

## **LINGWOOD & BURLINGHAM PARISH COUNCIL**

### **Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 4<sup>th</sup> December 2018, 7.30pm.**

**Present were:** Ian Chapman, Cathy Pye, Roz Simpson, Marina Tubby and Sonya Dickinson – Clerk. In the absence of a Chair and Vice Chair, Councillor Marina Tubby chaired the meeting.

**18/128. Welcome & apologies for absence:** Giles Mack – Vice Chair, Brenda Jones, Richard Morton and Ian White.

**18/129. Declarations of interest:** None.

**18/130. Public Forum:** (10 minutes allocated for Public participation):

We were joined by 2 members of the Public along with District Councillor David Ward and County Councillor Brian Iles.

David Ward – Economic Development team to pick the Western link preferred route from the 4 options; BDC prefer route D followed by Route C. Route D is the shortest route but more expensive. Routes A and B are single carriageways.

Brian Iles – The main topic at the moment is the budget; Chief Finance officer Simon George's recommendations mean they can provide the cut backs without cuts to main services. The budget is out for consultation at the moment.

County are voting on reinstating the Cabinet system.

New order of things; Wendy Thomas M.D. has resigned and will be missed. The new leader, Andrew Proctor has decided not to replace her but he and the deputy will take on more work. Even though Wendy is going there has to be someone in charge of the legal part of the job, Tom McCabe has taken this roll on.

The Chapel Road School site is being determined with bids from developers coming in.

Brian was asked if he would chase Highways about the resident using the corner of Post Office Road and Chapel Road to access their drive without permission for a dropped kerb.

**18/131. Minutes of the Meeting 6<sup>th</sup> November 2018:** Were signed as a true record.

**18/132. Matters arising from 6<sup>th</sup> November 2018 Meeting:** Disabled changing rooms should have been put on the agenda, can it be put on next month please.

It was thought Brenda was talking with them privately about helping them to obtain grants, not as a Parish Council item. To have them where and with what money? How can money be spent if the Reading Room is not sold, it is too early to be put onto the agenda. Would the Parish Council give money? Think it would be a Village Hall thing, liaise with the Village Hall. Put it on the agenda next month.

**18/333. Correspondence:** a) Royal British Legion letter of thanks for £50 wreath donation, £2533.81 was raised in total for Lingwood, Beighton and Moulton St Mary. The Nation's Tribute Beacon lighting on Sunday 11<sup>th</sup> November 7pm at the Millennium Green was heart warming and raised £16.10

b) Request for a plaque on the Beacon to commemorate times it has been lit. The plaques are @ £7 each, suggest one for each occasion with just the occasion and date on. Ben informed Cathy he has the dates of when the Beacon was lit. Perhaps the 1<sup>st</sup> plaque should have 'This Beacon was lit for:' and the 4 occasions and dates of the events that have already happened and adding plaques for events from now on. **Decision:** It was resolved unanimously to purchase plaques for the Beacon.

Thank you letters and certificates should be given to the participants of the Millennium Green Beacon lighting; Jane, John, Rev David Wakefield, Colin, Jasmine, Ben and Richard who lit the Beacon and Mike who played the Last Post.

**18/134. Planning:** a) 20181898: Conversion of Outbuilding to Holiday Accommodation. Lingwood Hall, South Burlingham Road, Lingwood and Burlingham, NR13 4ES. (Amended plans 29/11/18)

**Decision:** Unanimous Support subject to Highways acceptance of the access off the Acle Road bend.

**18/135. Action Log:** Allotment hardcore; The Village Hall hardcore was mostly soil so not a good choice but an allotment holder has put some rubble at the site to be used.

The slabs around the Post Office Road Shelter; completed.

The lights at the Station are now timed to go off but they still haven't put the hoods on that they promised; The Clerk has asked and has had a response, they are assessing the situation.

The recycled logs have been put in but no invoice received as yet. There should be a letter of thanks sent with the payment as he worked incredibly hard and it was a larger job than first anticipated.

