

# LINGWOOD & BURLINGHAM PARISH COUNCIL

## Minutes of the Parish Council meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,  
on Tuesday 29<sup>th</sup> March 2022 at 8.25pm (after the APM).

**Present were** - Vice Chairman Brenda Jones, Mike Ingram, Paul Jones, Richard Morton, David Robinson, Roz Simpson and Sonya Dickinson – Clerk.

**22/45. Welcome and Apologies for absence:** Apologies were received from Ian Chapman, Viki Millou, Sophia Walker, Ian White and County Councillor Lana Hempsall.

**22/46. Election of Chair:** Nomination for Chair was Cllr David Robinson. Unanimously voted in by all present. David Robinson signed the declaration of acceptance and proceeded to Chair the meeting.

**22/47. Declarations of interest:** Sonya Dickinson - Finance b) i), ii) and iii). Roz Simpson – Millennium Green as a neighbour.

**22/48. Public Forum including reports from District and County Councillors:** (15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 4 members of the Public and District Councillor Clare Ryman-Tubb.

District Councillor Clare Ryman-Tubb: Connect scheme - Local Business career placements for over 16's for 2 weeks over the summer.

Broadland have Easter Activities scheduled for Parishioners.

Ukraine family situation – There was a meeting on 28<sup>th</sup> March for residents ref 'a home for the Ukraine' scheme. The meeting was full, so they are running another one. NCC will be helping any family with children in their relocation.

Cheryl Grace introduced herself, she is interested in becoming a Councillor. David – We would be pleased to add Cheryl to the team. Co-option to go onto the next agenda.

**22/49. Minutes of the meeting 1<sup>st</sup> March 2022:** Were signed as a true record.

**22/50. Matters arising from 1<sup>st</sup> March 2022 meeting:** None.

**22/51. Correspondence:** a) Note from allotment holder with a dead rat placed on Clerk's doorstep, asking for the bait boxes to be re-filled.

This is not acceptable, the Police should have been called, I would have called them. The choice is to ban the allotment holder from having an allotment for a year, completely, or a strongly worded letter from the Chairman. **Decision:** It was resolved a letter from the Chairman should be sent.

**22/52. Planning:** a) 20220405: Single storey rear extension. 1 Barn Close, Lingwood, NR13 4TS.

**Decision:** Unanimous Support.

b) 20211886: Construct new 3 Storey Building on Burlingham House grounds providing 22no Assisted Living units along with associated Dining, Laundry & leisure facilities. Staff & office accommodation. Burlingham House, Dell Corner Lane, North Burlingham, NR13 4EQ.

This application was withdrawn prior to the meeting.

**22/53. Neighbourhood Plan:** Mike – We are making good progress developing publicity events. We are holding a drop-in session at the village hall on Friday 29<sup>th</sup> April. ACON Tech support was very complimentary about the website. The Friday Jubilee event will be the Village Survey launch. David – Hopefully events will be well attended.

**22/54. Millennium Green:** a) Wildflower area. The seeds have been purchased and we are waiting for E.A.S to seed the area.

b) To consider the quote of £250 to put extra shingle around the rock. **Decision:** It was resolved to purchase 4 tonnes of pea shingle for @ £202 inc VAT and a work party to spread it around the rock.

Cllr Mike Ingram – I have been watering the new trees and one is blossoming.

**22/55. Lingwood Village Fitness Trail:**

The meeting was adjourned so that Ben Bethell could give a track update. There was a complaint to the Hall about the track. People do need to complain to the Village hall so that complaints can

be consolidated. The contractors have not returned his calls, Cathy got involved and Paul has tried to get in touch. 70 -80 park runners run it each week and no one has had an accident or complained but some people do run alongside the edge. It does need some remedial work at the bottom end and the path nearer the hall.

Paul – read the e-mail he sent to the contractor at the beginning of March. Excerpt: Out of courtesy could someone come out and look at the loose stones that need to be compacted. I have had no response from them yet, I have even tried to phone them a couple of times.

Ben – Someone independent is coming to check to see if it is compacted well enough or has been made deep enough. It should have gone down harder. If the contractor doesn't come back to us, what do we do? We have now had a formal complaint, so we need to step the complaint to the contractor up a bit. If anyone complains to the Parish Council, forward them on to the Village Hall to consolidate the complaints.

Trading standards the next step? Paul – I will do another e-mail but a bit stronger.

Wait to find out what the independent report says and what the contractor says.

David – Thanks Ben, Paul and Phil

**22/56. Platinum Jubilee Celebrations:** a) Commemorative Jubilee bench – North Burlingham do not want a Jubilee bench but suggested one for the South Burlingham Church car park. They will make the enquiry as to whether they want one.

The verge that was mentioned for the Lingwood one has an unofficial driveway and gate behind it so not the best place for a bench. The Village Hall back field is being seeded and planted; it would be nice to have a bench on the mound.

**Decision:** It was resolved to purchase the David Ogilvie metal Jubilee bench for the mound on the village hall back field.

Wait to hear from South Burlingham Church regarding purchasing a bench for them. A wooden one would be preferable for the area. Chris Gates suggested a bench from a local chap who makes them, they have metal ends and wooden slats, we could purchase one from him and put a plaque on it.

**22/57. Highways:** The road sweepers haven't been to North Burlingham yet.

There is a large pothole in the centre of Main Road, towards Acle near the shed place.

The road surface is bad on Norwich Road, outside the Spar.

There is no Post Office Road sign at the Station Road end of Post Office Road.

Mountain bikers are using Burlingham Woods which is dangerous to walkers.

**22/58. Finance:** a) Payments Received from: i) BDC Grant for the Neighbourhood Plan £4,500

b) Payments Requested: i) S. Dickinson – Payment of Host Presto N.Plan Website invoice for 21<sup>st</sup> March £7.20 (chq 2434).

ii) Repay S. Dickinson for purchase of Wildflower seeds £132.97 (chq 2435).

iii) S. Dickinson Expenses Jan/Feb/March £211.92 (chq 2436).

iv) NALC Subs for 2022. £475.65 (chq 2438).

v) Norfolk Jet Washing services, C. Moat Graffiti removal on bench, path and climbing rock. £85.00 (chq 2439).

vi) British Gas – MUGA electricity Dec to March £230.75 (chq 2437).

c) Retrospective Payments: i) Collective Community Planning – N. Plan £4,080.00 (Chq 2433).

d) Clerk's salary increase, as per NALC guidelines, (back dated to 1<sup>st</sup> April 2021) 1.75% from £714.48 to £729.04 per month. **Decision:** The direct debit letters to the bank were signed.

e) Donation to Broadland Tree Warden Network. (£30 last year). **Decision:** It was resolved to give £30. (chq 2442).

f) BADCOG – Donation (last year- £250 Pond work 2020-21 and £80 fuel for mowing some footpaths 2021). **Decision:** It was resolved to give £250 for the pond 2021-2022 and £100 for mower petrol for the 2022 season. BADCOG to let us know if £100 is not enough for fuel. (chq 2441).

g) Retrospective payments made for next month's agenda: i) Groundwork UK, Neighbourhood Plan unused grant to be returned £600 (chq 2440).

ii) SLCC Subs £144 (chq 2443).

*There being no further business the meeting closed at 21.30*  
*Next meeting of the Parish Council is the Annual General Meeting on 10<sup>th</sup> May 2022.*