

LINGWOOD & BURLINGHAM PARISH COUNCIL
Minutes of the Meeting held at the Lingwood Methodist Chapel, Chapel Road,
Lingwood on Tuesday 9th September 2014 at 7.30pm.

Present were: Ben Bethell – Chairperson, Marina Tubby – Vice Chair, Mike Bredbere, Ian Chapman, Cliff Fountain, Tony Gould, Giles Mack, Richard Morton, Ian White and Sonya Dickinson – Clerk.

14/108. Welcome & apologies for absence: Apologies were received from Krisy Little.

14/109. Declarations of interest: Ben Bethell and Cliff Fountain 14/117. d) Section 106 money for Village Hall – They are on the Village Hall Committee.

14/110. Public Forum: We were joined by 6 members of the public along with County Councillor Brian Iles. Two more members of the Public came at @ 7.50pm after Public Forum and 1 more at @ 8.30pm, during planning.

Brian Iles – There were flooding issues in Norfolk through the Summer, Sonya highlighted Post Office Close and it is now on the list at Highways. Funding is a problem and follows a sequence of events, Norfolk County Council takes the lead initially and then other Agencies get involved to decide who will take over the lead. The Broads Authority has quite a bit of responsibility. Brian said it is especially important if there is a regular flooding problem to make sure John Cotton at Highways knows about it – this does not mean flash flooding. Drains are sometimes cleared of silt but the problem remains, this could sometimes be due to new development where new drainage was not adequate, most of the really new developments seem to have drainage ponds which may help with flash flooding but then where does that drain too? There is no cure for the flash flooding problems at the moment. Budget – NCC has to save £17.5 million over and above what already is having to be saved in the year, Highways are losing @ £1 million of this, Brian hopes that they are cautious over redundancies, especially in Highways.

John took Sonya around the allotments and they noted that some are in a real state, as it is coming up for a new rental year, when the letter for annual rent goes out can a note be put in about what's expected. The Rat man needs re booking as there have been rat sightings. It was noted that a stricter deadline for payment of allotment rent needs to be adhered to and Sonya normally contacts Broadland Pest Management about this time of year.

Maureen - The raised garden will want some money for wall flowers and to refill a few gaps where plants have been stolen. The Council is happy for Maureen to purchase these items, Marina said she also has a couple of plants she can give Maureen to use in the raised bed. In future, so that Maureen does not have to ask, she can have her own budget and then Sonya can just put the cheque request through the meeting. People have commented on how lovely the raised flower bed looks.

N.B. 7.50pm the Council Meeting adjourned and moved onto the Reading Room Agenda, it re-convened at 8pm.

14/111. Minutes of the meeting 22nd July 2014: Mike and Marina could not access the Minutes so Ben went through them and the Clerk went through the results from the queries raised. They were then signed as a true record.

14/112. Matters arising from 22nd July 2014 Meeting: None.

14/113. Correspondence & Action Log: a) Broadland District Council – Community Workshop Invite ref Recycling Lingwood Village Hall Site and changes to kerb side collection – Evening of 14th October 2014. **Decision:** The bottle banks at the Village Hall are due to come out in the next 2 weeks as they will be in the way and then the Roadside collection will take bottles. This may be a chance to learn how else to make money from other Community Recycling schemes. Please let the Clerk know if you wish to attend.

b) Norfolk County Council Letter ref County Farms Advisory Board – comments by 12th September. **Decision:** No Comments to make.

c) Request from Resident for 30mph and possible 7.5 tonne limit on Cantley Road, South Burlingham, NR13 4HB.

There is no need for lorries to go down this Road so the 7.5 tonne limit should be looked at but the 30mph may be harder to get as people do slow down for the junction.

Decision: Clerk to ask Highways to take a look and see what can be done.

d) SLCC AGM 10th October at Bristol. **Decision:** Let Clerk know if you wish to attend.

e) Introductory Training for Councillors. **Decision:** Let Clerk know if you wish to attend.

f) E-mail complaint about the overgrown untidy grass at St Andrews Churchyard North Burlingham. **Decision:** The Council does not expect its £130 churchyard grant to cover much grass cutting but Clerk to forward the note to the Church Warden and let her know, any comments to the Clerk bring back to the Council.

g) Ian Kennedy has taken over from Wally Oldham. Ben read out the Police Report and Ian apologise for not being able to come to the meeting.

It is a shame that the Parish has lost Wally as he was good with the youth of the Parish and supportive of the Council. The Council would like to let the Police know how valued Wally was. **Decision:** it was resolved that Ben writes and let them know the Council is sad that Wally will not be in the Parish anymore.

h) Bus Shelter grant leaflet. **Decision:** The Parish has nowhere to put a bus shelter but will keep hold of the leaflet for the future.

14/114. Millennium Green Bins and Planters: The 3 companies and quotes were looked at. The quotes were for Ductile Iron bins as these are the strongest but also very expensive. **Decision:** It was resolved to go with the Blueton bins 3 x 008 at £1,172 + delivery and only 1 of the 3100 1200mm x 600mm planters at £1,315 as only budgeted a spend up to £5,000. Clerk to check how much extra it cost for lettering on the planter, Millennium Green 2014 may be too long but if not 2014 would be ok.