**18/136. Annual Parish Meeting:** The Annual Parish Meeting is on 2<sup>nd</sup> April 2019, how should we progress to ensure the Community is more involved? A letter could be sent inviting people, with a response required at the bottom so numbers can be catered for. A flyer could go in the Parish News in January for the Spring edition. Ben has said the Hug a Mug would do refreshments, the Village Hall may run it? As the Parish Council hold it each year it may make people think it is a Parish Council Meeting and not a Parish Meeting. Even if the Village Hall run it, people may think it is to do with the Parish Council and they would be confused if the Parish Council meeting is after it. The Parish Council Meeting is usually held afterwards so Councillors don't have to attend too many meetings in a month. Liaise with the Village Hall.

**Decision:** Put it on the January agenda to write a piece for the Parish News. Write to people in the back of the Parish News and ask if they want to give a report and tell everyone what they do, ask them to let us know if they are coming along so we know numbers.

**18/137. SAM Hire from Parish Cluster and 20mph School sign Parish Partnership**

**application:** Blofield have 2 SAM's that they hire out at £40 each per month, they are £1,800 to £2,000 to purchase so to hire one or two to see how effective they are would be preferable. Perhaps one can be purchased on the next round of Parish Partnership? Blofield are discussing at their meeting on 10<sup>th</sup> December if we can hire them.

The School 20mph flashing sign - the quote from the only company to do them is £6,000 for 2, it may be that only one is needed from approach to the School from the Station, as from Norwich Road, traffic should be slower entering the junction. This is still a lot to spend even with the possibility of the Parish Partnership so the Clerk will try and hire a SAM from Blofield and monitor its effectiveness.

It was reported the 50mph flashing sign on the A47 isn't working. The Clerk has been told by Highways previously that they don't have it working all of the time as it reduces its effectiveness.

**18/138. Highways including Norwich Western Link Consultation and the possible moving of the Chapel Road bus stop:**

The Western Link Consultation is not in our area and it may be detrimental to the residents in that area, who know what is best for them, if we choose to comment as a Council. **Decision:** Councillors to comment as individuals if they wish. (respond to the consultation online via [www.norfolk.gov.uk/nwl](http://www.norfolk.gov.uk/nwl) ).

Bus Stop on Chapel Road by the Reading Room; This bus stop causes problems with the Junction at Norwich Road as it is a bit close. There is a pull in bay by the old Primary School, if the footway by the road was used this could be a pull in bay without taking too much of the site.

**Decision:** Ask Highways if the bus stop could be moved away from the junction at all and if the School pull in bay could be adapted.

**18/139. Finance:** a) Authority to pay was given for: i) S. Donovan £80, HMRC £20, parts £52.56 for the Burlingham Green notice board. (Chq No. 2183, 2184 and 2185).

ii) E.A.S Millennium Green Grass £412.74 (Chq No. 2181).

iii) G. Taylor, installation of Bus shelter slabs £125 (Chq No. 2182).

iv) K. Monsey, Cemetery grass £110 (Chq No. 240).

v) J. Pickett, Installation of logs around hurricane swing, £800 (Chq No. 2191).

vi) A. Bowyer footpath report £150 (Chq No. 2187).

b) CPRE Membership £36 (Chq No. 2188).

c) Retrospective Payments: i) BDC Litter bin emptying. 3 extra bins M.Green and 4 extra dog bins, 1 on M. Green, 1 at Peters' Wood, 1 at S. Burlingham Church, 1 at Burlingham Green. £1233.96 (chq No 2180).

d) To set the precept for 2019/2020. **Decision:** After going through the Budget prepared by the Clerk, Councillors resolved to put the precept up by 5% to £25,937.10 p.a., which will be an

increase of £1,235.10 p.a. from last year. This is an increase of 4.4% per Band D property, which takes the cost from £27.79 to £29.01 p.a., which is a £1.22 p.a. increase per Band D property.

*There being no further business the meeting closed at 20.50-  
Next meeting of the Parish Council is on 15<sup>th</sup> January 2019, At Lingwood Village Hall.*

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