

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting,

**held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 4th October 2022 at 7.30pm.**

Present were – Chair David Robinson, Ian Chapman, Mike Ingram, Paul Jones, Roz Simpson, Sophia Walker and Sonya Dickinson – Clerk.

22/131. Welcome and Apologies for absence: A minute of silence was held at the first meeting of the council, in memory of our Late Queen Elizabeth II. The new King was proclaimed.

Apologies were received from Norfolk County Councillor Lana Hemsall, Vice Chair Brenda Jones, Cheryl Grace, Richard Morton, and Ian White.

22/132. Declarations of interest: Sonya Dickinson – finance b) i) & ii).

22/133. Public Forum including: (15 minutes allocated for public participation with a maximum of 3 minutes each). We were joined by District Councillor Clare Ryman-Tubb and 6 members of the public.

Clare Ryman-Tubb – District Council report. Bin collections: there have been changes to Burlingham this week, a letter was sent to residents, apologies for any disruption.

Food waste recycling bin: The target is to have 60% recycling by 2025, Broadland has the highest recycling and is 1st in the County to do food recycling. Tie a bag to the handle of the caddy when you need more bags.

10K: There are still spaces, volunteers are also needed. Details on the Broadland District Council website.

Business Development courses: There are brochures with details.

22/134. Minutes of the meeting 6th September 2022: Were signed as a true record.

22/135. Matters arising from 6th September 2022 Meeting: None.

22/136. Correspondence: No correspondence as such, but there was a complaint on Facebook about the Jubilee bench being put on the Village Hall field and not on a verge in the village. There were going to be two benches, one for the Village Hall and one for a verge in the village but the verge couldn't be decided on in time, so it was resolved to buy only one bench for the Jubilee and put it on the Village Hall site. The Clerk has asked Highways to suggest a suitable verge for any future bench, for example if the Parish Council were to buy a Coronation bench next year.

22/137. Planning: a) 20221350: Single storey rear extension. 5 Avondale Close, Lingwood, NR13 4BG. **Decision:** Unanimous support.

22/138. Highways & A47: Reminder - National Highways Public presentation at Lingwood Village Hall 12th October 2-8pm. The A47 has been approved but without the underpass/bridge to join Lingwood & North Burlingham.

It would be nice if there was a good turn out to lobby for an underpass (for walkers, cyclists and horses).

There has been a sign left on Station Road by the bus stop which needs to be taken away. It's a red sign warning about the new crossings, this could belong to Network Rail rather than Highways. Clerk to inform both.

22/139. Neighbourhood Plan: Mike - A 72-page report has been produced, this is the 1st draft of the plan. This is a major milestone and has taken just over a year from the inaugural meeting. It will take @ 2 – 3 months to work through to the next stage.

David – Thanks to you Mike and your Committee for all of your hard work. It is good to see a physical document.

22/140. Village Hall Track: It was agreed to open this item up to the Public/Village Hall/Park run as their input and comments were needed in the discussion.

Paul – I don't do Facebook but have heard what has gone on there regarding a complaint about the track and not getting the contractor back etc. I still haven't managed to get in touch with NR11 Groundworks. I completed the vetting form for Citizens advice to get to the next stage of talking with Trading Standards. Trading Standards (TS) do not think we have a case and asked if we sited

the law to NR11 Groundworks, I informed them we haven't been able to get in touch with them. TS don't think the specifications were detailed enough to enforce legal action.

Public – It did look good to begin with but degraded within a month or two especially at the back. Weeds are coming through now too.

Some of the problem is probably that the type 1 got dumped on site ready but then it rained for 3 days, washing the smaller stuff away. We could try and scrape it then put a granite dust layer on the top.

There is someone coming to see the track tomorrow and it could be made better with a finer top layer.

The problem is it was done with type 1 mix but the difficulty is that not specifically the whole track got the finer pieces on the top.

The Village Hall accepts the ongoing maintenance is down to them and not the Parish Council.

This was not classed as a disabled path but was for sports and recreation, if disabled could use it too, all the better. Documentation does not say disabled access just free access.

TS says we have a case for complaint but not enough for legal action.

The public path at Wells beach to Holkham gap, we were expecting the path on a similar grain to that.

