

LINGWOOD & BURLINGHAM PARISH COUNCIL
Minutes of the Parish Council Meeting,
held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 4th July 2023 at 7.30pm.

Present were – Chair David Robinson, Vice Chair Richard Morton, Ian Chapman, Cheryl Grace, Mike Ingram, Roz Simpson, Jenny Stafford, Ian White and Sonya Dickinson – Clerk.

23/77. Welcome and Apologies for absence: Apologies were received from County Councillor Lana Hempsall.

23/78. Declarations of interest: Ian White, 23/83. Planning a) 2023/1485., as owner of the property.

23/79. Public Forum including reports from District and County Councillors: (15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 1 member of the Public and District Councillor Jess Royal.

Jess – Cabinet voted to increase Members Ward Grants from £500 to £1,000, and to create a Community Action Fund (CAF) of £50,000 to support local community initiatives. This will be going to a full council vote on 27th July. Any funds not spent in the financial year will be carried forward into the next financial year. If accepted, the CAF can be used to fund larger community projects such as a play area for the village hall.

Broadland District Council has organised another Marriott's Way 10k for 8th October 2023.

All District Councillors have received an individual Ward Dashboard which is a new data report to collectively analyse physical and mental health, deprivation, housing, air pollution and rural transport access across Broadland. This report will be updated annually. I asked the question if this could be extended to Parish Councils. The Officers were unsure but will find out and get back to me.

A planning application has been submitted to install 8 new Air Source Heat Pumps at the Broadland & South Norfolk District Council, Horizon Building, to replace the existing gas fired heating plant. This will assist the Council to meet its target to reach net zero on its own estates by 2030.

A Government Community Ownership Fund is available until March 2025 to help communities take ownership of assets (buildings or land) at risk of closure. Revenue funding can be used to fund project development costs. Capital funding applications will need a 20% match funding contribution.

Town and Parish Forum on 1st August. One item for discussion is possible district level support for recruiting more parish and town councillors.

23/80. Minutes of the meeting 6th June 2023: Were signed as a true record.

23/81. Matters arising from 6th June 2023 Meeting: None.

23/82. Correspondence: a) Invitation to bid for the Norfolk County Council Parish Partnership 2024/25. The deadline is December, Councillors to think of anything they wish to apply for 50% funding for. A provisional list so far is the footway from Dairy Farm to the Railway and another 20 mph flashing schools sign for vehicles travelling from Norwich Road towards the School. (It was previously thought that there wasn't enough room to build up speed).

b) Lingwood & Strumpshaw Scouts sent an e-mail asking for help relocating in 2034 when their lease is up. They were disappointed that it wasn't on the Neighbourhood Plan as they had spoken to the previous Chair about it. Mike – Unfortunately the Neighbourhood Plan Steering Group weren't informed, although it would be difficult to be on the N. Plan as the actual building is in Strumpshaw but had we known, we could have put a question on the consultation of the plan for suggestions. Could the Scouts go to the Village Hall? A. They run 3 groups, 3 nights a week so might be too many nights. They could be inside in the winter and outside at Buckenham Woods in the summer? What about their equipment and storage though?

They worked hard to hold on to the lease and the whole building was renovated.

David – We could put it onto the Cluster Meeting agenda and speak with Strumpshaw Parish Council to look collectively at a solution and for ideas.

Decision: Let them know we are happy to try and help and will look into it.

23/83. Planning: a) 2023/1485: Remove existing car port and replace with brick and tiled pitch roof. Tumbleweed, 19 Station Road, Lingwood, NR13 4AU. **Decision:** Support with no objections.

N.B. Councillor Ian White abstained from voting, declaring an interest.

b) 2023/1683: Single storey side and rear extension. Fairstead, Church Road, Lingwood, Norfolk, NR13 4TR. **Decision:** Unanimous support.

23/84. Millennium Green Boundary with Post Office Close properties: Request from resident for a strip of land to bring their boundary in line with the other properties. (Purchase implications). **Decision:** Write to/e-mail the residents and ask if they wish to pursue the purchase of the additional land. The Parish Council will consider a price they put forward. They will have to pay the legal fees of both sides.

Quotes for clearing the metal and concrete away from the base of the Oak Tree – Quotes have been sought but haven't come in yet. These can be chosen over e-mail as fairly urgent and can't wait for the next meeting.

23/85. Neighbourhood Plan: Mike - Last meeting we discussed comments and complaints, to see if they were valid. Mainly the comments were from the Public. We sent 60 Plans out to public bodies and only 10 responded.

23/86. Buckenham Ancient Woodland Trust: Ian – We have now received Charitable status, 4 of the Committee worked really hard on that. We have a meeting next week. The Bank account is proving hard to get, we should have one in 2 to 3 weeks though.

23/87. Parish News – To decide an amount of grant per year towards costs: Although most things are on computer these days, it is important to keep those who don't have a computer, up to date on what is going on in the Parish. It is distributed throughout Lingwood and Strumpshaw. Even though it is run by volunteers, the shortfall they are experiencing is @ £1,516. **Decision:** It was resolved to donate £500.

23/88. Methodist Chapel Plaques: We have had a cheaper quote come in and it includes making the wall good again after the plaques have been removed. The Clerk has asked Ben at the Village Hall if they have an external wall suitable to put them on, but it will have to be decided by their Committee.

