

# LINGWOOD & BURLINGHAM PARISH COUNCIL

## Minutes of the Parish Council meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,  
on Tuesday 1<sup>st</sup> November 2022 at 7.30pm.

**Present were** – Chair David Robinson, Vice Chair Brenda Jones, Ian Chapman, Cheryl Grace, Mike Ingram, Paul Jones, Richard Morton, Ian White and Sonya Dickinson – Clerk.

**22/145. Welcome and Apologies for absence:** Apologies were received from Roz Simpson, Sophia Walker.

**22/146. Declarations of interest:** Mike Ingram – Finance b) i). Sonya Dickinson – Finance a) i) & ii).

**22/147. Public Forum including:** (15 minutes allocated for public participation with a maximum of 3 minutes each). We were joined by Norfolk County Councillor Lana Hemsall, Cllr David and 1 member of the public.

**22/148. Minutes of the meeting 4<sup>th</sup> October 2022:** Were signed as a true record.

**22/149. Matters arising from 4<sup>th</sup> October 2022 Meeting:** None.

**22/150. Correspondence:** Objection from a Parishioner about the Planning application. They have been advised to complain to Broadland Planning.

**22/151. Planning:** a) 20221684 - 20190278: Application for deed of variation of Section 106 Agreement under planning permission ref 20190278

Former Lingwood First School, Chapel Road, Lingwood, NR13 4NX

Application Type: Modify/Discharge Section 106 Agreement (remove low cost homes).

The application did say that they would be prepared to do 2 shared ownership still but no rental properties. The paperwork they submitted has mistakes as it says 18 properties but there are 22 on the application and 28% low cost homes works out to 6 not 5. 33% of the 28% are to be shared ownership which is 2 shared ownership and 4 rentals.

Lana – ask questions about the viability assessment and the discrepancies in numbers. The Clerk has asked and the Broadland planning officer agrees there are mistakes on the application.

The application says that Brownfield sites don't have the same rules as allocated sites but the Section 106 clearly states 28% of the homes should be low cost. For each assessment they put through, the acquisition price altered. The cost of building homes has gone up but developers just put the price of the properties up to make their profit, the Parish should not lose needed low cost homes to support their profit. When the market is in their favour, they do not give more to the communities.

**Decision:** Unanimously object on the grounds that the need for low-cost housing in the Parish is high and the Section 106 should not be altered to ensure the developer's profit margin is greater. Their application has incorrect figures as there are 22 homes approved, not 18 and 28% is 6 and not 5 low-cost properties. Their viability assessment acquisition figures alter from assessment to assessment.

N.B. The Section 106 has already been altered since the original application, to exclude the gift of the Nursery building to the Parish Council, as it made the site unviable as fewer homes could fit onto the site.

**22/152. Highways & A47:** To discuss the designated funds for the underpass/bridge to link FP3 Lingwood to North Burlingham and National Highways refusal to link the new junction to the Windle.

Lana – Designated funds is a National pot of money for walking and cycling provision. Norfolk County Council has put in for several bids; the two connected to you are the North/South crossing and the East/West connection from Burlingham to Acle. It hasn't been confirmed if any of the bids are successful yet. The North/South crossing's proximity to the Church means we would prefer and underpass but they say drainage is a problem.

Clerk - Road engineers should be able to sort drainage out, surely?

Lana - The East/West connection they said there wasn't enough room, so I asked about upgrading Mill Road to The Windle.

Clerk – But how do you get to that from the new junction without the 288m footway/cycleway link to the old layby by The Windle? At the A47 meeting in October, they didn't know why they hadn't put the link in the plans as it was such a small distance but with great gains. They have put walk/cycle links from Blofield to the new junction but not included bridleway. The new road has cut off the bridleway from Lingwood Lane to the small permissive bridleway by Footpath 3 (FP3 is from Church Road to the A47).

Lana – I would like to not rock the boat until the money comes in from National Highways. It may be the link from the junction to the Windle is the more obvious option when the new road is built. There is always Parish Partnership that could be applied for.