14/115. Planning: a)) 20141292 – Extension of Existing Outbuilding to Provide Additional Garage and Workshop Space with Storage Over.

Lime Tree Barn, Norwich Road, South Burlingham, NR13 4EY.

DECISION: Unanimous Support.

b) 20141325 - Proposed Outbuilding for Cattery Use,

Twin Oaks, Church Road, Lingwood, NR13 4TR. **DECISION:** Unanimous Support.

c) 20140979 – Redevelopment of Site for Residential Development and Retention of Existing Nursery Building for Community Use (Outline).

Lingwood Primary School, Chapel Road, Lingwood, NR13 4NX. – Amended plans

1. Revised Access. 2. Amended Arboricultural impact Assessment.

1. Revised Access as shown on amended indicative Site Plan Received 19/8/2014

DECISION: Reject on the grounds that; the bus lay by has now been taken away due to the vision splay, yet the vision splay was deemed alright when this was a School. The lay by is more of an off Road pull in as it has a footway on both sides of the bus so the vision would be no worse than any Road junction with a footway on both sides, people leaving the new development will be able to see left and Right equally because of the footway.

Currently the Acle Academy buses use this lay by and if the current passenger bus could also stop here in future, instead of further up Chapel Road, outside the Reading Room near to the Norwich Road Junction, this would also make Chapel Road safer as it is difficult to see past the bus when it is parked on the Road. The worry is the increase in bus movements outside the Reading Room owing to the position of the current stop. A move of this stop to the lay by is therefore deemed essential because it allows an off-road stop which will also prevent waiting buses on Station Road, opposite a junction.

The Parish Council feels the bus bay would make the picking up and dropping off of Acle School Children safer than if in future it has to park on Chapel Road.

2. Amended Arboricultural Impact Assessment Received 10/8/14. **Decision: Unanimous Support.**

d) 20141426 – Garden Room to Rear,
Glee Barn, Ace Road, Lingwood, NR13 4ER.

There have been several planning applications for this barn, the original planning was permitted with a stipulation that the Barn remains looking like a Barn, there is a concern with overdevelopment of the barn but this extension will not be seen from the North, South or East and the view from the West will look no bigger and will no longer have glass doors.

Decision: Support by majority. (Votes 7 for, 1 against and 1 abstention).

14/116. Highways: Chase up current enquiries.

14/117. Finance: a) Authority to Pay was given for: i) CGM July Millennium Green Grass cutting £128.71 + VAT, Verges £167.14 + VAT. (Chq No. 854).

ii) Mazars External Audit £ 360.00 (Chq No. 852). Ben read out the External Auditors Comments and the information in the annual return is in accordance with proper practices and no matters gave cause for concern. They have suggested that although all relevant checks are in place, such as Standing Orders and financial Standing Orders, a formal Risk assessment is to be carried out for next year.

iii) K. Monsey £332 July Cemetery Grass and hedge trim. (Chq No. 198)

b) Request for donation from Norfolk Accident Rescue Service. **Decision:** The current donation policy of the Council is for local organisations only.

c) To discuss loan to Reading Room Committee for modifications and repairs. The request from the Trustees is for up to £10,000 to carry out repairs and improvements to the Reading Room. **Decision:** It was resolved that the Parish Council pays for the repairs and recoup the loan through the Reading Room paying the rent over to the Parish Council monthly.

d) Section 106 money for Village Hall external accessible toilets and changing rooms £56,335.

The Parish Council had previously said they would re-visit the request once the tender was chosen by the Village Hall Committee. They have chosen to go with Gill who will be starting on 22nd September, (a notice is going to be put onto the Council Website). Some of the figures are provisional sums for items and some can be taken off for now to allow the build to be completed. The Village Hall Committee has now purchased the 4 acre field behind to replace the land sold and some fees have been paid already. The Section 106 money can be spent on sports and recreation and the shower and external accessible toilet facilities will service the MUGA and outside sports areas once installed.

The Parish Council has £69,637 Section 106 money currently held at Broadland which would leave £13,302. There is another amount of £175,000 open space money to come from the Persimmon Development and this money would not have been coming into the Parish if it weren't for the Village Hall sale which is why the Parish Council said it would be willing to spend some of it on the MUGA and outside accessible toilet and shower facilities for the Community. The Village Hall Committee have said that if there is any money left in the build account at the end, they will come to the Parish Council to make a joint decision as to what it should be spent on.

N.B. Ben and Cliff left the room at this time.

Decision: It is a lot of money but the Persimmon open space grant of £175,000 would not be coming into the Parish if it weren't for the sale of the Village Hall land so it can be justified. It was unanimously resolved to pay £56,335 for the External accessible toilets and changing rooms.

e) Allotment Rent. **Decision:** It was unanimously resolved to keep the rent the same again this year. The Clerk is to put in the letter the Council's expectations and a more strict payment deadline.

There being no further business the meeting closed at 21.30 – Next meeting Tues 7th October 2014.