



Draft Minutes of Social Club Meeting when there were present:

Jim Marshall, Janet Marshall, Ben Bethell, Mary Moore, Brian Whiskin, John Reed, John Madge, Kerry Sturman

Apologies for Absence

Richard & Sam Bethell, Paul Sheldrake, Lian Cholerton, Stuart Harris

Ben Introduced Kerry to the committee

- Advised of Kerry's involvement in the office on a Thurs/Fri. Kerry will be responsible for all payments within Finance Policy and processing staff wages amongst others. All systems being reviewed.

Matters arising from Agenda

- **Website** - John Madge and Ben continue to get website fine tuned. all should send any content to John (john.madge@btinternet.com), John will post details and Ben will clear down regularly. All are encouraged to Google web address as often as possible to promote listing on Google (www,Lingwoodvh.co.uk)
- **Committee** - Committee cover list to be circulated by Jim. Bar knowledge list to be formulated for those committee members covering bar, i.e. Keys, alarms, floats, till, cellar . A mix of committee and Bar team members will be used for up opening for Chip nights in June.
- **BBQ** - Agreed new one needed, visit Norwich Camping to see what's available. Cost needs to be agreed by Trustees.
- **Staffing** - Two new staff taken on. HR details to be checked in the office before issuing copies to them. JM to go over forms with Klaire and Susan. Susan to be used for some Friday early evening bar cover to maintain her interest prior to Clare's maternity leave.
- **Membership** - numbers of renewals and new members continue to grow. Jim to put note on Mailchimp reminding those with lapsed membership that we hope they will rejoin and continue to use the facilities. Jim & Kerry to look at other Mailchimp benefits.
- **Petanque** - Perimeter poles have arrived, they need to be stripped of all fittings. Membrane on order, ground to be levelled with some of the spoil we have on site before progressing with putting things in place. Can be used by community but priority given to club members and events.
- **Events** - Ceilidh tickets are selling slowly, but this is no different to last year. Jim will cater for 100 again. Any committee members will be welcomed should they wish to help set up Saturday p.m.

Disco 60's night planned for Sat 17th June. Jim to see Sam in the bar regarding printing of tickets. No food planned for the event, ensure bar has plenty of crisps and snacks.



Joint Fete planned with Friends of Lingwood Academy(FLA)on 8th July. LVH&SC will be managing the BBQ and bar provisions. The friends will be using hall, Kitchen and field for stall and Children rides etc. No real plans for this event have been seen yet, Ben is liaising with FLA who are looking to make money for funds

AOB around the table

- Bar team still have yet to be provided with an alarm - Ben was sorting
- Bar staff need fire alarm prompt sheet , Ben was to complete this.
- Car park spacing lines needed especially for the 2 disabled ones each side of entry ramp.
- Umbrellas for tables needed. 2 were provided by brewery last year but these seem to have vanished. See if brewery can help with more.
- Kerry will put meeting dates on FB as events for committee

Next Meeting date 13th June.

Jim

Agreed by.....Chairman

Signed.....Date.....

Minutes produced by.....Jim Marshall.....Club Chairman

Signed.....Date.....

LINGWOOD VILLAGE HALL AND GROUNDS MANAGING TRUSTEE COMMITTEE.

Registered Charity Number – 303999

Mr Ben Bethell (Chair - VH)

Mr Jim Marshall (Chair - SC)