

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 3rd July 2018, 7.30pm.

Present were: Simon Stevens – Chairman, Giles Mack – Vice Chair, Ian Chapman, Brenda Jones, Cathy Pye, Roz Simpson, and Sonya Dickinson – Clerk.

18/72. Welcome & apologies for absence: Apologies were received from, Richard Morton, Marina Tubby, Ian White, District Councillor David Ward and County Councillor Brian Iles.

18/73. Declarations of interest: Roz Simpson 18/81. Land swap as property owner swapping the land. Sonya Dickinson – Clerk 18/84. Finance b) v).

18/74. Public Forum: We were joined by 2 members of the Public.

Public - Ref Footpath 9 fly tipping, dog mess is the real problem along there. There is also fly tipping from the Christine Avenue side. 1 person on Farm Close has also been fly tipping. Dog walkers are the biggest problem as they don't pick up even though there is a dog bin at the end of the path. No one is registered for the footpath, there's a tree that gets cut by people now and again as no one claims responsibility. Battery operated cameras could be installed to a tree or post to catch people, once a couple of people get fined £1,000 they may start to clear up after their dogs.

Letters ref fly tipping being an offence should be sent to residents that fringe both sides of the footpath, Farm Close and Christine Avenue.

There are also people at Cantley Road, South Burlingham fly tipping garden waste onto the verge opposites the houses.

Giles went along to the Village Hall cluster meeting which was run by Lingwood Village Hall.

The idea is to combine halls, Lingwood has an office and office employee which could be used to help other halls, if they utilise the manager it would make it a full time position. All the other halls are run completely by volunteers. It is wise for the Council to be knowledgeable about what is going on at the Village Hall as they may end up as Trustee. The Reading Room could be managed by them. The meeting was well received by the other 8 hall representatives.

There will be another meeting once they have discussed with their respective committees. The subs would be £15 p.a. + a percentage of the hire fee for admin. **Decision:** Put Village Hall/Cluster Meetings onto the planning meeting agenda 24th July.

Cathy - Report of adders on the Millennium Green ref a dog being bitten by something.

BADCOG says it's unlikely but will take a look to check it out. Clerk to ask them their findings.

Brenda - The Good Neighbour Scheme had a good initial response but needs more advertising with posters and flyers. The Clerk will print and put the posters up once the information is sent.

18/75. Minutes of the Meeting 5th June 2018: Were signed as a true record.

18/76. Matters arising from 5th June 2018 Meeting: None.

18/77. Correspondence: a) Footpath Report Highlighting garden waste Fly tipping from Farm Close. Request letters written to residents to inform them it is an illegal offence. A community clear up could spark a conscience? **Decision:** It was resolved to report the fly tipping of garden waste and soil and send letters to residents of Farm Close and Christine Avenue, bordering the footpath.

18/78. Planning: a) 20180897: 1) Demolish Partially Demolished Non-standard Bungalow. 2) Erect 6 Bedroomed House. 3) Erect 11m x 5.5m Outbuilding. 4) Temporary Caravan. Location : Church View, Church Road, Lingwood, NR13 4TR. **Decision:** Although not large for the plot the proposed dwelling is exceptionally high. Support by majority 4 for and 2 abstentions due to the visual impact.

b) 20180992: Single Storey Side Extension, 30 Spencer Close, Lingwood, NR13 4BB.

Decision: Unanimous Support.

18/79. Action Log: Time Capsule: Ben still to be asked where he got to with this project.

Land Swap: Later on the agenda.

Corner of Post Office Road with Chapel Road – NCC Highways have been asked to look at this again.

Car Park for Burlingham Woodland walks – NPS are still looking into it.
The Bus shelter has been installed.

18/80. Railway Crossings and a request for 20mph along Station Road and Chapel Road:

The Parish Council has asked for 20mph since 2008 at the old School sites, Chapel Road and School Road. The letter from Highways said that for 20mph there needs to be traffic calming measures and for those there needs to be street lights. Highways eventually agreed (@ 2013) to let the Parish have signs designed by the School children, as long as the Council agreed to move them around every 2 months. They were made and put up by Highways but taken down within a month as they decided these too were not allowed. The Clerk has asked Highways what would be allowed, perhaps a flashing sign at the beginning and end of the School day? The Council could buy a Speed Awareness Monitor (SAM) but how would we know if it was effective? The parents of the School children could be asked if it made a difference. We could hire one from a neighbouring Parish to see how effective it is. Cathy has been in touch with Jared about the footpath along the railway being overgrown and it has been trimmed today. Station approach pot holes have also been reported. She has also been in touch with BDC about the light pollution and decibel levels.

18/81. Millennium Green logs and Play Equipment: The Clerk has had several quotes of recycled logs to replace the rotten ones by the Hurricane Swing, varying from £15.62 to £32 each. **Decision:** It was resolved to replace the posts with the cheapest quote from HAHN. The hedge between the Green and Post Office Road is overgrown again making visibility a problem when exiting Post Office Close. Highways won't do this until September.

18/82. Millennium Green land swap: Norfolk County Council request for £600 surveyor's fees to do with the covenant on the land. **Decision:** It was resolved to pay the £600 to finalise the agreement.

18/83. Highways & Bus Shelter Post Office Road: Parking issues: The residents on the corner of Chapel Road with Post Office Road are still using the corner pedestrian drop-kerb to access their drive. Simon has written a letter to the Police as Highways haven't done anything. **Decision:** It was resolved he sends the letter.

It has been reported that although parents have been allowed to park on the Village Hall to drop off and collect children from School they are parking opposite the Memorial way junction, it has been asked if the Council could ask Highways to extend the yellow zig zag lines.

Paving slabs at bus shelter. **Decision:** It was resolved the Clerk gets the work done to make a better disabled access as well as making the verge grass cutting easier.

Highways have left some of the diversion signs and Road closed signs up, even though the Norwich Road through Strumpshaw is now open. **Decision:** Clerk to ask Highways to remove them.

Heater Lane will be closed for works 14th and 15th July.

18/84. Finance: a) Payment received from: NCC Parish Partnership 50% bus shelter Net. £1,312.00
b) Authority to pay was granted for: i) K. Monsey – Cemetery May £275 (Chq No. 237).
ii) EAS Millennium Green Grass £165.09 inc VAT. (Chq No. 2160).
iii) British Gas – electricity MUGA lights. £40.49 (Chq No. 2155).
iv) Footpath Warden Report £150 (Chq No. 2156).
v) Clerk's expenses Apr/May/June £192.15 (Chq No. 2157).
vi) S. Donovan Millennium Green repairs £85 + £20 Memorial Way hedge trim. £105 less tax = £84 (less £57 overpaid in Feb) = £27 + £21 to HMRC. (Chq No's. 2158 & 2159).
b) Retrospective payments: i) B & C Solutions - Bus Shelter £ 2624 + VAT = £3148.80 inc vat (Chq No's 2152 & 2154), Claimed and received 50% back from Parish Partnership.
c) ENTUA subs suggested £5. **Decision:** It was resolved to pay the £5 Subscription. (Chq No. 2161).

There being no further business the meeting closed at 20.50 -
Next meeting of the Parish Council is a Planning meeting on 24th July 2018, At Lingwood Village
Hall.