The path isn't that bad. In 2018 before the Park run was launched, the back field couldn't be used at all. Someone is stirring people up, more people like the track and bench than don't.

If we are worried about future complaints, will we be too afraid to have anything? If there was no bench at all there would have been no complaints.

The Parish Council and Village Hall have combined efforts and worked together over the past few months to try and resolve the situation. If we went to small claims court, we wouldn't get anything, it's waste and nonsense, we can't keep carrying on with this, to keep on the negative is a waste of time. We all believe the track could be better but will work to improve it.

David - Do we need to respond to Facebook complaints and squabbles. No, we shouldn't.

The track is @1300-1400 metres, and the Village Hall were very happy with previous work that NR11 had done which is why they were chosen.

David - We need to draw a line under it and let the Village Hall work on it. We are not going to get anywhere else with it.

Decision: It was resolved to stop pursuing the matter with Trading Standard and NR11 Groundworks.

David – I would like to thank Paul for all his hard work in pursuing the matter.

The bench is a success story, it has added to the area, lots of people love it and have been using it. Although on the edge, the area is still part of the village.

Mike - That area, funnily enough, is in the Neighbourhood Plan as a protected view, from that seat to South Burlingham Church.

22/141. Speed Awareness: The Speed awareness monitor (SAM) is moved around the village and is currently on Lodge Road. It can be put up on Norwich Road, Chapel Road, Station Road and Church Road. It is best used on entrances to the village to slow people coming into the village. The Clerk put an advert in the Parish News for people to volunteer again but no one has come forward yet. Last year, Ex Chair Cathy had a few names, but we do not know their details. Councillor Paul Jones will go on the list of volunteers.

Mike – At the Neighbourhood Plan consultations people did complain about the speeding in the Parish but didn't want to be involved.

22/142. Cluster Meetings: To discuss whether to join the Cluster again. David inadvertently went along to a Cluster meeting before knowing that the Parish Council had decided to not be in the Cluster. Originally there was a worry that decisions about this Parish would be made at the meetings, but this is not the case, it is more of an information sharing meeting.

Public – 'No public allowed' was their attitude when I went to a cluster meeting when I was a Councillor, this did not sit well with me as the Public need to be aware of decisions.

David – The Cluster meetings are not a forum where decisions are made, an item would always come back to the Parish Council Meeting for a decision and the Public to be able to attend.

Decision: It was resolved to join the area Cluster Council meetings again.

22/143. Warm Places - warm spaces initiative: There are a couple of small grants available for charities or the Church to have help with a warm place for people to go. It is not enough money to start up a place but could be used towards the heating and perhaps refreshments, to allow people

to come and keep warm for a few hours with little to no cost. It's ideal for anywhere that already has a room being used or a coffee shop. Details have been sent to the Village Hall and Rev David Wakefield.

- 22/144. Finance:** a) Payments Received: i) Broadland District Council – 2nd half of Precept £14,154
- b) Payments Requested: i) S. Dickinson – Host presto invoice for N. Plan Website £7.20 Sept to Oct (chq 2483).
ii) S. Dickinson – Expenses for July/Aug/Sept £166.64 (chq 2484).
iii) K. Monsey Cemetery Grass September £260 (chq 275).
iv) The Play inspection Co. Millennium Green, MUGA and Youth shelter inspections £250.20 (chq 2485).
v) Beel's Plumbing – Repairs to allotment taps £60 inc VAT (chq 2486).
vi) Collective Community Planning – Neighbourhood Plan £600 (chq 2487).
- c) Retrospective payments: i) Beighton Builders for replacing the posts and re-banding the dog bins near the pond and on Buckenham Road. £96 (chq 2481).
ii) PKF Littlejohn – External Auditor. £360 (chq 2482).
- d) Quotes for MUGA spotlights. Most recent quotation is £704.85 + VAT. **Decision:** The previous quotes were higher and with less certainty that they could find the correct bulb. It was resolved to go ahead as soon as possible with this quote.
- e) External Audit Report. – All was authorised as correct, they did comment that one of the dates on the public notices was a day out, it should have read the 12th June and not the 13th June. The notices were actually put up on 9th June so before the 12th June deadline.

There being no further business the meeting closed at 20.27
Next meeting of the Parish Council is on 1st November 2022 at 7.30pm.