

## **LINGWOOD & BURLINGHAM PARISH COUNCIL**

### **Minutes of the Planning Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 24<sup>th</sup> October 2017, 7.30pm.**

**Present were:** Ben Bethell – Chairman, Giles Mack – Vice Chair, Ian Chapman, Tony Gould, Roz Simpson, Simon Stevens and Sonya Dickinson – Clerk.

**17/142. Welcome and Apologies for absence:** Apologies were received from Brenda Jones, Richard Morton, Marina Tubby and Ian White.

**17/143. Declarations of interest:** Sonya - Finance b) ii).

**17/144. Public Forum** (10 minutes allocated for Public participation): We were joined by 1 member of the Public.

**17/145. Minutes of the meeting 3<sup>rd</sup> October 2017:** Were signed as a true record.

**17/146. Matters arising from 3<sup>rd</sup> October 2017 Meeting:** Has Sean or anyone been asked about clearing back the overgrown area by the telegraph pole at the back of the Millennium Green? Not yet, will ask David at EAS if can do it. Has the dog bin been relocated? Not yet as the new position has not been marked up, Broadland have now said they don't want it relocated but it has already been taken down.

**17/147. Correspondence:** a) A letter of complaint regarding planning application 20171744, blocking sunlight to their property.

b) Highways England e-mail – They are happy for the Public to be invited along to the A47 Meeting on Monday 20<sup>th</sup> November. The Public could be asked to e-mail questions to be collated so there is not a duplication.

c) NALC - LAIS e-mailed to Councillors, which advises about the consultation and provides some of the points that have been raised in objecting to the application of automatic precept referendums to assist those formulating responses to the consultation. The Consultation can be completed online.

d) e-mail from a resident asking for an investigation ref 24 Chapel Road's creation of vehicular access between 2 mature Oak trees. **Decision:** Ask Highways if a vehicle access has been applied for.

**17/148. Planning:** a) 20171744 – Single Storey Front Extension, Oaks Lee, 75 Post Office Road, Lingwood, NR13 4AQ. **Decision:** Support by majority. (4 for and 2 against). The extension is 2.8m across by 3m deep, one storey, to the North of the property that has complained so should not cause the light to be blocked.

b) 20171774 - Alter West Elevation and Extend/Convert Existing Garage to Form Annexed Dwelling, Lodge Cottage, Lingwood Lane, North Burlingham, NR13 4TD. **Decision:** Unanimous Support.

**17/149. Highways:** Nothing to report.

**17/150. Finance:** a) Payments Received: i) Allotment rent banked so far £795.50, still waiting to check statement for a couple of bank transfers promised and a few people are still to pay.

b) Payments Requested: i) Mazars Audit £ 750 inc. VAT. (Chq No. 101).

ii) S. Dickinson - Clerk's Expenses July/Aug/Sept. £220.33 (Chq No. 102).

iii) Norfolk County Council Allotment rent April to Oct 2017 £130 and Burlingham Green rent £25 = £155 (Chq No. 103).

iv) Sean Donovan replacing dog bin posts x 2 and removing 'springy' from the park £36 labour + £27.88 parts = £63.88 £9 to HMRC. (Chq No. 104 + 105).

c) Retrospective Payments made: i) Mr R. Bethell – Items for tennis lock box. £11.88 (Chq No. 2099).

d) ICO – Data protection Registration payment Direct Debit instruction signed. £35 p.a.

e) Mazars Completion of External Audit for year ended 31 March 2017, recommendations read out. (The Public notices were put up 28<sup>th</sup> September).

f) Norfolk County Farms letter informing of a rent review for October 2018, payable by April 2019.

*There being no further business the meeting closed at 20.15 -*

*Next meeting of the Parish Council for Planning, 5<sup>th</sup> December 2017, at Lingwood Village Hall.*