees are a new addition so the quote may increase slightly.

iii) Cemetery. Norse £5,300 + VAT, K. Monsey £1,808.00 and CGM £1,117.07 + VAT plus an extra £26.61 + VAT for every time the grass is strimmed between the Church and Car Park and sprayed to control weeds in the Car park as required. **Decision:** Although it was not the cheapest quote It was resolved to choose the current contractor K. Monsey, as the Council are happy with his work and he is local, the CGM quote could also come to more depending on how many times the car park to church are strimmed. K. Monsey is also happy to continue last years contract for the Sign area until the sign is moved sometime around May/June.

e) Donations and annual subscriptions: i) BADCOG donation ref Village Pond work.

Decision: The work BADCOG does on the pond is invaluable, it was resolved to donate £225 this year. (Chq No. 672).

ii) CPRE annual subscription £29.00 to 31/12/2012 **Decision:** It was resolved to renew the annual subscription at £29 (Chq No. 671).

- f) To consider £844.11 + VAT works by Wicksteed after annual inspection to supply and fit a new basket swing and replace missing bolt from the surfer. **Decision:** It was resolved to accept the Wicksteed quote and replace the basket swing.
- g) Points for ratification: Facilities Committee minutes, Item 12/08. It was resolved to advise the Council to continue to pay the footpath warden even though NCC have withdrawn their £150 contribution.
To pay BADCOG £50 towards fuel costs to upkeep footpath 3 – The bungalow to Community Woods, footpath 4 – Church Road to Post Office Road and footpath 9 Norwich Road to the field edge. (Chq No. 673).
Comm Comm Committee – Item 12/06 It was resolved to recommend to full Council to pay £90 towards the cost of the Burger van to make it cheaper for parishioners to purchase food. **Decision:** All Agreed.
Marina also informed the Council that the insurance did not cover bouncy castles so another company has been found who will supervise and insure their bouncy castles. An ice cream van will also attend.

12/29. Projects in progress: (to be discussed if time permits & if not covered in previous items)

Ray informed the Council that the curse of the pond had partially lifted, work has begun, Fran and his team started on the pond this morning. He is concentrating on the causeway which will be a 1 metre wide path. The bridge to the Vicarage Road path will be taken out and replaced by causeway, the railing can be replaced. He was originally using soil from the Western compartment but as there is water in it he is bringing in more soil, it was asked if the excess soil piled on the cemetery could be used, Ray will ask.

The Millennium Green: Marina wanted to thank everyone who came to the green to plant trees, it was a good turn out and good fun was had by all.

Peters' wood is being planted on Feb 19th @ 10.30am, help needed and all are welcome. Future agenda's to have "Report from committees" on.

12/30. Lingwood Reading Rooms: K. Monsey hedge cutting quote of £55. **Decision:** It was resolved to accept this quote.

There being no further business the meeting closed at 21.35 – Next meeting Tues 6th March 2012.