

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 7th June 2022 at 7.30pm.

Present were – Chair David Robinson, Ian Chapman, Mike Ingram, Paul Jones, Roz Simpson, Sophia Walker and Sonya Dickinson – Clerk. Newly Co-opted Councillor Cheryl Grace signed her declaration of acceptance and joined the Councillors at the table.

22/87. Welcome and Apologies for absence: Apologies were received from Brenda Jones, Richard Morton, Ian White and County Councillor Lana Hemsall.

22/88. Declarations of interest: None.

22/89. Public Forum: No public were in attendance.

22/90. Minutes of the Meeting 24th May 2022: Were signed as a true record.

22/91. Matters arising from 24th May 2022 Meeting: Paul Jones ref Running track – Trading standards have a backlog so an application is to be sent to Citizen's advice, they decide if you can make an application. If Citizens advice approve the application, I would submit my report. David – I spoke to the chap who said he would inspect the track; he hasn't done it yet but said is it deep enough? The stones on the track at the side don't meet the criteria as they are too large. If the side gets done it would be a result. Out of @ 130 runners on Saturday, 120 ran on the grass next to the track.

22/92. Correspondence: a) Draft Broads Plan 2022-27 consultation responses by 15th July. We do not usually respond to the consultation. Mike – I read it and it is all as you would expect.

Decision: No response from the Parish Council. Individuals can respond to the consultation if they wish.

b) The Jubilee Committee had to cancel the Bouncy Castle due to the weather on Sunday. The Parish Council had agreed to pay for it for the Jubilee and the committee wish to know if the Parish Council would pay if they booked it for another event. **Decision:** If there is another event they should apply again for funding.

22/93. Planning: a) 20220824: Single storey front and rear extension. Saint Peters View, 61 Post Office Road, Lingwood, NR13 4AQ. **Decision:** Unanimous support.

b) 20220837: Proposed industrial unit warehouse. The Island Site, Unit 2a, Main Road, North Burlingham, NR13 4TA. **Decision:** Support with reservations about the HGV access and parking. There is a concern that the site will lose parking spaces and a turning area to this proposed unit. There are already too many cars parking on the side of the road accessing the island site, making it difficult for vehicles turning into the driveway to the campsite opposite.

c) Appeal to the Secretary of State - 20211420: The Old Sawmill, South Burlingham Road, Lingwood, NR13 4ET. Single dwelling (outline) Appeal Starting Date: 18 May 2022. Appeal Ref: APP/K2610/W/ 22/3294475. Any alterations/additions, to what the PC originally decided, to be sent in by 18th June. **Decision:** The Parish Council had approved the original application. There is nothing to add to our previous response.

22/94. Neighbourhood Plan: Mike – We have had 2 big engagement events, 24th and 25th May. There has been a leaflet drop to @ 1100 homes. There has been a good turn out and feed back from residents. The items requested were; publication of Council minutes, which are already published on the website. The reporting of potholes, which can be reported via Norfolk County Council's "fix my street", accessed via the PC website or NCC website or reported to the Parish Council to report to NCC. Places loved by the residents were the pond and Millennium Green. There was a great turnout to the Beacon lighting at the Millennium Green on 2nd June. David – Thanks for your hard work at the events etc.

22/95. Review of Standing orders and policies: The policies are all the same as were signed by the Council in May 2020. The standing orders have been altered to remove the Covid, remote

meeting provision as this no longer applies. **Decision:** It was resolved that the documents are authorised, but the financial standing orders should now include digital banking. New signatory needed as Cathy is no longer on the Council. Mike Ingram agreed to be signatory.

22/96. Highways and A47: There are a lot of overhanging branches from hedges and trees along the Blofield Road. Clerk to report.

Grass corner of Post Office Close has not been cut and the brambles are spreading again. Clerk to report.

22/97. Finance: a) Payments authorised: i) S. Blyth – Internal Audit £85 (chq 2459).

ii) S. Dickinson – N. Plan Website £7.20 (chq 2460).

iii) Footpath Warden Report May 2022 £150 (chq 2461).

iv) Collective Community – Work on Neighbourhood Plan £960 (chq 2462).

v) K. Monsey Cemetery Grass May £260 (chq 271).

vi) Village Hall to reimburse for Jubilee celebration events. Dave Doughnut £85. Dawn Armstrong £40. Rachel Brown £50. Lucy Short £50. Choc Fix Brownies £80.50 = £305.50 (chq 2463).

vii) The Big Cheese £250 (chq to LVH 2466).

viii) Big Kids Bounce £300. This was cancelled due to the weather. = Total towards Jubilee = £555.50.

b) ENTUA (East Norfolk Transport Users Association) Annual Donation of at least £5. **Decision:** It was resolved to give £10 this year. (chq 2465).

c) Norfolk Playing Fields Association £25 Subs. (chq 2464).

d) Signing of Account book reconciliation. The Account book was signed as accurate.

e) Year-end Accounts for external Audit. The Year-end accounts were authorised and signed for external audit.

There being no further business the meeting closed at 20.35
Next meeting of the Parish Council is on 5th July 2022 at 7.30pm.