

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Planning Meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 1st August 2023 at 7.30pm.

Present were – Chair David Robinson, Vice Chair Richard Morton, Ian Chapman, Cheryl Grace, Mike Ingram, Roz Simpson, Jenny Stafford and Sonya Dickinson – Clerk.

23/96. Welcome and Apologies for absence: Apologies were received from Ian White.

23/97. Declarations of interest: None.

23/98. Public Forum: (15 minutes allocated for public participation with a maximum of 3 minutes each). We were joined by 4 members of the Public and District Councillor Jess Royal. District Councillor Jess Royal – Members Ward Grant of £1,000, I have spent £500 so far. There is a Community Action Fund (CAF) of £50,000 to support local community initiatives. I will report the fly tipping on Lingwood Lane.

23/99. Minutes of the meeting 4th July 2023: Were signed as a true record.

23/100. Matters arising from 4th July 2023 Meeting: None.

23/101. Correspondence: a) E-mail from a resident highlighting an error with house numbers on section 23/70 of the June Minutes. The house number 24 should read 22 and vice versa. b) E-mail from previous Chairman Cathy Pye, regarding July minutes, item 23/82. b). She feels she was scapegoated as she wasn't approached formally by the Scouts. The Parish Council acknowledges that it was an informal discussion between the Chairman and Scout leader. Mike – We have managed to get something into the final draft of the Neighbourhood Plan, which runs until 2042, highlighting the Scouts need for a new building by 2034. The Scout leader is happy that it is now in the Neighbourhood Plan. c) The Royal British Legion representative has been in touch regarding the decision on the plaques at the Methodist Chapel. Clerk – I have e-mailed the discussions and decisions from the Minutes over the past 7 months. They are finding out if there is other help available and asking the Village Hall about the possibility of putting them on an external wall at the hall.

23/102. Planning: a) 2023/1794: 12 Granary Close, Lingwood, Norfolk, NR13 4EP. Front extension. **Decision:** Unanimous support.

b) 2023/1983: C/o Lanpro Services. Land Adj To 18 Main Road, North Burlingham. Relocation of an existing light industrial commercial manufacturing business (Use Class E(g)) involving the creation of hardstanding. The business is moving from further along the road, it makes sense to move it next to the current industrial estate. **Decision:** Unanimous support.

23/103. Projector Hire: An e-mail was received from the Village Hall asking if we could reduce our hire fees for a regular hirer of the Hall. The Council has not had any payment for the projector being hired out, so wasn't aware it was being hired out. On looking at their website they advertise the hire of the projector. Hopefully they have had it included in their damage deposit clause so if it got broken, repairs would be paid for.

The current charge they make is £20 for the time the hall is hired. We were asked to think of a reduction for a hirer that only has the room for an hour. The hirer is a business and not a village group. The tariff should be £5 per hour to a maximum of £25 per event. Damage deposit – It should be included in the Village Hall damage deposit.

To save on administration, any payment to the Parish Council should be worked out and paid annually as per the Multi Use Games Area (MUGA).

23/104. Finance: a) Payments Authorised for:

i) S. Dickinson – N. Plan Website £7.20 (chq 2561).

ii) K. Monsey Cemetery Grass July £210, this is less than what was on the agenda as there were only 3 cuts in July (chq 283).

b) Retrospective Payments made for authorisation: i) Under Pressure cleaning of bus shelters, youth shelter and rock, as agreed at the last meeting. £200 (chq 2560).

ii) Collective Community Planning £360 (chq 2559).

iii) clearing the bottom of the Oak Tree on the Millennium Green. The quotes still haven't come in.

Cllr Jenny volunteered her husband to clear it away but there is only so much you can take to a tip at a time. David – We could break it up and all clear a bit away each.

Resident – If I can take my van onto the Green, to where it is situated, I will clear it away.

Decision: It was resolved that the resident could take his van onto the Green to clear away the concrete. It is much appreciated that the resident has offered to help.

There being no further business the meeting closed at 20.15
Next meeting of the Parish Council is on 5th September 2023 at 7.30pm.