

LINGWOOD & BURLINGHAM PARISH COUNCIL
Minutes of the Annual General Meeting held at the Methodist Schoolroom, Chapel
Road, Lingwood on Tuesday 8th May 2012, 7.30pm.

12/65. Election of Chairman and Vice Chairman: a) Ben Bethell was elected as Chairman by ballot. b). Mrs Marina Tubby was elected as Vice Chairperson by ballot.

Present were: Ben Bethell – Chairperson, Marina Tubby – Vice Chairperson, Mike Bredbere, Ray Britt, Ian Chapman, Cliff Fountain, Tony Gould, Krisy Little (19.35), Richard Morton, Hannah Paul, Ian White and Sonya Dickinson – Clerk.

12/66. Welcome and Apologies: Apologies were received from Lauren Bean.

12/67. Election of Officers/Appointments to Representative Bodies: Current appointments to representative bodies will remain as they are until the next local election.

- a) Lingwood & Strumpshaw Reading Room – Ray Britt.
- b) Village Hall – Marina Tubby.
- c) Norfolk Playing Fields Association – No Representative.
- d) Emergency Planning Parish Co-ordinator – Krisy Little.
- e) Tree Warden – Currently Ernest Hoyos. Clerk to write and ask if still ok to continue.
- f) Footpath Warden – Clerk to write and ask if still ok to continue.
- g) Transport Users Committee – Vivian Deasley is happy to continue.
- h) RFO – Sonya Dickinson – Clerk.

12/68. Declarations of Interest: Cliff Fountain, 12/74. d) vi) As lives opposite South Burlingham Church, d) viii) and item 12/75. Village Hall, as Treasurer. Ben Bethell, 12/74. d) ii) d) iii) d) viii) d) x) and 12/75. Village Hall, as Chairperson. Marina Tubby item 12/74. f), 12/74. d) viii) and item 12/75. Village Hall, as Parish Council Representative on the Hall Committee. Krisy Little, item 12/74. f).

12/69. Public Forum, Action Log & Reports from Facilities & Comm Comm

Committees: We were joined by 6 members of the public and District Councillor David Ward.

It was asked if the BMX area is to be tidied up as the “humps” look a mess. Ben will sort and get the grass seed put down. The goal posts have been put in but the children don’t use them as there is no cross bar or net. Perhaps it can be filled in and turned into a ball wall. Facilities Committee could perhaps talk further about this.

The allotment tap has finally been fitted.

Community e-mails show all of the e-mail addresses. Clerk is to send in bcc.

David Ward said he thought everyone should congratulate Ben, Marina and the team at the Village Hall for the meeting arranged on 24th April, in response to the Petition against the New Village Hall. All of the questions were answered and the people in attendance seemed happy with the response.

The National Planning Policy Framework is now available for reading, the main point is that it is against urbanisation of Villages or joining villages together.

Action log. – All items being worked on.

Comm Comm Report. – Marina has double checked that items booked are still coming. A temporary event notice from BDC has been applied for. The Village Hall Marquee is being loaned for a beer tent. The portaloo is being put into an adjoining garden and the fence panel being taken out just for the evening as it is to be delivered the Friday and not collected until the following Wednesday.

Facilities Committee Report. – Ray thanked everyone who turned up to work on the pond. The smaller pond has now been treated to reduce the blanket weed. Branches over the causeway have been trimmed to make the causeway safe.

Issues about the land swap with Mrs Simpson, the agreement in principle has been signed and is ready to go to the Solicitors.

12/70. Minutes of the Meeting 27th March 2012: Were not signed as 2 Councillors did not receive a copy. NB: e-mails with attachments but nothing written in "subject" are being shown as no subject and have been rejected by a couple of computers.

12/71. Matters arising from the Minutes 27th March 2012: Not discussed.

12/72. Correspondence: Other than in circulation to Councillors or requiring a response.

