

## **LINGWOOD & BURLINGHAM PARISH COUNCIL**

### **Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 24<sup>th</sup> April 2018 at 8.25pm after the Annual Parish Meeting.**

**Present were:** Simon Stevens – Chairman, Giles Mack – Vice Chair, Ian Chapman, Richard Morton, Roz Simpson and Sonya Dickinson – Clerk.

**18/34. Welcome and Apologies for absence:** Apologies were received from Brenda Jones, Marina Tubby, Ian White, District Councillor David Ward and County Councillor Brian Iles.

**18/35. Declarations of interest:** None.

**18/36. Public Forum:** (10 minutes allocated for Public participation): We were joined by 5 members of the Public.

John Peters reported that new lights at the Railway Station are shining into Spencer Close properties and are on until 3am. The light on the Station House can be seen from the Village Hall end of Station Road, it can look like car lights from a distance and when it is raining it is dazzling. When CCTV operated, there will be additional lights on the front of the Station House, pointing towards the phone box and care farm. The radar and radio controlled signal lights themselves, on 4m high posts, are bright enough to shine into the windows at Elm Road and the end of Post Office Close, plus 2 bedrooms of the current level crossing keeper's cottage, on Chapel Road, as the lights are not going to be hooded. A crossing engineer was going to meet at Lingwood Station but he thought it was at Norwich Station and he didn't know anything about Lingwood Crossings.

An overpass isn't viable as under the new disabled persons act there has to be a ramp @ 9ft wide which would start at the Kings Head sign and to 3 gardens along on the other side.

Jared Allinson is going to write to the Parish Council to convene a meeting at the Village Hall.

They don't need planning as they are a utility and have permissive development rights but they do have to take regard.

The Parish want hoods on the lights and for them to be turned off when the last train goes through.

Requests hooded lights @ 20 Luxe instead of 40 LED.

Public – Wish you success with sorting the lights out, a neighbour across the street has security lights which come on regularly and they shine into the front windows and through the blackout blinds.

Environmental health have been out and asked them to tilt them down but they won't.

Community Orchard. Someone has dumped fencing panels on there and put mud across the footpath, plus driven a tractor on there. **Decision:** Clerk to take a look and if still there, write to nearby neighbours.

The Recycling Centre at Strumpshaw are charging for DIY rubbish now but household and garden waste is still free to dispose of.

**18/37. Minutes of the meeting 6<sup>th</sup> March 2018:** Were signed as a true record.

**18/38. Matters arising from 6<sup>th</sup> March 2018 Meeting:** None.

**18/39. Correspondence:** E-mail complaint about the Railway crossings.

**18/40. Planning:** a) 20180427 - Front extension, Oakdene, School Road, Lingwood, NR13 4TH

b) 20180499 - Two Storey Side Extension & Single Storey Rear Extension, 14 Main Road, North Burlingham, NR13 4TA. **Decision:** Unanimous Support.

c) 20180532 - Single Storey Front Extension. 15 St Andrews Road, Lingwood, NR13 4LY. **Decision:** Unanimous Support.

d) 20180519 - Single Storey Front & Side/Rear Extensions. 42 Elm Road, Lingwood, NR13 4TG. **Decision:** Unanimous Support.

e) 20180517 - Extension to Provide WC & Lobby. Church of Saint Andrew, Main Road, North Burlingham, NR13 4TA. **Decision:** Unanimous Support.

f) Bus Shelter application submitted. Planning application cheque for £117 required.

There has been a cheaper bus shelter quote on a special offer. **Decision:** Purchase that one.

**18/41. Action Log:** Risk assessment item to be removed. Check if MUGA agreement signed.

**18/42. Post Office:** This is no longer an issue as it is going to be at the SPAR Shop.

It was Strumpshaw Post Office going into the SPAR at first but the Post Office H/O consultation highlighted that Lingwood Post Office was still open but wished to retire and be moved to another location in Lingwood.

**18/43. Railway Crossings:** Write to Network Rail with points John Peters made. He will e-mail Sonya.

**18/44. Website and e-mails:** e-mail hosting route - Buying a name and just using this for the email address, the ISP then allows you to create email addresses with that name. This is £9.99 per year and is for incoming mail only, when you reply it uses your personal e-mail. We are losing the old Lingwood and Burlingham e-mail due to the old website being closed and a new one started, this worked the same but was free. **Decision:** Keep the Parish Clerk's personal e-mail as the main contact, all enquiries should go to her first and she can pass on anything required.

**18/45. Highways:** Kerb at Coxhill Junction. North Burlingham Sign has still not been replaced. Waterlow Road Kerb edge sticking out. Report to NCC that the Burlingham Woodland Walks sign post, at St Andrews Church, is rotten and has fallen over.

**18/46. Finance:** a) Payments Authorised: i) Sean Donovan, Village Hall 2.5 hours £20 labour Plus £5 to HMRC. (Chqs 2128 & 2129).  
ii) British Gas MUGA lights 9/12/17 to 26/3/18. £53.17 (Chq 2130).  
iii) NCC Rent - Allotment £130 and Burlingham Green £25 (Chq 2131).  
b) Retrospective Payments i) K. Monsey Hedge trim £250 (Chq 234).  
c) Subs: i) for SLCC £115. (Chq 2135).  
ii) NALC. £458.67 (Chq 2132).  
iii) CAN £20 Bronze. (Chq 2136).

*There being no further business the meeting closed at 21.25 -  
Next meeting is the Annual General Meeting of the Parish Council, 15<sup>th</sup> May 2018, 7.30pm  
at Lingwood Village Hall.*