



Draft Minutes of the AGM for Lingwood Village Hall. Meeting held at Lingwood Village Hall, Station Road, Lingwood, NR13 4AZ on Tuesday 11th February 2020 at 7pm when there were present Ben Bethell, John Reed, Carolyn Holmes, Nigel Holmes, Sam Bethell, Richard Bethell, Steve D'Souza, Phil Barnes, Brian Whiskin, Phil Henry, Paul Sheldrake, Carla Sutherland and Sue Sturman.

Members of the Public – Stephen Moore, Mary Moore, Margery Reed, K. Brooke, M Brooke, Sally Medler, Mick Whetter, Evelyn Childs and Tony Gould.

1. **Welcome and Apologies** – Ben welcomed attendees, apologies from Jim Marshall, Janet Marshall, Matt Dingle and Carl Johnson.
2. **Declarations of Interest.** None.
3. **Minutes from last meeting.** Minutes from the last meeting were read out by Ben Bethell and agreed.
4. **Chairman's Report:**

**This is the 2019 annual report for Lingwood Village Hall, charity number 303999.**

I'm proud to say that this building is squarely the hub of our community. Each week, hundreds of local residents come through our doors to use the facilities, visit the gym, or join one of our many groups.

It's interesting to note that we buck a trend amongst village halls in many ways. Whilst there are efforts nationally to bring communities together, often using community spaces like ours, it's not easy and few have achieved their aims.

Why are we successful? We're successful because of those who are involved. We're successful because of our volunteers, our staff, and our supporters. This building relies on goodwill.

We have considerable numbers of volunteers who put in huge numbers of hours to enable us to provide things like Hug A Mug, and a social club, or to run events, or hall groups. There are also those who help us with litter, or gardening, or any other job which needs doing.

Our staff, ably lead by Kerry, are a credit to us. An employers' role is never easy and we've had some challenges, but we are fortunate to have a team who understand our situation and work within it. Staff and volunteers working together can cause friction, but owing to the attitude of both, it's managed. We couldn't do without our volunteers, but neither could we do without our staff.

The hall continues to encourage new groups and we're still looking for more. The pool teams came to the Social Club in 2019 and a group called Calm Cats started using the function room. We have plenty going on, but are always happy to fill another space in the diary.

We're also working with other village halls to pool resources and knowledge. Lead by Lingwood, a group of local halls meet regularly to discuss current challenges and opportunities. We have also been looking at ways to help some of those halls with their admin, and will now be carrying out some regular duties for one of the cluster.

Fitness at the Street opened their gym here in January 2019. They have already expanded, more than doubling the size of the gym, and now providing an outside area for their members. The Hall has been keen to help them, as they bring additional income and footfall to the building – and (on occasions) an extra pair of hands to help wash-up!

The Friends of the School have continued to work with us and hold regular events here. As our nearest neighbour, we encourage better links with the school and are thankful of the relationship we have with them.

Financially we're doing well. Whilst we spent a significant sum in 2019 on projects and capital costs, the bank balance has actually moved forwards. 2020 will be a consolidation year, where we aim to improve what we already do, rather than start more new things. We aim to redecorate (which will cost!) but otherwise try to spend less than in previous years and put some more cash into the bank.

Matt Dingle has been our stand-in Treasurer for a year or so now. Whilst he'll stay on as a trustee, he's relinquishing his officer's role and so we'll be looking for a new Treasure. I'd like to thank him for stepping up and providing us with the support we've needed. Much appreciated.

The current trustees are Ben Bethell, Matthew Dingle, Brian Whiskin, Richard Bethell, Carla Sutherland, Janet Marshall, and Steve D'Souza. All are standing for re-election.

# LINGWOOD VILLAGE HALL AND GROUNDS MANAGING TRUSTEE COMMITTEE.

Registered Charity Number – 303999

Mr Ben Bethell (Chair)  
62 Station Road  
Lingwood  
Norwich  
NR13 4AZ

(Treasurer)  
Phil Henry  
St Peter's Road  
Lingwood

Secretary  
Brian Whiskin  
Christine Avenue  
Lingwood



## 5. Treasurer's Report:

### Treasurer's Report 2019

I have summarised the accounts for 2019. Please ask if you wish to view the full accounts.

	<u>2019</u>	<u>2018</u>
Regular Hire	24007	21551
Car Boot	2130	3116
Other Hall Events (inc H-A-M)	58394	34202
Misc Income (inc Irregular hire)	23654	10395
Recycling	156	348
Social Club Donations	6774	9327
Interest	16	16
<b>TOTAL INCOME</b>	<u>115131</u>	<u>78955</u>
Advertisements	425	1292
Electricity, Gas & Rates	12863	14053
Insurance	2006	1991
Misc Costs (Cleaning, Licences & H-A-M)	42214	30742
Wages	38741	25532
Repairs	0	0
Other Costs for New Equipment & Facilities	18172	11838
<b>TOTAL EXPENDITURE</b>	<u>114423</u>	<u>85448</u>
<b>INCOME/EXPENDITURE</b>	<u>708</u>	<u>-6493</u>
<b>YEAR-END BALANCE</b>	<u>36874</u>	<u>36166</u>

2019's income has continued to increase due to Hug-A-Mug, Regular Hiring & Hall Events.

Overall, the Accounts show a small increase in balance, pegged back by increased staff wages and spending on Equipment & Facilities. These have included improving the Gym area, the Social Club cellar and Hug-A-Mug equipment. The Petanque surface enlargement has been funded entirely by a grant.

The accounts were once again independently examined by Pauline James, with no findings.

Looking forward to this year, the Committee has decided to restrict project expenditure, and instead carry out maintenance & improvements to the existing facilities.

Matt Dingle  
Treasurer

## 6. Audit Report: Ben gave an overview of the points raised in Pauline James' report.

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**7. Acceptance of reports:** Tony Gould accepted Chairman's report, seconded by Mary Moore. Stephen Moore accepted Treasurer's report, Mick Whetter seconded.

**8. AOB**

- a. Evelyn reminded about path - to be chased
- b. Tony raised concerns about the attendance to the car boot and suggested that the pitch be reduced. This had been agreed previously by the Committee. Ben suggested that it needed someone to run the car boot more closely to make it more effective.

Meeting closed at 7:40 PM

Next meeting: 10th March 2020

Minutes agreed by Ben Bethell – Chairman: Signed.....

Date.....

Minutes produced by Kerry Sturman – Hall Manager: Signed.....Date.....

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