

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 1st March 2022 at 7.30pm

Present were - Vice Chairman Brenda Jones, Mike Ingram, Paul Jones, Richard Morton, David Robinson, Roz Simpson, Sophia Walker, Ian White and Sonya Dickinson – Clerk.

22/30. Welcome and Apologies for absence: Brenda opened the meeting and suggested that a minute's silence be observed to think about the people of the Ukraine. All agreed to observe a minute's silence.

Brenda spoke on behalf of the Council giving thanks to Cathy Pye, who has recently resigned, for the service she gave to the Parish Council, her knowledge was invaluable. Cathy in her resignation said that she did not want the Council to spend money on flowers for her, but Brenda suggested a rose to plant in her garden. All agreed.

Apologies were received from District Councillor Clare Ryman-Tubb.

22/31. Election of Chair: Due to the resignation of Cathy Pye from the Council there is a need for a new Chairman, is anyone keen to be the Chair? No Councillors wish to become Chair so Brenda will stand in as Chair until the May election if no one comes forward.

22/32. Declarations of interest: Paul Jones - planning item a), as a neighbour. Sonya Dickinson - Finance b) ii), iii) and viii). Roz Simpson – Millennium Green as a neighbour.

22/33. Public Forum including reports from District and County Councillors: (15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 2 members of the Public and County Councillor Lana Hemsall.

Lana – NCC have increased the Council tax by 2.99%, 1% of this is for adult social care, 1.99% is for general spend.

The pressure on adult social care and children's services is enormous.

I visited a local County Farm and the farmer is planting 250 trees plus an additional 50 from the Wildlife Trust. The trees will form a buffer to the A47 when dualled. The farmer is interested in bees so will be planting to attract these also.

The North/South link: A grant bid is in for National Highways designated funds. I proved the point that if Mill Lane, Acle to the Windle is incorporated it will link and provide a cycle way to Norwich. MP Jerome Mayhew was a massive support to this.

At the designated fund meeting for biodiversity, I encouraged them to extend the Country Park by @ 10 acres instead of just sprinkling some wild meadow seed. They will be rubber stamping this next month.

I saw that the Parish Council decided against using the Parish Partnership to provide a footway on Station Road, thinking Highways should do it without Parish funds. If Highways have already said no, it is unlikely they will change their minds. CIL money could go towards it instead of out of the precept. The County Councillor fund I have, I am championing electric vehicle charging points. Could the PC talk about it and put forward a parish partnership? It probably can't be combined with a Highways Grant. Clerk – We have not got any CIL at the moment.

Public – How far has the Reading Room sale got? Clerk – We didn't get very far because of trying to buy the land next door, which was too highly priced for us to afford, then Covid hit so sales of properties didn't look favourable. We should be able to move ahead with this now.

District Councillor Clare Ryman-Tubb sent a report: BDC has agreed to freeze the Council tax for the coming year. There is still Covid Business Grant funding available to help qualifying hospitality and leisure businesses.

There are a number of events to celebrate the Queen's Platinum Jubilee. The Queen's Green Canopy grants are available from Environmental services for tree planting. BDC are hosting a party in the park at Blickling Hall. Treasure Hunt; BDC will produce a trail booklet to purchase to use when visiting various sites around the district.

BDC Community at Heart Lottery has raised nearly £38,000 for communities in Broadland this year. Groups who want to be part of this way to fundraise should go to the lottery website to register, there are no set up fees or costs. Money raised from tickets they sell is paid to them directly each month.

'Click it local Broadland' was launched last year. Online shopping and delivery service for independent local businesses in Broadland. Residents will be able to buy from different local shops in one go.

22/34. Minutes of the meeting 1st February 2022: Were signed as a true record.

22/35. Matters arising from 1st February 2022 meeting: Clerk – I asked WHP Telecoms Ltd. to the Annual Parish Meeting to explain the mast to Parishioners but since then they have submitted the proper planning application which requires a decision before the APM.

Allotment bait boxes. Richard went to fill them last Autumn and filled the ones he could find. An allotment holder has found another one to be filled.

