

## LINGWOOD & BURLINGHAM PARISH COUNCIL

### Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 15<sup>th</sup> January 2019, 7.30pm.

**Present were:** Giles Mack – Vice Chair, Brenda Jones, Marina Tubby, Ian White and Sonya Dickinson – Clerk.

**19/01. Welcome & apologies for absence:** Ian Chapman, Richard Morton, Cathy Pye, Roz Simpson and County Councillor Brian Iles.

**19/02. Declarations of interest:** Sonya Dickinson Finance a) ii).

**19/03. Public Forum:** (10 minutes allocated for Public participation):

We were joined by 4 members of the Public.

Public: Thank you for sorting the bus stop, getting the street swept and warning people about cleaning up after their dogs, although some still aren't.

People are really upset about losing the post box on Post Office Road, the nearest ones are too far away especially for people who live on Elm Road and Lodge Road.

More houses keep being built but we still haven't got the facilities, i.e. no Doctors Surgery which we need. Reedham even has a satellite surgery from the Acle one.

Marina; Doctors Surgeries are classed as a business, even if we had a room it may not be viable for a practice to come to Lingwood. There may not be enough G.P.'s to run it.

Clerk; The Post Office replied on 6/11/18 to say it would take 12 weeks to look into the Post Box (*criteria, a post-box within half a mile of at least 98% of all 'delivery points'*) and if one wasn't installed in the 12 week period we aren't going to get one.

Public: Could I put a petition form in the Village Hall for people to sign?

Giles: The Parish Council would support a petition but the Village Hall would have to be asked if it was ok to put in the Village Hall for signatures.

V. Hall Committee Member: I will check but can't see a problem with it.

**19/04. Minutes of the Meeting 4<sup>th</sup> December 2018:** Were signed as a true record.

**19/05. Matters arising from 4<sup>th</sup> December 2018 Meeting:** None.

**19/06. Correspondence:** a) Allotment holder wishes to have vacant allotment 30 for extra composting site.

Rats will be encouraged and there would be another pile to clear up if allotment holders dump more than composting materials there. Compost heaps should be on their own allotments and the waste site that was left by Norse was for occasional composting materials and some hedge trimmings from the allotment site, all other rubbish should be taken home. BADCOG are allowed to put the pond trimmings there as the pond belongs to the Parish and they are volunteers, there was quite a lot of cuttings this time, the Council could hire a chipper for the next time to reduce the area needed for these cuttings. **Decision:** It was resolved that 1 site is enough. A chipper can be hired for BADCOG to use next time.

**19/07. Planning:** a) 20181969: Timber Cart Lodge in Front Garden. The Hollies, School Road, Lingwood, NR13 4TJ. **Decision:** Unanimous support.

b) 20181861: Sub-Division and Erection of 1 No. Self-Build Dwelling (Outline), Burlingham Hall, 10 The Green, Burlingham, NR13 4SZ . Planning Application Outline.

Brenda says she has spoken to the applicant who says the dwelling is for his son who works locally. The property won't cause any additional traffic as he already lives at Burlingham House.

**Decision:** Unanimous support.

c) 20190023: Conversion of Garage. Sunnyside, 1 Lodge Road, Lingwood, NR13 4TF.

**Decision:** Unanimous support.

d) 20190027: Subdivision of Curtilage & Erection of a Two Storey Detached Dwelling. Holly Cottage, Pack Lane, Lingwood, NR13 4PD. **Decision:** Unanimous support. Ask that they have checked with Strumpshaw Parish also.

e) 20190029: Extension to Provide WC and Lobby and Installation of Air Source Heat Pump - Revised Proposal. Church of Saint Andrew, Main Road North Burlingham, NR13 4TA.

**Decision:** Unanimous Support.

**19/08. Action Log:** The SAM can be hired from Blofield. The Parish Handyman has to be shown how to put it up etc. but permission has to be sought from Highways and Westcotec (manufacturers of the signage) for where the sign is to be placed. This is in hand.

**19/09. Village Hall Disabled Changing Room:** This item was only brought up as there was a chance the Reading Room could be sold and the lady was letting the Parish Council know there was a need for a disabled changing room if there was any money available. This is really a Village Hall issue, they can approach the Parish Council if they wish for a contribution, but there is no money available at the moment.

**19/10. Annual Parish Meeting:** The Annual Parish Meeting is on 2<sup>nd</sup> April 2019, how should we progress to ensure the Community is more involved? Brenda and Cathy had a meeting with Ben (V. Hall Chair) about the good neighbour scheme and the Annual Parish Meeting. They discussed inviting groups i.e. the Scouts, to set out stalls, the Hug a Mug team would do Coffee and tea for a small fee, Brenda will make a cake if anyone else could do so also that would be good. The Parish Council Meeting planned for after could still go ahead upstairs; everyone else can be left mingling and socialising down in the main hall if they do not wish to attend. The Annual Parish Meeting usually starts at 7.30pm with tea and coffee served from 7pm but Ben and Cathy discussed a 6pm start, 6.30pm-7pm start would be better than 6pm. Cathy is writing a piece for the Parish News for the Friday 18<sup>th</sup> Jan deadline, she will circulate it beforehand so please get back to her promptly. Usually the Parish Council gives the Coffee, tea and biscuits free of charge at Annual Parish Meetings, it should be advertised that there will be a small charge; the poster could have £1 for cake and coffee/tea.

**19/11. Highways:** Nothing to report.

**19/12. Finance:** a) Authority to pay was given for: i) National Playing Fields Association (NPFA) subs – £25 (Chq No. 2195)  
ii) Clerk's expenses Oct/Nov/Dec 2018 £193.24 (Chq No. 2192)  
ii) British Gas – MUGA lights. £ 53.49 (Chq No. 2193). Ask the Village Hall if the MUGA is well used.  
b) Retrospective payments i) Garden Guardian – Verge cutting 2018 £1997 + VAT = £2396.40 (including £403 for allotments). (Chq No. 2190).

*There being no further business the meeting closed at 20.20-  
Next meeting of the Parish Council is on 5<sup>th</sup> February 2019, At Lingwood Village Hall.*