

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Annual General Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 15th 2018, 7.30pm.

Present were: Simon Stevens – Chairman, Giles Mack – Vice Chair, Richard Morton, Marina Tubby, Ian White and Sonya Dickinson – Clerk.

18/47. Election of Chairman & Vice Chairman: Simon Stevens was nominated, seconded and unanimously voted in as Chairman and Giles Mack was nominated, seconded and unanimously voted in as Vice Chairman. Both signed a Declaration of Acceptance.

18/48. Welcome & apologies for absence: Apologies were received from, Ian Chapman, Brenda Jones, Roz Simpson, District Councillor David Ward and County Councillor Brian Iles.

18/49. Election of Officers/ Appointments to Representative bodies:

- a) Village Hall – It was decided this year to go along to the Village hall meetings and Simon, Giles and Marina have been attending when they can. **Decision:** Simon, Giles and Marina are happy to continue going along to the meetings when they are able.
 - b) Norfolk Playing Fields Association – No one has been our representative since Shirley Peters. **Decision:** There isn't such a need at present and we receive regular updates. If it is decided there is a need in the future, it can be looked at again.
 - c) Emergency Planning Parish Co-ordinator – **Decision:** Sonya is to carry on with this.
 - d) Tree Warden – Ernest Hoyos is to be asked if he minds carrying on.
 - e) Footpath Warden – Tony Bowyer is to be asked if he minds carrying on.
 - f) Transport Users Committee – Vivienne Deasley is happy to carry on.
- Thanks were conveyed to the Volunteers.

18/50. Declarations of interest: Sonya Dickinson – Fiance b) iv) and v). Simon Stevens – Finance f).

18/51. Public Forum including Reports from County and District Councillors: We were joined by 7 members of public along with Darrel Holt from Highways England and Jonathan Wright from Browns, the Contractor looking after the works on the A47. They were here to discuss resurfacing works on the A47, just outside of North Burlingham, in June 2018.

Darrel – Routine maintenance on the A47 from Lingwood Lane to Hemblington has been done on the East Bound side and is now to be done on the West Bound side. High friction surfacing will be done where it is at the moment, which is approx 1100m² of surface. It will be @ 3 ½ week programme of works from 4th June to 5th July, weekdays only, not weekends. The works will be carried out between 8pm and 6am.

Q. Main Road, North Burlingham was cut off last time. A. There is a system in place to stop this from happening this time. Q. The sign on the A47 to North Burlingham, Main Road has been missing for months will this be replaced? The Post Code is NR13 4TA. A. Yes it will be. The diversion route is shorter than before as the NDR is open now. The diversion will be on A1151 to Wroxham, then to Salhouse etc. There will be no works on 15th June in order to avoid the Air show traffic on the weekend of 16th and 17th June.

David at EAS (The Millennium Green grass cutter), called Simon today as there was a rotten piece of wood that had crumbled to expose a 6" nail at the Millennium Green. The nails were in the wood logs and then set in concrete to anchor them in the ground. Simon was grateful that David dug out the concrete with the nails in, for Simon to take away, but this may happen to the other logs laid in this area. Should they all be removed? **Decision:** Remove all of the rotten logs.

The retaining wooden posts are also rotting, it was said we should replace with plastic ones but there were none the same size diameter so all would need replacing at once. The Clerk has now found a supplier that can do the same size posts in plastic but these are @ £20 each as opposed to @ £2.80 each. **Decision:** Simon and Sonya to go when Sean is there to mark out on the plan what needs removing and count up the posts so a price can be worked out.

Transport – Network Rail are organising a drop in session on 5th June 10-12am at Lingwood Village Hall. There seems little point having it in the daytime as most people will be at work.

The main concerns are the floodlights, alarm and the safety of the children. Recently MP's have mentioned in Parliament that level crossings are unsafe for children.

Simon – They are going to custom make some hoods for the lights to try and reduce the glare.

Public – I don't think they will be good enough. These sort of LED's should not be in rural areas.

Simon - They say the new barriers may increase the stoppage times as they may close the gates when the train is in Acle or Brundall.

Public – There have been incidents where the malfunction keeps the barriers closed which would cut our village in half if it happened here. A. They have now changed the ones here so that not both are locked down together.

Public – They said at the meeting here in January that it would reduce the waiting time not increase it.

Public – It depends where the trips are put as to how long the barriers are down.

Simon – Let's make sure as many people go along to the meeting as possible.

Notices to be put up and ask the Village Hall to advertise on their facebook page. Ask for an evening meeting also.