22/36. Correspondence: a) Tree Warden Ernest Hoyos has an Oak tree for the Jubilee to be planted as soon as possible. We have planted a Cherry tree on the Millennium Green for the Jubilee and North Burlingham Residents would like to have the Oak Tree. Councillors agreed that N. Burlingham can have the Oak Tree. Brenda will let Ernest know.

22/37. Planning: a) Planning: 20220202: Proposed arqiva anglian water smart metering 1no. Omni at 13.83m mean mounted on proposed 12m streetworks pole. Proposed arqiva anglian water smart metering 1no. Gps Antenna at 12.4m mean mounted on proposed streetworks pole. Proposed arqiva anglian water smart metering 1no. 3g omni Antenna at 3.8m mounted on proposed streetworks pole. Proposed arqiva anglian water smart metering equipment Enclosure to be installed on a root foundation. Proposed arqiva anglian water smart metering welded mesh Compound fencing.

Location: Land at Lingwood Village Hall & Social Club, Station Road, Lingwood, NR13 4AZ

Application Type: Prior Notification - Telecommunications

Environmental impact; at 13.8m tall, the tress might have to be trimmed. Apparently the signal can go through brick walls so it doesn't have to be taller than the trees. They usually say it is in keeping with the street furniture, but we don't have any street lights. They may say about the MUGA lights. It is something that there is going to be more of in the future. Part of the infrastructure of life now. It is the best spot considering the alternatives. **Decision:** Support with no objections. N.B. The picture is inaccurate with the size of the trees and it is a bit close to the youth shelter at 1.5m as it has a basketball hoop.

b) 20220300: Installation of 18m high slimline lattice style mast incorporating 3No. antennas, 3No. 600mm dish, 3No. cabinets and ancillary development. Land at Hill Farm, Hassingham Road, South Burlingham, NR13 4NL.

Application Type: Prior Notification – Telecommunication

Decision: Support with no objections.

22/38. Neighbourhood Plan: Mike – The Parish Council agreed to support the development of a N. Plan but it wasn't in the minutes that the PC would underwrite any shortfall of the N. Plan. Grants should cover the costs. **Decision:** It was unanimously resolved to underwrite the Plan. We have received the £4,000 locality grant and BDC have authorised £6,000 with 75 % payable now and the rest on completion. I have advertised the Plan in the Village News and put an extensive article in the Village Book. There is a Lingwood & Burlingham wordsearch coming soon. The website is up and running and there is a 'have your say' section which has already had some feedback.

Brenda – On behalf of the PC I would like to thank you for all your hard work.

Mike – I will pass the appreciation to the rest of the Steering Group.

22/39. Millennium Green: a) Wildflower area. To consider a quote for seeding the wildflower area. Clerk – I met with E.AS to discuss the wildflower area and he advised that we should not strip the area but close cut the grass and drill the seed. Wildflower areas look untidy for most of the time and Parishioners may not like it so it will be easier to revert to grass only if this is the case. There will also not be the possibility of a large mud patch if we go this route. £320. **Decision:** Unanimous support to close cut and drill seed the area.

22/40. Park Run Path, should be called Village Hall Fitness Trail:

Paul – I spoke to the Contractor on the PC's behalf and said it would be acceptable if they compacted the path again. I am still waiting to hear back from them.

I don't know how much of a guarantee it has, it's been done a while? We should remind them that we weren't happy at the start and it hasn't eroded but has always been uneven.

22/41. Platinum Jubilee Celebrations: a) Events. Tina was present and confirmed some of the planned events. As well as the planned daily National events; on Thursday there will be a Children's party at Strumpshaw and the Beacon lighting on the M. Green at 9,45pm. On Friday there is a pram race and treasure hunt. Saturday Strumpshaw Hall flower show. Sunday: Village Hall Church service followed by the Jubilee lunch, BBQ and BYO picnic. The Pavilion Big Band is playing. (The Parish Council has already agreed to underwrite this if the Social Club takings do not cover it).

I am trying to organise more events but funding is a problem, what can the PC fund? A Punch and Judy show on the Sunday afternoon from 12 – 4pm would be £260 for 3 shows. I have applied for a grant but would like to book it before the opportunity is lost.