**22/153. Electric Vehicle Charging points:** Quotes and grants. £11,027.87 + VAT for 2 columns with 4 charging points in total. The parking spots should be 3m wide for disabled users but all are allowed to use them if busy and 2.5m wide for non-disabled. The problem is if we mark them up as disabled, people will feel they couldn't use them if they didn't have a disabled badge. The depth is 5m plus 1m for the columns. A link to the current path to the hall entrance would be needed.

Clerk – I measured up and the preferred place would cut off the entrance to the overflow carpark so we need to meet with the village hall to see where it would be best to put them. The village hall is also still to come back with their preferred surface, i.e. concrete, tarmac or gravel filled rubber as per their current parking spaces. Once the village hall has agreed the area and surface, I will get quotes for the parking. Kurt at Norfolk County Council has said that Parish Partnership could also be applied for, using Lana's money as our part of the 50% contribution.

Lana – I have a fund of £10,000, I have allocated £5,000 to Freethorpe so I have £5,000 left that I can put towards the cost.

**Decision:** It was resolved to go ahead with the Electric vehicle charging points once all costs have come in. Lana will let Kurt at Norfolk County Council know she is allocating £5,000 towards it.

**22/154. Neighbourhood Plan:** No new news, we are still working on the draft.

**22/155. Buckenham Woods:** To discuss joining with Strumpshaw Parish Council to purchase and maintain. The Clerk asked Strumpshaw Parish Council if they knew anything about the sale of the privately owned part of the woods and they have sent a letter asking for help from this Parish Council with the purchase and maintenance thereafter. The meeting of the two Council's to discuss viability is on Saturday 26<sup>th</sup> November, 10.30am at Strumpshaw Parish Rooms.

Lana – Broadland District Council could be asked if the Green Infrastructure Levy could be used towards it. It's a longshot but I will ask.

If the Reading Room is sold, we could use the money to fund it and future maintenance.

**22/156. WHP Telecoms antenna for Anglian Water smart meter –** To discuss the terms ref the power supply for the Smart Meter antenna installation.

WHP have sent the terms in writing for agreement and signature. £500 one off fee to be paid to the Parish Council and either a monthly meter read total to be invoiced or an annual fee (i.e. £120) to be paid for the electricity used.

**Decision:** It was resolved to accept the offer of £500 and a mutually agreed annual amount to reflect the increased energy costs.

**22/157. Speed Awareness:** Currently only Paul Jones is on the list for the speed awareness campaign. Brenda Jones volunteered herself and her husband. Ian White – I have two people interested also: Lee Bunting and Michelle Tottle. We just need one more as the Police required at least 6 people.

**22/158. Burlingham Woodland Walks:** Complaints about bikes being used on the walks.

The Clerk has asked NPS if there is anything that can be done and they said they would see what they could do.

**22/159. Meeting Dates for 2023:** The Clerk had circulated the proposed meeting dates for 2023. It was resolved to approve the meeting dates.

**22/160. Finance:** a) Payments Authorised: i) S. Dickinson – Host presto invoice for N. Plan Website £7.20 Oct to Nov (chq 2489).

ii) S. Dickinson – Information Commissioner's Office (ICO). Data Protection Renewal £35 (chq 2491)

iii) K. Monsey Cemetery Grass + Hedge October £425 (chq 276).

iv) Collective Community Planning – Neighbourhood Plan £600. No cheque as the invoice has not been received yet.

b) Retrospective payments: i) M. Ingram – Neighbourhood Plan expenses. £231.43 (chq 2488).

c) To discuss quotes for Zip wire service and repair. Currently only one quote is in and it is £414 per zip line = £828 and that is just for a service. Other quotes are still to come in.

d) To discuss quotes for Park inspections and repair. We currently have the park inspected 4 times a year but they do not do any remedial repairs whilst they are inspecting. There is a company that does and charges £39.99 per month towards quarterly inspections, (free for the first year). It would not be worth it for the MUGA but it is worth it for the park. **Decision:** It was resolved that the clerk gets the additional inspections done at the Millennium Green with this company. (Sovereign).

e) Royal British Legion wreath donation. **Decision:** It was resolved that a donation of £100 to be given as per last year. (chq 2492).

*There being no further business the meeting closed at 20.56*  
*Next meeting of the Parish Council is on 6<sup>th</sup> December 2022 at 7.30pm.*