It seems wrong that we are paying for this when the Methodist Chapel are selling the Chapel. We are having to make good the plasterwork too. Where are we going to put them? With the additional cost of building a wall if the Village Hall won't let us put them on one of their external walls. Clerk – It was the Royal British Legion that asked and not the Methodist Chapel though. Have we checked that the names aren't the same as the ones inside the Church? Roz – I will take a photo and send to Sonya to compare. We could contact the War Graves Commission for advice, have the Royal British Legion been in touch with them at all? If not ask if they have their contact details.

Decision: It is a lot of money and we don't know what to do with them. Check they aren't the same names as at the Church first. Ask the British Legion if they have been in touch with the War Graves Commission or for their contact details.

23/89. Community speed watch: Because we didn't have enough volunteers, we are joining forces with Strumpshaw Parish Council.

Clerk - I need contact details of anyone you know is interested. A new call for volunteers was put into the Parish News as we have no contact details for the volunteers from 2/3 years ago. No one has come forward yet.

Jess – A resident from Lingwood has already given his name to Strumpshaw.

23/90. Electric Vehicle Charging points – Car park resurfacing quotes: The Clerk has tried several companies for quotes for the parking spaces and path surface. Many companies want to surface it with tar and chip and it was hard to find a smooth surface that would be a reasonable price. The only quotation that has come in was Beighton Builders at £7,250 for a concrete surface. The spaces will be all 3m wide so there will be room to make one larger for disabled users as a usual parking space is 2.5m and usual disabled spaces are from 3m. The depth is 6m so there is a 1m area for the charging points. **Decision:** It was resolved to give Beighton

Builders the go ahead with the work. The Vehicle Charging Company wish to liaise with the contractor doing the work because of specific ducts they wish to have put in place.

23/91. Village Hall path/track: David – I just wanted to give thanks to the Village Hall for paying and the Lingwood Leg-its for carrying out the work on the path. They have worked hard to smooth out the path and it is very much better than it was. All agreed the path was much better and would be able to be used by all.

23/92. Armed Forces Covenant pledge: Annual request to town and parish councils to show their commitment to their local armed forces community by signing the Armed Forces Covenant Pledge. We agreed to signing the pledge in 2021 and 2022. Councillors agreed that a not so in depth pledge, but a simpler one would be better as a lot of the pledge doesn't apply to a smaller Council.

Decision: It was resolved to sign the pledge on the same basis as last year.

23/93. D-Day 80 - 6th June 2024 Celebrations: An e-mail was forwarded to Councillors from Bruno Peak regarding the lighting of the Beacon.

We could ask the Village Hall if they are planning any celebrations.

Scout leader, Colin Goff lit the Beacon last time, we should ask him if he is willing to do it next year. The lighting of the Beacon should be advertised in the Parish News nearer the time.

23/94. Highways: The dead tree branch hanging over Blofield Road, Lingwood is still there. It was reported but perhaps not pinpointed correctly. It is on the left going towards Vale Farm from Lingwood. The Clerk will report again.

Footpath from Station Road to Chapel Road. The Clerk has already reported this to Network Rail.

Main Road, North Burlingham Hedges on the South side of the road are overgrown. (Opposite Spooners). The Clerk will report.

Norwich Road, footpath. Has anyone checked this recently, it usually gets overgrown this time of year? The footpath warden will have checked it but we could take another look.

23/95. Finance: a) Payments Authorised for:

i) S. Dickinson – N. Plan Website £7.20 (chq 2553).

ii) K. Monsey Cemetery Grass June £280, there were actually 5 cuts in June so £350 (chq 282).

iii) HMRC – National insurance contributions June £21.14 & July £21.14 (chq 2554 & 2555).

iv) Clerk's expenses April/May/June £249.59 (chq 2556).

v) The Play Inspection Company £195.59. (chq 2557).

vi) British Gas MUGA lights £24.05 (chq 2558).

b) Retrospective Payments made for authorisation: i) Beighton Builders Dog bin posts & Lychgate £753 inc VAT. (chq 281).

c) To consider quotes for cleaning the bus shelters, youth shelter and the graffiti on the Millennium Green rock. The only quote to come in and able to carry the work out without onsite power and water supply. Under pressure £200. We have had this company clean the graffiti off the benches before and clean the MUGA surface, they did a good job. **Decision:** It was resolved to go ahead with this quote.

d) To consider quotes for clearing the bottom of the Oak Tree on the Millennium Green. The quotes are still to come in. **Decision:** As this is a fairly urgent job, it was resolved that the Councillors will choose the quotes over e-mail. The Clerk is to e-mail the quotes to Councillors as soon as they come in.

e) To give authorisation for repairs to Hurricane and Basket swing. Quotes still to come in. The Company that did the last repairs said this would probably only be able to be carried out by the installer which was Wicksteed. The Clerk has tried Wicksteed and Sovereign too. **Decision:** As these are fairly urgent jobs, it was resolved that the Councillors will choose the quotes over e-mail. The Clerk is to e-mail the quotes to Councillors as soon as they come in.

There being no further business the meeting closed at 21.15
Next meeting of the Parish Council is on 5th September 2023 at 7.30pm.