Public – It should be publicised on Radio Norfolk and in the EDP as it is so important. It will be the people who haven't turned up to any of the meetings that will complain the most when it all goes ahead.

Giles asked what was the target of these letters etc.? Public – It's a dark village, I'm concerned about the light pollution, the safety of the children and the noise levels; are they going to be within the Government guidelines?

They put the lights on the platform to stop people falling off.

The lights are on until 6am and not 3am as previously stated. There is no need for that.

Signaller on CCTV can turn the lights off after the train has gone. Network Rail said that Anglia Rail have them on a timer and can turn them off earlier.

The blight on the Village was when they cut all the trees down and left a big mess – it looks more like vandalism.

18/52. Minutes of the meeting 24th April 2018: Were signed as a true record.

18/53. Matters arising from 24th April 2018 Meeting: None.

18/54. Correspondence: a) BDC Gambling licence letter. Broadland have to review their policy every 3 years and carry out a consultation, responses in by 27th July. **Decision:** The Parish Council has no comments to make.

b) There has been lots of correspondence regarding the Railway crossings, Simon thanked Cathy for her hard work.

18/55. Action Log: Nothing to report. Chase the Solicitor ref the Millennium Green land swap.

18/56. Railway Crossings: CCTV Signaller Operated Barriers, lighting and yodels. Network Rail did come in to speak to the Children at the School with regards to the safety. But by the time the work will be carried out, Oct 2018-March 2019, they will need to come again. Anglia Rail has said they will look into the times for the lights.

Clerk to ask if Network Rail can come to the Parish Council meeting on 5th June.

18/57. Car Park for Burlingham Woodland Walks: Pipe work has been carried out along South Walsham Road and a hard standing area was created for the vehicles and equipment. This is now going to be turned back into farm land but it would be an idea to be a car park for the Burlingham Woodland Walks, to alleviate some of the parking problems at Burlingham Green. The farmer is ok with it but NPS would have to be asked. This is on the border with or in South Walsham. **Decision:** The Parish Council would support this idea. Clerk to ask Trevor Williams at County Farms and let South Walsham Parish Council know.

18/58. Highways & Bus Shelter for Post Office Road: The Bus Shelter application has been submitted, Broadland have now accepted it and received payment. We should know by the end of June.

Highways – Any News ref the corner of Chapel Road and Post Office Road? This still hasn't been resolved, they are backing out onto this dangerous corner and main route into the Village and are not being considerate about the danger they are causing to footway and road users, someone is going to get hurt. **Decision:** Brian and the Clerk have spoken with John Cotton at Highways to no avail. Will have another word with John Cotton and ask what we can do to help this along.

18/59. Finance: a) Payments Received from: i) BDC Parish Precept 1st instalment. £12,351
b) Authority to pay was requested for: i) K. Monsey – Cemetery March/April, £295 (Chq No. 235).

ii) Norfolk Parish Training and Support. £75.00 (Chq No. 2138)

iii) Wicksteed spring for springy £190.96 (Chq No. 2139)

iv) S. Dickinson – re-imburse credit card payment for locks £20.17 (Chq No. 2140)

v) S. Dickinson Expenses Jan/Feb/March £182.42 (Chq No. 2141)

vi) Wave – Allotment water £11.70 (Chq No. 2142).

vii) B & C Bus shelter cheque to Parish Partnership £2624 + Vat – 50% = £1312 they will claim the VAT. (Chq No. 2143).

c) Churchyard grants for Lingwood PCC (St Peters Lingwood), St Andrews N. Burlingham and St Edmunds South Burlingham. (£135 last year). **Decision:** It was resolved to keep the grant at £135. (Chq No's 2146, 2147 & 2148).

e) Norfolk County Council, Delegated Grass Cutting Agreement 1998-2011 agreed request to continue 2018-19.

f) Chairman's allowance: At this point Simon left the room.

The time and money a Chairman spends varies and expenses would be difficult to keep up with and quantify as well as being taxed which is why most Councils pay a Chairman's allowance. Ben handed back 23 weeks of expenses after his resignation last year. **Decision:** It was resolved to pay Simon last year's allowance pro rata from his start date, 17 weeks from 16th January 2018. £359.61 (Chq No. 2145). This year's allowance will be put down to £1,000 p.a. (Chq No. 2144) with a view to increase with experience next year.

*There being no further business the meeting closed at 20.50 -
Next meeting of the Parish Council, 5th June 2018, At Lingwood Village Hall.*