

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting,
held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 7th February 2023 at 7.30pm.

Present were – Chair David Robinson, Ian Chapman, Mike Ingram, Richard Morton, Roz Simpson, Ian White and Sonya Dickinson – Clerk.

23/01. Welcome and Apologies for absence: Apologies were received from Vice Chair Brenda Jones, Cheryl Grace, Paul Jones, and Sophia Walker.

23/02. Declarations of interest: Sonya Dickinson – Finance a) i) & ii).

23/03. Public Forum including: (15 minutes allocated for public participation with a maximum of 3 minutes each). We were joined by 10 members of the public along with County Councillor Lana Hemsall. Public – I am concerned about the possible Gypsy/traveller site that is proposed at North Burlingham, near the White House junction.

David – There is a Public Consultation until 13th March, we have advertised it and the links on the Parish Council website and Facebook. It is an on-line thing.

Clerk – On the website there are other contact details such as a phone number GNLP Team: 01603 306603 for appointments and an address to write to: Broadland District Council, Thorpe Lodge, 1 Yarmouth Road, Norwich, NR7 0DU.

Lana – Telephone them, leave them a message to say you would like to comment on the Gypsy and Traveller site, can you call me back as I am not comfortable with technology. I could get Adam from the GNLP to come to the Village Hall to talk about it.

David – WE could print off response forms and put them at the Village Hall and Spar perhaps?

Public – As many people as possible should write to object as it is a poor site. It is important to put reasons and not that you just don't want it. Highlight it's too far from a Doctors, Primary School, Secondary School, shops, bus routes. It's not a very good site in health terms as it is close to a trunk road, the noise and traffic pollution makes it a very poor site. There are fewer houses around it to complain about it.

Trying to minimise car use, you can't get anywhere from there without a car. There are no pavements.

There are no sewers in North Burlingham.

Consultation report is coloured to show the suitability of different aspects of each site.

Where do the sites come from? Private landowners probably won't want to sell their land for it so public land has been found for the GNLP plan.

Sewage disposal – 5 cubic metres of water a day.

15 pitches would mean @ 90 people potentially. They would have to put a sewage plant in.

To put these things in would be very expensive.

Lingwood Lane is the nearest place where Broads Authority has nutrient thresholds so that won't be an issue.

Infrastructure put in when they built a Gypsy/traveller sites at Kings Lynn and Swaffham was stripped of all the copper pipe etc. as soon as they moved in. They replaced it 3 times then closed the sites. They had to replace and re-open once the Gypsy and travellers complained they didn't have anywhere.

(School place figures were circulated prior to the meeting – places are limited).

Lana Hemsall – County Council has a balanced budget.

I spoke to Highways ref the Road closure notice the Clerk sent to me, where all the routes into Lingwood are cut off apart from through Brundall or from Beighton via Acle. Highways have said that the roads will not all be closed at the same time but as an when needed.

David – Putting Phased closures on the notice would have helped.

23/04. Minutes of the meeting 10th January 2023: Were signed as a true record.

23/05. Matters arising from 10th January 2023 Meeting: None.

23/06. Correspondence: a) Complaint about newly planted hedgerow on a verge, which walkers and horse riders need to use to get off the narrow highway, on South Burlingham Road.

The Clerk has taken photographs of the newly planted hedgerow and asked County Farms if this is their land or Highways land. Putting hedgerow on the tall or steep verges isn't a problem as they aren't easy for walkers and horses to use anyway but the lower verges do need to be accessed to get off the highway if a car comes. Lana- Ask Jemma at County Farms. **Decision:** Clerk to ask County Farms if there is any chance of making sure there is enough verge at least on one side, perhaps moving some of the newly planted hedge. Copy Lana into the e-mail. Tell the complainant we are investigating.

b) Tri-Anglia request to store equipment on the MUGA for their event.

Councillors are worried about damage to the surface, they say they have rubber stops for the bottom of the racks so shouldn't damage the surface. Photo's to be taken of the surface before and after. Who has liability? They would have to cover themselves. **Decision:** It was resolved to let them use the MUGA but re-iterate the surface needs protecting from damage and items will be stored there at their own risk.

c) Complaint about parking outside 1 Elm Road: (The Clerk expressed an interest in this item as it is near her property). There have been cars parking outside 1 Elm Road, blocking the Highway. The most recent occurrence there were 2 cars parked side by side with no way of getting through at all. There are 2 roads to the properties, but one is best used when entering from Lodge Road and the other is best when entering from School Road. Delivery vans and tractors have complained as they are finding it hard to use the alternative road when coming from School Road. Quite a few years ago the Parish Council informed Highways that the resident at 1 Elm Road had put a new fence on the outside of their overgrown hedge, taking up some of the verge that did not belong to the property. Highways agreed the resident had encroached over their boundary but nothing got done. If they hadn't land grabbed some of the verge, one of the cars could have fitted on the verge outside 1 Elm Road.

Decision: The blocking of a Highway is not permitted, Highways have been informed but a letter should be sent to remind them they should not park on a highway.

23/07. Planning: a) 20212248 Appeal - Land at Burlingham Green, The Green, North Burlingham. Proposed Development: Erection of 1 single storey dwelling and garage with associated garden and parking. Appeal Starting Date: 11 January 2023. Appeal Ref: APP/K2610/W/ 22/330239.

