

LINGWOOD & BURLINGHAM PARISH COUNCIL
Minutes of the Parish Council Annual General Meeting,
held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 9th May 2023 at 7.30pm.

Present were – David Robinson, Ian Chapman, Cheryl Grace, Mike Ingram, Paul Jones (standing down), Richard Morton, Roz Simpson, Ian White and Sonya Dickinson – Clerk.

23/46. Election of Chairman & Vice Chairman: The nominations forms were counted. a) David Robinson was unanimously voted in as Chair. b) Richard Morton was unanimously voted in as Vice-Chair.

23/47. Welcome and Apologies: Councillors that did not wish to stand for another term were Brenda Jones, Paul Jones, Sophia Walker and Vicky Millou.
David – Thank you for all of your input over the years as Councillor.
Apologies received from County Councillor Lana Hemsall.
Welcome to our newly elected District Councillor, Jessica Royal.

23/48. Co-option of Councillor: To Consider the application from Ian Chapman. (Ian did not get his nomination forms into Broadland District Council in time for the election).

Decision: It was resolved to co-opt Ian Chapman back onto the Council. Ian signed the Declaration of acceptance and completed the declaration of interests prior to the joining the meeting.

23/49. Election of Officers/ Appointments to Representative bodies:

- a) Village Hall. – Mike Ingram will stay on as the PC representative.
- b) Emergency Planning Parish Co-ordinator. – Clerk Sonya Dickinson will continue with this.
- c) Tree Warden – Ernest Hoyos is currently the Parish Tree warden volunteer.
- d) Footpath Warden – Tony McKie is currently the Parish Footpath Warden volunteer.
- d) Neighbourhood Plan monitor. This is a new role. When the Neighbourhood Plan is in place it will need to be monitored. Mike Ingram will take on this responsibility as he knows the Neighbourhood Plan.

23/50. Declarations of interest: Sonya Dickinson – Finance b) i), ii), v). Mike Ingram – Finance b) vii). David Robinson – Finance g).

23/51. Public Forum: We were joined by 4 members of Galliford Try. Rob Norman, Stakeholder Manager, Steve Gale plus 2 others.

Rob – I will be your point of contact going forward.

David – Will the challenge to the A47 be a problem? A. The challenge is against the Secretary of State.

Rob – As part of the process, any slight changes we are putting forward we are bringing to the Parish Council first. We are proposing to move the parking and compound from both sides of Lingwood Lane, to nearer the White House junction off slip, to the West of the Acle Road Bridge/flyover to the B1140. This is so it is accessible from a slip road which is already being built, without having to build a longer one across to Lingwood Lane and using fields both sides of Lingwood Lane.

This is not where the drainage pontoon is going (to the East of the Bridge/flyover) but to the west of the bridge/flyover.

Councillors looked at the maps and the proposed site and were in favour of the parking and compound being moved.

The question of the underpass was brought up by Councillors and they were informed that one definitely won't be provided, but designated funds could be applied for and used towards one.

Rob is our first point of contact and Steve Gale is happy to come to any meetings about the A47.

David – Safety on the A47 is a real problem, the Parish is mostly for the dualling to go ahead as soon as possible.

Rob – Any questions, pass them through to Sonya.

District Councillor Jess Royal – Thank you for your support. The Council is under no overall control at the moment, there are discussions between the parties.

Public – A resident on Post Office Close has cut the trees/hedge down to the ground on the boundary of the Millennium Green. (approx. No. 22 Post Office Close?)

23/52. Minutes of the Meeting 4th April 2023: Were signed as a true record.

23/53. Matters arising from 4th April 2023 Meeting: None.

23/54. Correspondence: a) A Lingwood Village Hall Social Club member contacted the Clerk to request a small play area for the Social Club area. Whilst it is a good idea in principle, it is not just the purchasing but the maintenance, inspections and insurance to consider. We would need a concrete proposal from the Committee. The Village Hall as a Charity may be able to get a grant. Clerk to let the person know that there would have to be a proposal with costs etc. from the committee for it to be put onto the agenda.

