

LINGWOOD & BURLINGHAM PARISH COUNCIL
Minutes of the Meeting held via Zoom, on Tuesday 2nd June 2020 at 7.00pm.

Present were: Chairman Cathy Pye, Mike Ingram, Roz Simpson (lost connection @ 7.10pm), Marina Tubby, Ian White and Sonya Dickinson – Clerk
N.B. David Robinson joined the Council at 7.10pm.

20/72. Welcome & apologies for absence: Apologies were received from Vice Chair Brenda Jones, Ian Chapman and Richard Morton.

20/73. Co-option of 1 New Councillor – David Robinson: The Council welcomed David Robinson who had applied to be a Councillor. **Decision:** It was resolved to co-opt David Robinson onto the Council. David signed the Declaration of acceptance in front of the camera and will drop the documents off to the Clerk.

20/74. Declarations of interest: None.

20/75. Public Forum, (usually 10 minutes allocated for Public participation).

We were joined by 3 members of the Public.

Due to social distancing, is there any merit in asking Highways to put a section of path in to join up the footway from the crossings to Dairy Farm on Station Road? Clerk to ask Highways.

Land Swap – As Solicitors are looking for work at the moment can't the Council push the Solicitor to finish the land swap? The Clerk has chased up the Solicitor and he said he was working from home but going to the office to pick up his mail and the signed form may be in there. Clerk to contact the Solicitor again.

Millennium Green Grass – The grass cutting on the Millennium green looks lovely.

New Standing orders – Cathy noticed that the new standing orders say 15mins for public participation with a maximum of 3mins per person.

20/76. Minutes of the Meetings 12th May 2020: Were not signed but authorised for signature at the earliest opportunity.

20/77. Matters arising from 12th May 2020 Meetings: Highways 20/70 – Which pot hole got done by Highways? The whole of the Road is bad, in particular the big dip in front of the Millennium Green which is getting bigger. The Clerk reported the whole road but the drain by Post Office Close is the one that got done. The Clerk will report again.

Brenda contacted Cathy and said the pot hole on the Main Road, North Burlingham slip road was done but the A47 one hasn't. The Clerk reported the A47 to Highways England, they said they are going to be looking at that part of the Dual carriageway shortly.

20/78. Correspondence: a) The developers of the old School site on Chapel Road wish to make a presentation of their plans at the next Parish Council meeting. They will send the plans to the Clerk prior to the meeting and the Clerk can share her screen as they talk through their plans.

20/79. Planning: a) **20200961: First Floor Rear Extension. 62 Station Road, Lingwood, NR13 4AZ.** **Decision:** Unanimous Support.

20/80. Lingwood v Covid19/GNS update: The Good Neighbour Scheme has not been used much recently, BDC have seen a decline in calls too.

Cathy wondered if she should put an item on the 'feeling isolated' fb page to ask if anyone wants to join the GNS or become a Parish Councillor. Councillors thought this would be a good idea and may encourage a couple more people to become Councillors.

20/81. Millennium Green: Wild Flower area and possible new equipment. As said at the last meeting, the Wild Flower area needs more councillors for a decision.

With regard to sports or play facilities, the Village Hall could be asked if they would like anything.

The meeting was adjourned for Ben to ask a question - *Would it be specifically for sports and play facilities or sports and open space? Sports and open space would be a possibility.*

The dog area of the green could be fenced.

20/82. Highways: The Clerk is to ask Highways to fill the dip in Post Office Road and if it would be possible to join the footway up on Station Road from the North of the crossings to Dairy Farm.

20/83. Finance: a) Payments authorised: i) P. James – Internal Audit £90 (chq no 2282).
ii) Tudor Print VE Day & Good Neighbour Scheme leaflets £38 (chq no 2283).
iii) K. Monsey Cemetery Grass May £275 (chq no 252).
b) Burlingham Cottage Gardeners donation for grass cutting, £50 last year. **Decision:** It was resolved to donate £55 this year. (chq no 2285).
c) Request from Strumpshaw Parish Council to use our Section 106 for their allotments and they can allocate some of their Section 106 to our play areas or formal recreation (sports provision).
We have £4,137 Section 106 left; they require £5,000 towards their allotments. BDC have been asked what is possible. Their Section 106 money can be spent in neighbouring Parishes. **Decision:** Strumpshaw PC are checking this is possible with Broadland, so as long as it is legal and above board, it is resolved that we should help them with their allotments in return for them supplying Section 106 money for sports or play facilities at Lingwood.
d) Signing of Account book reconciliation. The Account book was authorised to be signed.
e) Year end Accounts for external Audit. The Year-end accounts were authorised to be signed for external audit.

There being no further business the meeting closed at 19.55
Next meeting of the Parish Council is on 7th July 2020, via Zoom.