

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Parish Council meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 7th March 2023 at 9.20pm after the Public Meeting.

Present were – Chair David Robinson, Cheryl Grace, Mike Ingram, Paul Jones, Roz Simpson, Ian White and Sonya Dickinson – Clerk.

23/18. Welcome and Apologies for absence: Apologies were received from Vice Chair Brenda Jones, Ian Chapman, Richard Morton and Sophia Walker.

David - I must say a thank you to the GNLP Team for coming tonight to try and answer questions from the Public. Thank you to the County and District Council representatives too.

23/19. Declarations of interest: Sonya Dickinson – Finance a) i) & ii).

23/20. Public Forum including: (15 minutes allocated for public participation with a maximum of 3 minutes each). We were joined by 3 members of the public.

23/21. Minutes of the meeting 7th February 2023: Were signed as a true record.

23/22. Matters arising from 7th February 2023 Meeting: 23/06. Complaint about newly planted hedgerow on a verge, which walkers and horse riders need to use to get off the narrow highway, on South Burlingham Road. Highways said the hedgerow is ok. County Farms said it was planted as part of the hedgerow initiative.

23/23. Correspondence: a) A complaint was e-mailed from the Traveller Times, on Friday 3rd March, regarding a 'racist' poster that had been spotted by someone on a telegraph pole in the Parish, they sent a photo. They highlighted the equalities act. and asked for a response from the Council.

Although the poster had not been seen in the Parish by Councillors or the Clerk, Councillors agreed while corresponding that if they see one of the posters, they should take it down. *N.B. The Clerk also told the Police about the reported poster at tonight's meeting.*

The Clerk sent a letter to the Traveller Times stating: "*This poster has not been put up by the Parish Council and does not in any way reflect what the Parish Council wishes to encourage. We are keen to foster unbiased and accurate information and reasonable discussion.*"

23/24. a) 20230276: Erection of summer house to the rear. 5 Avondale Close, Lingwood, Norfolk, NR13 4BG. Decision: Unanimous support.

b) 2023/0286: Sub-division of Elderflower Barn to form 2 separate residential units including insertion of first floor. Elderflower Barn, Church Farm Barns, Lingwood Road, Lingwood. Decision: Unanimous support.

c) 2023/0303: Erection of new front porch. 12 Norwich Road, Lingwood, NR13 4BH. Decision: Unanimous support.

d) 2023/0264: Single storey side extension. 19 The Green, North Burlingham, Norfolk, NR13 4SZ. Decision: Unanimous support.

23/25. Highways: Flooding at the dip by Burlingham House on Dell Corner Lane. Highways have sent a response saying they will be working on this problem shortly.

Blofield Road, on the left between Heater Lane and Waterlow Road, there is an overgrown hedge and tree branches encroaching onto the highway. Clerk to report to Highways.

23/26. Neighbourhood Plan: Nothing to report. We are hoping to hear back regarding the environmental report at our next meeting.

23/27. Greater Norwich Local Plan (GNLP), Gypsy and Traveller sites Consultation: The feeling at the Public Meeting was that there wasn't enough time given to respond to the consultation, what are the chances of getting it extended? Acle Parish Council was also asking County Councillor Lana Hemsall to ask for an extension. We could ask the District Councillor to ask too. We usually do get longer to respond. If the site is put forward to the planning stage, they will have to have surveys and reports done to satisfy planning constraints. The public and Parish Council will be asked again as to its suitability.

23/28. Methodist Chapel Memorial Plaques: The Clerk sent photographs of the plaques to the Stonemason, and he has said that they would be hard to move because they have been put up in sections. He would like to come and take a look but won't be able to give much notice of when he is in the area. The Clerk could ask the Methodist Chapel for a key so that when he rings she can let him in to see the plaques.

23/29. Buckenham Woods: Councillor Ian White was nominated by David Robinson at the last meeting to be the Parish Council's representative on the Trust and Ian accepted the roll. Ian - There is an election for the Strumpshaw Parish Council representative at their meeting tonight.

I went along to the meeting to discuss the woodland, they are getting towards the purchase. The quotes for an environmental survey have been sought. The money this Parish Council has pledged is from the Reading Room sale. Lingwood & Burlingham Parish Council would be better to put the money towards the maintenance instead of the purchase, as grants to maintain are harder to get than grants to purchase the land. They are going to crowd fund, apply for grants and speak to the Woodland Trust.

There will be 7 trustees, one from this Parish Council, one from Strumpshaw Parish Council and 5 non-elected community representatives. It's early days.

David – We look forward to working with the Trust.

Ian – The survey came back that there are more residents that would use it from Lingwood than from Strumpshaw. Strumpshaw Parish Council do not want to run the Woodland and don't want to put the invoices through their books for the Trust, but if Lingwood PC does it would help. It was resolved that Lingwood & Burlingham Parish Council will put the invoices through the accounts when they need paying.

23/30. Burlingham Woods, St Andrews Church Car park: A photo of the car park surface, which has crumbled away at the edge. County Farms and Highways worked to resurface the road to the car park because of access to the Burlingham Woodland Walks but we don't know if they did the actual car park. The Clerk is to ask the Church who is responsible for the maintenance. Blofield Church runs St Andrews, North Burlingham. Clerk to ask Rev. David Wakefield their contact details.

23/31. Millennium Green Wildflower area: Volunteers needed to sow the seeds as the machinery is not able to handle the variation in sizes.

The Wildflower area was to be sown last spring, but it ended up being too late, luckily though as we had a very dry summer. It was then to be sown in November but it was found the machinery wouldn't take the various sized seeds. Volunteers are needed to sow by hand. E.A.S. are going to let us know when the ground is prepared and ready and will return the seeds to the Clerk.

Thursday would be best for Roz, David, Paul and Mike. A member of the Public also volunteered.

23/32. Finance: a) Payments Requested: i) S. Dickinson – Host presto invoice for N. Plan Website £7.20 Feb to March (Chq 2512).

ii) S. Dickinson – repayment for purchase of Microsoft Office annual subscription £59.99 (Chq 2513).

iii) Viking Stationery £63.35 inc. VAT. (Chq 2514).

iv) Wave Anglian Water Allotment water £15.42 (Chq 2515).

v) Collective Community Planning £426.72 (Chq 2516).

vi) Garden Guardian – Invoice added wrong = short by £84 inc VAT. (Chq 2511).

b) Broadland Tree warden network donation for 2023. The donation has been £30 for the last 2 years.

Decision: It was resolved that the donation should be £35 this year. (Chq 2519).

There being no further business the meeting closed at 21.55
Next meeting of the Parish Council is on 4th April 2023 at @ 8.30pm,
after the Annual Parish Meeting which will be at the revised time of 7.30pm.