

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood on Tuesday 1st October 2019 at 7.30pm.

Present were: Chairman Cathy Pye, Ian Chapman, Richard Morton, Roz Simpson, Marina Tubby and Sonya Dickinson – Clerk.

N.B. Mike Ingram joined the Council at 7.40pm.

19/110. Welcome & apologies for absence: Apologies were received from Ian White and District Councillor Clare Ryman-Tubb.

19/111. Co-option of 1 New Councillor: The Council welcomed Mike Ingram who had applied to be a Councillor. **Decision:** It was resolved to co-opt Mike Ingram onto the Council. Mike signed the Declaration of acceptance and joined the Councillors at the table (7.40pm).

19/112. Declarations of interest: S. Dickinson – Clerk, Finance – Clerk's expenses.

19/113. Public Forum: (10 minutes allocated for Public participation). We were joined by 4 members of the Public.

Public – I would like to thank the person responsible for getting the hedge cut on Avondale Close. Highways were informed and have now carried the work out.

Public – A47 suggestion; Blofield Road is like a country track but most Lingwood people will take that route when the A47 is being done and after. The road needs to be made straighter and wider. Cllr Richard Morton – Norfolk County Council (NCC) should use the money they get from the land sale to upgrade the road. Highways England (HE) were asked at the Consultation if it would be improved and they said they would talk to NCC about it. Clerk to ask NCC again. Cllr Marina Tubby had a response from her HE letter applying for the designated fund for the Walk/Cycle/Horse (WCH) route across the new A47.

Chris Gates – I was told they failed to get approval on the original fund but would be put forward for the next round. We need a timeline when each item will be done and the final decision will be after a Public enquiry. If we knew when and how many of our requests are included (3 requests) we would be best informed as to what to do next. If any are missing, none of us are up to the task of speaking at a Public enquiry but would be better off employing a Planning Barrister to represent us to get them on the agenda.

Chair Cathy Pye contacted Gemma Malone to ask about timescale but has not had a reply. They say there is not the evidence for the items to be included.

Chris Gates - If the Parish Council could take the baton as HE came to see me but then wouldn't come to the Council Meeting, I don't want to muddy the water. Try and get the other Parish Council's involved. Clerk – The other Parish Council's were happy to have Lingwood & Burlingham put their views forward as a whole last time.

19/114. Minutes of the Meeting 3rd September 2019: Were signed as a true record.

19/115. Matters arising from 3rd September 2019: A47 – Brian was asked to contact the Cycle Champion at Norfolk County Council, Andrew Jamieson, unfortunately he sent the details of another person. Clerk to ask Brian if he contacted Andrew Jamieson or if he could give his details.

Post Box enquiry: Cllr Richard Morton asked when the Post Box on Station Road will be installed but they haven't come back to him yet. The Clerk has received another e-mail response from Royal Mail with the same details as before.

Nick Conran from Radio Norfolk reported about the girl who collapsed on a crowded Sheringham train which only had 1 carriage. Anglia Railways said the same to him as they said to us; new trains are on the way. They are being used this week.

There was also a report that automatic crossing barriers came down while people were still crossing.

19/116. Correspondence: a) Request from Village Hall, Hug a Mug, for a hooded bin for the youth shelter. The current bin is quite small with no lid so quite often the rubbish is blown out of it. The Village Hall empty the bin currently and as long as a new bin is not too big, should continue to empty it. **Decision:** Clerk to get quotes for various bins. Chair Cathy Pye will ask

Ben and Kerry at the Village Hall, what size and if they are happy to carry on emptying the bin if not too large.

b) Request for the Bus shelter at Homelea to be cleaned. The Clerk asked neighbouring Parish Clerk's who cleans their bus shelters, one has someone local volunteer and two of the others don't clean theirs. **Decision:** Chair Cathy could ask her gardener or window cleaner. Clerk to ask Parish Handyman if it is something he would do.

c) Tree Warden Forum, Sunday 6th October £15 each. It might be beneficial for someone to attend to ask about the trees on the corner of the Millennium Green. No one can attend. There are dead Ash branches and Oak. Ask the Parish Tree Warden to take a look to see if they are dangerous and ask for advice.

19/117. Planning: a) 20191404: Variation of Condition 2 of Planning Permission APP/K2610/W/16/3145283 (20150754) to introduce a Phasing Plan. Land at Lodge Road, Lingwood. Application Type: Amendment Section 73. **Decision:** No comments.

b) 20191483: Single Storey Side and Rear Extension. Little Orchard, Lodge Road, Lingwood, NR13 4TE. **Decision:** Unanimous Support.

c) 20191510: Construction of Detached Dwelling/house with Associated Car Parking. Holly Cottage, Pack Lane, Lingwood, NR13 4PD. There are 2 issues, with the traffic report it says maximum of 1 vehicle but asking for 4 parking spaces and the second issue is it says drainage unknown. The Parish Council did not object last time but Broadland District Council refused it because the private Road was inadequate and detrimental to Highways safety and it was not in-keeping with the surrounding properties.

Decision: Unanimous Support but with concerns about 4 parking spaces but says only 1 vehicle on the report, the drainage and share Broadland District Council's concerns about the access.

19/118. Action Log: Remove the Time Capsule item as the items were lost and would be out of date if found now.

