

# LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr D. Robinson

**The Next Meeting of The Parish Council will be held at the  
Lingwood Village Hall Meeting Room, Station Road, Lingwood on  
Tuesday 6<sup>th</sup> June 2023 at 7.30pm**

## AGENDA

**1. Welcome and Apologies for absence:**

**2. Declarations of interest:**

**3. Public Forum including reports from District and County Councillors:** (15 minutes allocated for public participation with a maximum of 3 minutes each).

**4. Minutes of the meeting 9<sup>th</sup> May 2023:**

**5. Matters arising from 9<sup>th</sup> May 2023 Meeting:**

**6. Correspondence:** a) Report of motorbikes using the footpath from Buckenham Road to Norwich Road. b) E-mail from Galliford Try to ask if the Parish Council would be in support of 'Talking Heads' an idea to film several short clips of local people who positively support the A47 road improvements, stating how the road currently impacts and what it will mean to them to see it completed i.e., accidents, volume of traffic, queues and how this is worse in the summer months.

**7. Planning:** a) The Broadland District Council Lingwood and Burlingham Tree Preservation Order 2023 No. BD0605 Tree(s) at : Beechbank, Buckenham Road Lingwood Norfolk NR13 4BL.

**8. Millennium Green Boundary with Post Office Close properties:** Request from resident for a strip of land to bring their boundary in line with the other properties. (Purchase implications).

**9. Neighbourhood Plan:**

**10. Review of Standing orders and policies:**

**11. Lingwood Village Hall Request for small play area for the Hall:**

**12. Community speed watch:** Strumpshaw Parish and Lingwood & Burlingham can join forces as both are having problems getting enough volunteers. New call for volunteers.

**13. Highways:**

**14. Finance:** a) Payments Requested: i) S. Dickinson – N. Plan Website £7.20 ii) Footpath Warden Report May 2023 £150 iii) K. Monsey Cemetery Grass May £ iv) Beighton Builders Maintenance of 3 Cemetery benches. £120 v) Beighton Builders Lychgate £ vi) Cheque from Cemetery to main account for Beighton builders payment made from main account by mistake. £1177.20 vii) S. Dickinson – Salary underpayment by Barclays £123.03 viii) HMRC – National insurance contributions April and May £35.91 ix) E.A.S grass cutting Millennium Green March – May £372.96

b) Retrospective Payments made for authorisation: i) S. Blyth – Internal Audit £90 (chq 2545). ii) Wave – Allotment water £58.58 (chq 2543).

c) ENTUA (East Norfolk Transport Users Association) Annual Donation of at least £5.

d) NALC offer of a .gov.uk domain name registration. £112 + VAT every two years (this is a standard cost and term, set by the Government)

e) Norfolk Playing Fields Association £30 Subs.

f) Signing of Account book reconciliation.

g) Year-end Accounts for external Audit.

Signed: ...*sgdickinson*..... Sonya Dickinson – Clerk to the Council

**Date & time of next monthly Parish Council meeting – Tues 5<sup>th</sup> July 2022, 7.30pm**

Clerk - Mrs S. G. Dickinson, Two Acres, Lodge Road, Lingwood, Norwich, NR13 4TF, Tel: 01603 714251

[lbparishclerk@outlook.com](mailto:lbparishclerk@outlook.com)