23/55. Planning: There were no applications.

23/56. Highways: There has been a lot of rain and the flooding in the usual places is exceptionally bad as well as some new areas that have been highlighted as a problem: Post Office Close with Post Office Road corner. Spencer Close flooded at the junction, Blofield Road near Vale Farm.

It was requested that the drains at The Green, North Burlingham need cleaning out plus a road sweep is needed.

23/57. Neighbourhood Plan: The consultation is running from 24th April to 4th June to put your view in. There will be an opportunity to see the plan and speak to the Steering Group at Lingwood Village Hall, upstairs meeting room, Thurs 11th May 9-4, Fri 12th May 2-8, Sat 13th May 9-8, Thurs 18th May 9-4, Fri 19th 2-8 and Sat 20th May 9-8.

23/58. Methodist Chapel Memorial Plaques: This has turned out to be an enormous and expensive task. The Stonemason has quoted and mentioned that the walls might get damaged when the plaques are removed. The Methodist Chapel would like the walls to be made good again after the plaque removal, which would be an extra cost. If we have to build a double skinned wall to put them on, that's another cost. We have looked into it and it is costing too much. Are there any funds from anywhere else? We could build a memorial and put the names on from all of the memorials in Lingwood, not transfer the plaques. The Methodist Chapel worships at Lingwood Village Hall now, we should ask Lingwood Village Hall if they have an external wall that could be used to put the plaques.

23/59. Buckenham Woods: The trustees have all been elected now. The next meeting is in a few weeks. Charitable status and grants to be applied for next.

23/60. Electric Vehicle Charging points & parking: We need another car park surfacing quotation. A few people have been asked but only one has come in so far.

23/61. Finance: a) Payments Received from: i) BDC Parish Precept 1st instalment. £14,086.50
b) Authority to pay was requested for: i) Repay S. Dickinson, Host presto invoice 21/4-20/5 P. Plan website. £7.20 (chq 2532)
ii) Repay S. Dickinson ref Amazon order – Accounts book and key fobs £19.98 (chq 2533).
iii) NGF Play Ltd. Repairs to Zip wire, Trapeze and hurricane swing. £2,094.86 + VAT = £2,513.84 (chq 2534).
iv) Viking Stationery £62.10 + VAT = £74.52 (chq 2535).
v) SLCC – S. Dickinson Clerk's fee £50. (chq 2541, was chq 2529 to SLCC but cancelled and replaced).
vi) Bighton Builders – cemetery fences and gates £981 + VAT = £1177.20 (chq 2542).
vii) Mike Ingram – re-imburse Neighbourhood plan expenses. Printing and displays etc. £910.78 (chq 2536).
viii) K. Monsey – Cemetery grass. March and April £370 (chq 278).
ix) Lingwood Village Hall, towards Coronation celebrations £200 (chq 2537).
c) Retrospective Payments: i) Mike Ingram – printer ink for the Neighbourhood plan £105.99 (chq 2530).

d) To consider Churchyard grants for Lingwood PCC (St Peters Lingwood), St Andrews N. Burlingham and St Edmunds South Burlingham. **Decision:** It was resolved to give £150. (chq's 2538, 2539, 2540).

e) Parish News – To consider a financial contribution towards production costs. Any idea on costs? **Decision:** The Parish Council is happy to help, what sort of contribution is needed?

f) To consider an extra 1 hour per week for the Clerk, from 12 hours to 13 hours, plus 1 hour per week for one year to digitise cemetery book and for time already worked over and above current hours. **Decision:** It was unanimously resolved that the Clerk's hours be increased to 13 hours per week permanently, plus 1 hour extra per week for 1 year.

g) Chairman's allowance for new Chairman. **Decision:** It was unanimously resolved to pay the Chairman an allowance of £600 per year. (chq 2544).

There being no further business the meeting closed at 20.50
Next meeting of the Parish Council is on 6th June 2023 at 7.30pm.