Land Swap corner of Millennium Green - Cllr Roz Simpson has been sent the new covenant but is getting in touch with the Solicitor to ask him to explain it.

Good Neighbour Scheme – There are 6 volunteers so far but someone is needed to chair and co-ordinate. The volunteers include 2 drivers, 2 companions and 2 handy helpers. People are already requesting help, getting the contact details from the poster asking for helpers. There will be an AGM in January and hopefully a launch then. There will be a dedicated phone number and whoever has got the phone will take and co-ordinate the calls. CAN (Community Action Norfolk) are paying for the phone, DBS checks and incidentals. The Clerk is checking the Parish Council's insurance. People will pay a maximum of 45p per mile to be driven. Cllr Marina Tubby – I don't think it should be launched until there are enough volunteers as it would be embarrassing if a service was promised but could not be carried out.

Chair Cathy Pye - It won't be able to carry on if we don't get enough volunteers and Committee members to run it.

Dog Bin on Post Office Road at the bottom end of Church Road footpath still needs moving back to its original position. Clerk to contact them again.

Millennium Green bins need re-painting. Clerk to ask the Handyman.

In January 2020 the level crossing on Station Road will be closed then the Chapel Road one will be, there are rumours there will be no pedestrian crossing across, so concerns that there will be no pedestrian access to the School when work is being carried out.

Dog fouling – BDC have taken up a complaint made against an offender and it may go to court.

19/119. Millennium Green - park renovation/rejuvenation: To consider quotes and site of bow top fence: The quotes are so different in type and recommendations so will need a Committee to go through them and bring back to Council next month. Matting over grass can't be done until spring anyway. What is the Council prepared to spend is the other question as the quotes are all high. There are 3 moderate risks on the new report, one of which is disabled access, this is because of the cycle barriers at either end of the footway, these are wide enough for a double buggy so should be ok. 1 is the surface of the Hurricane swing and the other is the goal posts are loose. **Decision:** Clerk to ask Handyman to take the posts out and fill in the holes. The Clerk will go through the quotes this month and e-mail Councillors a breakdown to

make it easier to decide at the next meeting.

The Clerk showed some pictures of the Millennium Green corner concerned and the Councillors chose to put the fencing from the front gate up to the corner of Cllr Roz Simpson's boundary fence, on the Millennium Green side of the trees @ 42m needed. Clerk to ask Parish Handyman how many posts and fixings would be needed and if there is enough fencing.

19/120. Highways A47, HE and NCC East Broadland Green Infrastructure Project Plan refusal to provide an overpass/underpass, Walk/Cycle/Horse route: Chair Cathy Pye will chase up Gemma and Rob from HE for a time scale. Cllr Marina Tubby will ask about the fund again.

19/121. Parish Notice Board refurbishment: The Millennium Green board is too high and leaks, would it be worth while moving some of the notice boards? The pond one was used more when the School was there. Would it be good to have simple open notice boards by bus stops so that the public doesn't have to put notices on telegraph poles which is illegal. Put suggested sites for the pond notice board and refurbish and re locate the Millennium Green one. Can we have one at the Village Hall? The Village Hall would be happy to put notices up if the Clerk drops them into them.

19/122. Allotment Thefts: Security equipment/signs to be purchased.

19/123. Highways; to include Homelea to Memorial way, un-adopted Footpath/'cut through'. Due to the complaint from Homelea last month regarding children riding bikes and scooters along the footpath/cut through and car park to access it, Cllr Cathy Pye and Clerk Sonya Dickinson went to speak to the Homelea warden and residents to ask their preferred action to tackle the problems they are facing. The residents would prefer it be closed off where the original hedge was. They have suffered abuse from parents when asking children to not bang on fences and have had dangerous instances where children are scooting past reversing vehicles in the car park with no adult supervision. In the past they could have called on PCSO Wally to come and monitor the situation. **Decision:** Request to close the path. This is not an adopted footpath as far as Norfolk County Council are concerned but would have to ask Broadland District Council as it was part of the Persimmon Planning application. Be guided by Broadland, Clerk to contact Nigel Harris for advice to close the footpath. If authority is given it would need to be advertised.

Overgrown hedge along the footway to St Peters Church on Church Rd. Clerk to report. The 30mph repeater sign on Church Road has not yet had the obstructing branches cut back. Ask Highways again.

19/124. Finance: a) Payments received: i) BDC 2nd instalment of Precept 2019/20 £12,968.50
b) Requests for payment: i) PKF Littlejohn External Auditor – Audit Conclusion £240. (Chq No. 2239)
ii) B. Gas MUGA lights £31.21 (Chq No. 2238).
iii) K. Monsey Cemetery Grass Aug £ 275.00 (Chq No. 246).
iv) Clerk's Expenses July/Aug/Sept. £221.18 (Chq No. 2240).
v) Play Inspection Company £180 (Chq No. 2241)
vi) EAS Aug-Sept grass cutting M. Green. £253.84 (Chq No. 2242).
vii) Broadland District Council (BDC) – Multi Use Games Area (MUGA) rates £110 (Chq No. 237).
c) External Auditor Report. The report was read out, no items to rectify. Notices put up.

There being no further business the meeting closed at 21.28-
Next meeting of the Parish Council is on 5th November 2019.
At Lingwood Village Hall.