

LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr D. Robinson

**The Annual General Meeting of the Parish Council will be held at:
the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 9th May 2023 at 7.30pm**

AGENDA

1. Election of Chairman & Vice Chairman:

2. Welcome and Apologies:

3. Co-option of Councillor: To Consider the application from Ian Chapman.

4. Election of Officers/ Appointments to Representative bodies:

a) Village Hall. b) Emergency Planning Parish Co-ordinator. c) Tree Warden – Ernest Hoyos. d) Footpath Warden – Tony McKie. d) Neighbourhood Plan monitor.

5. Declarations of interest:

6. Public Forum:

7. Minutes of the Meeting 4th April 2023:

8. Matters arising from 4th April 2023 Meeting:

9. Correspondence: a)

10. Planning: a)

11. Highways:

12. Neighbourhood Plan:

13. Methodist Chapel Memorial Plaques:

14. Buckenham Woods:

15. Electric Vehicle Charging points & parking:

16. Finance: a) Payments Received from: i) BDC Parish Precept 1st instalment. £

b) Authority to pay was requested for: i) Repay S. Dickinson, Host presto invoice 21/4-20/5 P. Plan website. £7.20 ii) Repay S. Dickinson ref Amazon order – Accounts book and key fobs £19.98 iii) NGF Play Ltd. Repairs to Zip wire, Trapeze and hurricane swing. £2,094.86 + VAT = £2,513.84 iv) Viking Stationery £62.10 + VAT = £74.52 v) SLCC – S. Dickinson Clerk's fee £50 (chq 2529). vi) Beighton Builders – cemetery fences and gates £981 + VAT = £1177.20 vii) Mike Ingram – re-imburse Neighbourhood plan expenses. Printing and displays etc. £910.78 viii) K. Monsey – Cemetery grass. March and April £370 ix) Lingwood Village Hall, towards Coronation celebrations £200

c) Retrospective Payments: i) Mike Ingram – printer ink for the Neighbourhood plan £105.99 (chq 2530).

d) To consider Churchyard grants for Lingwood PCC (St Peters Lingwood), St Andrews N. Burlingham and St Edmunds South Burlingham. (£135 last year)

e) Parish News – To consider a financial contribution towards production costs.

f) To consider an extra 1 hour per week for the Clerk, from 12 hours to 13 hours, plus 1 hour per week for one year to digitise cemetery book and for time already worked over and above current hours.

g) Chairman's allowance for new Chairman.

Signed: *...sgdickinson.....* Sonya Dickinson – Clerk to the Council

Date & time of next monthly meeting – Tues 6th June 2022, 7.30pm.