

LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr Simon Stevens

The Next Meeting of The Parish Council will be held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 6th March 2018 at 7.30pm

AGENDA

- 1. Welcome and Apologies for absence:**
- 2. Declarations of interest:**
- 3. Public Forum** (10 minutes allocated for Public participation):
- 4. Minutes of the meeting 6th February 2018:**
- 5. Matters arising from 6th February 2018 Meeting:**
- 6. Correspondence:**
- 7. Planning:** a) 20180129 - Change of Use of Garage to Hair & Beauty Salon (A1 Use Class). 8 Willow Close, Lingwood, NR13 4BT.
b) 20180196 - Dropping of Kerb to create Vehicular Access, Aurora, 52 Chapel Road, Lingwood, NR13 4NY
- 8. Post Office/ Lingwood Village Hall request for annual contribution @ £4,000 to run a Community Post Office:**
- 9. Highways:**
- 10. Finance:** a) Payments Received: i) NCC Highways for Verge cutting 2017 Season. £1,897.91
b) Payments Requested: i) Sean Donovan 2.5 hrs work for the Village Hall. £25 ii) Wave, Allotment water £11.97 repay Clerk's credit card payment. iii) Clerk underpayment by Barclays misreading the direct debit letter 2017/18 salary. £4.22.
c) Retrospective Payments i) Sean Donovan, Millennium Green £19.91 parts and £285 labour inc £57 to HMRC.
d) Clerk annual salary scale increment increase from SCP25 to SCP 26 as per contract. From £612.39 to £632.36 = increase of £19.97 pcm.
d) Request from Fairhaven School for some financial support towards a £145 residential trip for one child whose family lives in Lingwood who attends Fairhaven. (Information only as not viable due to Grant policy 2010).

The Next Meeting of the Lingwood Reading Room Trustees Will be held after the Parish Council Meeting.

Agenda

- 1. Minutes of the Meeting 28th March 2017:**
- 2. Matters arising from the 28th March 2017 Minutes :**
- 3. Rental after SENSI vacate in March:**

Signed: ...*sgdickinson*..... Sonya Dickinson – Clerk to the Council

Clerk - Mrs S. G. Dickinson, Two Acres, Lodge Road, Lingwood, Norwich, NR13 4TF, Tel: 01603 714251

clerk@lingwood-burlingham.org.uk

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**Date & time of next monthly meeting – Tues 24th April 2018, 7.30pm,
after the Annual Parish Meeting.**