- a) Letter from Mrs Britt Requesting the bench she placed at the cemetery be sanded and treated. **Decision:** Clerk to find out if the bench was gifted and is Parish Council property and put it for discussion on the next Facilities Committee Agenda. Note: The Cemetery lych-gate looks like it is also in need of regeneration.
- b) NALC & SLCC Joint Summer Conference £45 per delegate. **Decision:** None can attend.
- c) Invitation to become a Broadland Representative on Norfolk ALC Executive Committee 2012. **Decision:** Inform Clerk if you wish to become a representative.
- d) How Hill Trust, The Broads, Rivers & Seascapes, Friday 8th June 2012 from 10am – 3pm, £15 each. **Decision:** Inform Clerk if you wish to attend.
- e) Initial Training for Councillors. **Decision:** Inform Clerk if you can attend any of the dates.

12/73. Highways: Anything to report for the Community Rangers to prioritise. – A47 White House junction has bad pot holes in need of attention. Near 32 Chapel Road, a yellow hydrant sign has been smashed whilst some drainage work was being done. There is a dropped drain cover on the South Burlingham Road, near the cattery. **Decision:** Clerk to report these.

It was also noted that more signs have been going up on the Island site, North Burlingham and along with the trees being taken down, that were supposed to shield the buildings from the A47. **Decision:** This is part of planning and a planning enforcement matter, clerk to let them know about the complaint.

With ref to the Environment Agency letter last month, the Clerk informed them of the Post Office Road Sewer that cannot cope and the Severed Culvert on Station Road, they have said the Post Office Road Sewer should not have any problems as it is sufficient in size and the Severed culvert has been passed over to Highways.

12/74. Finance: a) Payments Received from: i) BDC 1st half of precept. £7,176.00

ii) NCC – Delegated Verges. £1,640.60

b) Authority to pay was given for: i) K. Monsey – Cemetery April, £ 184 (Chq No. 174).

ii) K. Monsey – Sign April, £ 40.50 (Chq No. 699).

iii) Conservation Works – To treat Western Compartment of pond. £252.00 inc. (Chq No. 700).

iv) Tony Hemmingway – M. Green, removing section of rubber mat (trip hazard) £11.50 (Chq No. 701).

c) Subscriptions and Donations: i) SLCC subs £97. (Chq No. 702).

ii) NALC subs £353.04 (Chq No. 703).

iii) Entua - minimum £5 but £10 given last year. **Decision:** £10 again this year (Chq No. 704).

d) Retrospective payments authorised at previous meetings: i) BDC Planning application for Beacon, sign and board. £252.50 (Chq No. 685).

ii) Beacon Materials, invoices for steel from ESTS and Olympic welding Ltd. – reimburse R. Bethell £246.00 (Chq No. 687).

iii) Goal posts for M. Green – Invoice from A & W Cushion Ltd – reimburse R. Bethell £16.66 (Chq No. 688).

iv) NPFA Subs 6/3/12 Meeting £25 (Chq No. 689).

v) NRCC annual Subs 6/3/12 meeting £25 (Chq No. 690).

vi) Churchyard grants 6/3/12 meeting – South Burlingham, North Burlingham and Lingwood £125 each (Chq No's 691, 692 & 693).

vii) Wicksteed, 7/2/12 meeting £1,012.93 (Chq No. 681).

viii) Lingwood Village Hall hire for Village Games Roadshow. £40 (Chq No. 694).

ix) A. McKie – seeds for around the trees at the pond. £50 (Chq No. 697).

x) Colman Print, printing cost for Best in Broadland brochure – Reimburse Ben Bethell £55 (Chq No. 698).

e) Retrospective Payments as no April meeting and payments required before May – i) NCC allotment rent and Burlingham Green rent Oct 11- April 2012 £155 (Chq No. 695).

ii) K. Monsey sign grass March £13.50 (Chq No. 696).

iii) K. Monsey Cemetery Grass March £152.00 (Chq No. 173).

