



Meeting notes of the Whole Hall meeting held at Lingwood Village Hall on Tuesday 21<sup>st</sup> September 2021 at 7pm when there were present Ben Bethell, Brian Whiskin, Kerry Sturman, Tina Johnson, Paul Sheldrake, Laura Sheldrake, Phil Henry, Carla Sutherland, Richard Bethell, Phil Barnes, Steve D'Souza, Angela Whetter and Cherry Whitehouse.

Members of the Public – Anne Bone, Tony Gould.

Representative of the Parish Council – Mike Ingram.

**Apologies from:** Sam Bethell, John Reed, Carl Johnson, Jim Marshall, Janet Marshall, Matt Dingle, Clare Gordon

Ben gave a welcome to all.

**Declarations of Interest:** None

- **Actions from previous meeting:**

- Grant application for awnings – completed. Awaiting installation.
- LVH & SWFC agreement – awaiting further response from SWFC
- Courtyard lighting
- Queens Jubilee – in progress with LBPC
- Office extension
- Camping 2022

- **Hall Manager update:** Kerry gave an overview of office progress.

- Additional CCTV installed.
- Additional fire detection installed.
- A number of regular hirers have been lost due to Covid. Additional advertising needed to fill gaps. Phil Barnes suggested another Drone video. **Action** Kerry/Phil.
- Senior staff for HAM needs strengthening. **Action** Kerry
- Working party required to reorganise the containers. **Action** Kerry/Ben/Petanque
- Clare G is doing 6hrs a week in the office to cover some of Cherry's maternity leave.
- Car boot – 2022. Steve Mason suggested HAM opens earlier. All agreed to monitor demand. No changes to be made at this time.
- All agreed for hire charges to stay as they are for the moment.
- Lighting required in the garage. **Action** Kerry
- Discussions in progress with Paul Barnett regarding possibility of weekend food service. **Action** Kerry/Ben/Paul B

- **Social Club update:** Kerry gave SC update in Clare's absence.

- All agreed to reduce opening hours on Friday to open from 7pm. **Action** Kerry/Clare
- Events: Wedding Show 17<sup>th</sup> Oct, Quiz night 6<sup>th</sup> Nov, Flashdance 80's night 27<sup>th</sup> Nov, Jack Wylie booked for 3<sup>rd</sup> Dec. Ben suggested possibility of offered a BBQ.

- **Hug A Mug update:** Cherry gave an update.

- Newspaper deliver. Jean is looking at options. **Action** Jean
- Finance policy to be adjusted to allow for upto £1000 to be spent on food per month. All agreed. **Action** Kerry

- **Fireworks:** Kerry advised this years cost options for the display are either £3000 or £3300. All agreed to go with £3000. Event to work as in previous years. **Action** Kerry
- **Footballers:** Ben advised that SWFC are looking to make a longer commitment with us for use of the pitch and changing rooms and would like to make changes to the changing rooms. We will provide them with a copy of the rental agreement for FATs as a basis for an agreement going forward. **Action** Kerry

- **Finance update:** As at end of Sept 2021:

Treasurers Account: Normalised inc/exp: 2021 YTD (£38,793.10) 2020 YTD (£20,107.23)

Income/Exp: 2021 YTD £2,178.06 2020 YTD £10,105.25

Bank Balances:

**Treasurers:** Opening balance Jan 2021: £10,812.65

Opening balance Sept 2021: £7,599.00

Closing balance Sept 2021: £3,696.59

Bank balance movement of £-3902.41

Income: £10,092.50

Expenditure: £13,994.91

**Savings:** Opening balance Jan 2021: £32,996.93

Opening balance Sept 2021: £32,999.12

Closing balance Sept 2021: £32,999.40

Bank balance movement of £0.28 in interest.

**Total in the bank end Sept 2021: £36,695.99**

- **AOB**

- Terracycle – Tina continuing to look for grant funding. Storage solutions are needed for the accumulation of collections before thresholds are reached for sending off. **Action** Tina
- Tina advised that a litter picking box has been set up with a combination lock using money from the Community at Heart award. This will be placed outside the MUGA once the CCTV is installed. **Action** Tina
- Ben advised that Anglian Water are proposing to install a 'smart meter antenna' on our site. This will give us a regular annual income. More details to follow.
- Jim noted the Bowls' club's disappointment in not being able to purchase new bowls mats. Ben explained that this was due to a storage issue.
- Ben reminded everyone that there is no access to the rented space from the hall. Jade has had doors looked previously.
- Phil suggested some remedial work is needed on the running track. Ben advised that this is not for LVH to fund.
- Tony raised concerns about a pile of bracken on the parkrun field and was worried that this could catch fire.

Minutes agreed by Ben Bethell – Chairman: Signed..... Date.....

Minutes produced by Kerry Sturman – Hall Manager: Signed.....Date.....

LINGWOOD VILLAGE HALL AND GROUNDS MANAGING TRUSTEE COMMITTEE.

Registered Charity Number – 303999

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