Decision: It was resolved by majority (7 for 1 against) to fund the Punch and Judy show at £260.

b) Bench: Commemorative Jubilee bench? The Clerk forwarded pictures and prices of 2 possible benches from the manufacturer of the 'lest we forget' bench. The Councillors preferred the bespoke one but it is £1,495. Look at more options as we want 2.

Decision: Research benches for the Queen's Diamond Jubilee.

c) Fireworks: It will cost £2,500 for 4 minutes 10 seconds of fireworks similar to the finale of the Village Hall fireworks (no loud bangs). The Clerk attended the Jubilee Safety meeting and the Fire dept. said the potential tinder like conditions in June, and close proximity to a lot of houses would make fireworks on the Green not a good idea. Could they be at the V. Hall on the Sunday evening as a finale? This is not a good idea as it would be late before it is dark enough and people have work the next day.

People are struggling at the moment so £2,500 for 4 minutes of fireworks is a bit extravagant.

Benches are costly but they will be there for a long time.

Fireworks divide the Community; some for and some against.

Decision: It was resolved to not pay for the fireworks.

d) Budget: Tina – the Jubilee committee still need a Chair and secretary I have advertised it on Facebook.

Clerk - It was asked at the last meeting if the PC would like to supply a souvenir for the children? I asked and BDC and NCC are not supplying a memento. Tina will ask the School what they are doing.

Should we pay for any entertainment? **Decision:** It was unanimously resolved that the Parish Council gives a budget of £1,000 for entertainment including the £260 Punch and Judy show.

Q. Has Ben asked Snellings to borrow a tv for viewing the National events and fireworks. He could use the PC projector? Tina – I believe he has sorted something out. Clerk to ask Ben.

22/42. Cluster Meetings: Mike – PC Cluster meetings are every 3-6 months, held at Postwick. It is for PC's in our area to discuss with each other any issues they have. In the past the PC has said if something big is going on we can join forces with neighbouring PC's but didn't need to be in the cluster apart from that. Cathy and I went to a couple of meetings and Pc's reported what they were doing. I don't drive and can not attend now Cathy has left. We have a lot on now so do we want to still be in the Cluster?

Decision: Let the Cluster know that we don't want to be a part of it anymore, unless they need our support for anything.

Lana – on a division basis Councillors are meeting regarding issues, especially Highways.

22/43. Highways: Nothing new to report.

22/44. Finance: a) Payments Received from: i) Locality Grant for the Neighbourhood Plan £4,000

b) Payments Authorised: i) The Play Inspection Co. – Park and MUGA inspection. £195.59 (chq 2424).

ii) S. Dickinson – Purchase of 3 Cherry trees, stakes and ties. £156.86 (chq 2425). Two out of the 3 cherry trees have been planted.

BDC have a grant for Trees up to £500, can we claim for the trees we planted for the Jubilee retrospectively? Lana will find out.

iii) S. Dickinson – Payment of Host Presto N.Plan Website invoice for 21st Feb £7.20 (chq 2426).

iv) S. Donovan – Handyman jobs at the Park, refitting dog bins and moving the speed awareness monitor. £128.00 (chq 2427).

v) HMRC for S. Donovan £32.00 (chq 2428).

- vi) Wave, Anglian Water – Allotment water £15.03 (chq 2429).
- vii) Kent & Co – Retrieval of Deeds. £48 (chq 2432).
- viii) S. Dickinson – Repayment for purchase of PC Computer and annual subscription £414 inc. VAT (chq 2430).
- ix) Payment of annual insurance as per 3 year tie in. March 2022/23 £1392.70 (chq 2431).
- c) Retrospective Payments: i) Working Bee Publications – Neighbourhood Plan advertising. £354 (chq 2423).
- d) To authorise quotes for Cemetery Grass and Millennium Green Grass as per discussion at 1st Feb meeting. **Decision:** It was resolved to keep with our current grass cutting contractors.
- e) To consider quote for allotment hedge £300-£350. **Decision:** It was resolved to give the go ahead for this work to be carried out.

There being no further business the meeting closed at 20.56

Next meeting of the Parish Council is on 29th March 2022, after the Annual Parish Meeting.