f) Request for a donation from Lingwood Primary & Nursery School towards educational learning aids for the classrooms, Sports Equipment or towards a new conservation/wildlife area for the new School, alternatively a donation for the School Fete or advert in the programme. **Decision:** It was resolved to donate a voucher for 2 hours use of the Reading Room, free of charge, booked through Ruth Cox.

g) Cemetery – permission to ask K. Monsey to level 5 sunken graves and remove excess soil from the Cemetery at £10 per grave. **Decision:** It was resolved to get Kevin to level the graves. (Chq no. 175)

12/75. Village Hall Petition: Ben Bethell, Marina Tubby and Cliff Fountain left the room whilst this item was discussed, Ray Britt Chaired this item.

A petition against the building of a new Village Hall was received with @ 111 signatures from @ 60 homes.

The main points of the petition were: a) inadequate Notice of the meeting in terms of time and coverage of the village: At the public meeting in December 2011 it was decided there should be another meeting to vote on the proposal of a new Village Hall.

At this point the Parish Council meeting was adjourned to ask for the Public present for any comments, one member of the public said they saw it in the Parish News, the EDP and posters around the Village.

The Village Hall Committee did advertise the meeting in numerous places including the EDP, the Parish News, the Post Office, Spar and chip shop, posters put around the village, letters were sent home with children in their school book bags, there was even a letter drop to the most affected houses, near the Village Hall. It is felt they met their obligation.

b) Lack of Transparent proof for the need to build a new Village Hall: The Village Hall Committee feel that repairs to the current village Hall would be better spent on a new hall, this is not Parish Council Property and therefore it can only be decided upon by the Parish Council when a planning application comes through.

c) No Alternative Solutions Offered: Again this is not Parish Council property and the Village Hall Committee is doing what they feel best for the Community.

Decision: Clerk to write a letter to say that the Parish Council has no power to act until a planning application comes through.

12/76. Website: Tony has taken the website and updated it and it will be up and running tomorrow morning @ 10am. He wishes to run it on a yearly contract, to be reviewed each AGM from this meeting. Photographs of Councillors are required, e-mail them to the Clerk and she will forward them on. Tony can also set up e-mail addresses, connected to the Website, for Councillors.

12/77. Jubilee Beacon, Village sign and Notice Board: Beacon – The post has not yet been purchased as it is no longer available for £250, Ben has 3 other quotes from £450 down to £300. **Decision:** Purchase for £300 if Womack cannot do anything better.

Ben suggested a builders fence be put around whilst the hole is dug for the post and whilst the concrete sets. A working party for 10am Sunday 27th May is needed and Sunday 3rd June the basket will be fitted.

Village Sign – This needs to be taken down and re vamped in a few weeks time. The time capsule underneath needs to be dug up and all grass made good. The new sign will not be re-erected until @ July, with the old and a new time capsule to be put in also. A set of benches facing outwards can be put around the base and some of the cost of the benches can be sourced from a memorial fund set up for Mr Simpson. Tony at Abbey Memorials could be asked for a stone informing people where the sign and time capsule was moved from and a memorial to Mr Simpson.

Notice Board – This is very large. Gordon the Farmer has said he will bring his tractor to lift the notice board up, whilst the board is being fitted as it is very heavy.

12/78. Planning: 20120615 - Single Storey Side & Rear Extension, 61 Post Office Close, Lingwood, NR13 4EW. **Decision:** Unanimous support.

20120656 – Single Storey Rear Extension, 12 Norwich Road, Lingwood, NR13 4BH.

Decision: Unanimous Support.

12/79. Projects in progress: (to be discussed if time permits & if not covered in previous items)
Pond, A47 & Parish resilience. None discussed.

12/80. Lingwood Reading Rooms: To be discussed at the 15th May Meeting.

There being no further business the meeting closed at 21.35 – Next meeting Tues 15th May/ 2012.