The newest house on the Green is 97 years old and only got approved because it replace a house that burned down. There are several inaccuracies on the appeal from the appellant. i.e., improved accessibility, walking routes to Lingwood, cycling to local businesses such as the fireplace centre? Stating it is a street not a single-track lane etc. **Decision:** The Parish Council's Unanimous objection still stands.

23/08. Highways: Pot holes – Station Road, South of the level crossing. The Clerk has reported it to Highways and they have informed Network Rail as it is inside the barriers.

Flooding at the dip by Burlingham House on Dell Corner Lane. The Clerk did report this to Highways but it still floods. Clerk to report again.

23/09. Neighbourhood Plan: Mike – As part of the Neighbourhood Plan, we are required to submit a "screening Assessment" to the Local Authority for them to ascertain whether a "Strategic Environmental Assessment" (SEA) is required. This would look at the Plan to see whether it would have an environmental impact on the designated Plan area. Last Friday, 3rd February, our Screening Assessment was submitted in the form of a 30-page document and this could now take the Local Authority (LA) 5 weeks to assess, however we do not feel that a full SEA will be required. As the latest version of our Draft Plan (currently 82 pages) is 95% complete we have sent it to the LA for them to give us their initial comments on. When feedback is received we can then react by adding additional items, or amending items as necessary. Our Plan will then be finalised and put to the Community under the Regulation 14 consultation process which lasts for 6 weeks. After the 6 weeks of consultations, we will then produce the submission version of the plan, submit it to the LA for examination. It will then go forward to a Community Referendum which we then hope will result in the Plan being adopted.

It is lovely to see the progress made on the report. We definitely chose the right consultants.

David – Well done, thank you.

Lana – It's such a legacy for the community, well done.

23/10. Greater Norwich Local Plan (GNLP), Gypsy and Traveller sites Consultation: This item was covered at the last meeting and in public forum. The Clerk is to respond for the Parish Council. The people that cannot access the response form from technology; the Clerk can print off

response forms and ask to put them at the Spar and the village hall. Pages of Strumpshaw have said they would put them in reception for people. Residents would have to post them in to Broadland District Council.

Beighton PC did discuss at their last meeting and are having another meeting on 22nd February.

23/11. GNLP Consultation on the addendum to the Reg 19 report Sustainability Appraisal and Strategic Environmental Assessment of site-specific issues and reasonable alternative sites: (No Lingwood & Burlingham proposed development sites are on the addendum).

Councillors do not wish to comment on the other sites, there are no Lingwood or Burlingham sites on the addendum.

23/12. Methodist Chapel Memorial Plaques: Clerk – I have arranged with the Methodist Chapel and will be going on Thursday to take photos and measurements of the plaques. The stone mason asked me to email the details to him so he can advise us what can be done.

23/13. Buckenham Woods: David – We are waiting for Strumpshaw to meet with the landowner and agree a price.

23/14. Request from Strumpshaw Parish Council for an additional dog bin on Buckenham Road, near the footpath to Buckenham Woods: (Cost of purchase and installation @ £200 + cost of emptying £3.80 per week £197.60 p.a.).

Strumpshaw have said Pages of Strumpshaw are paying to install a bin on Buckenham Lane and for it to be emptied for 5 years. We have a bin on Buckenham Road, on entering/exiting the village. The bins we have aren't overflowing so the feeling is there are sufficient bins. We could move our bin rather than have the expense of a new one but it is better to be nearer the village and it isn't far for a person to carry a bag.

Let us see if Buckenham Woods makes an impact, keep it under review.

Decision: It was resolved not to move our bin or purchase a new one but keep it under review.

23/15. Coronation: Saturday 6th May is the Coronation, Sunday 7th May is the Big Lunch, Monday 8th May is the volunteer day. Are we organising anything? We could buy a bench. Norwich Road was preferred last time but finding a suitable verge is not easy. The Clerk asked Highways last year to see which verges would be suitable but is still waiting for a response. The Clerk will ask again.

Are the Schools doing anything? Ask the Village Hall if they are doing anything for the Big Lunch on Sunday 7th May.

Officials have asked that beacons are not lit for this occasion.

23/16. Lingwood Academy Scrutiny Committee: The Academy are looking for two community members to sit on their new Academy Scrutiny Committee. They have asked if any Councillors would be willing to join the Committee.

Roz – I e-mailed for more details, but I have not heard back yet. **Decision:** Roz would possibly take on this role.

23/17. Finance: a) Payments Authorised: i) S. Dickinson – Host presto invoice for N. Plan Website £7.20 Jan to Feb (chq 2507)

ii) S. Dickinson – repayment for purchase of tree memorial plaques. £118.62 inc. VAT. (chq 2508).

iii) Gallagher Insurance premium - AJG Community Schemes £1,528.82 (chq 2509).

iv) Collective Community Planning £3060.00 inc. VAT (chq 2510).

b) Cemetery Grass cutting contract for 2023. The increase is 12.5% for the initial cut and 7.68% for the rest = 8.5% increase on the overall bill. **Decision:** It was resolved to accept this quote as it is within inflation.

c) Millennium Green Grass cutting contract for 2023. This quotation has not yet been received. **Decision:** It was resolved that the Clerk can give the go ahead if the quotation is within inflation.

There being no further business the meeting closed at 20.46
Next meeting of the Parish Council is on 7th March 2023 at 7.30pm.