

# LINGWOOD & BURLINGHAM PARISH COUNCIL

CHAIRMAN : Mr D. Robinson

**The Next Meeting of The Parish Council will be held at the  
Lingwood Village Hall Meeting Room, Station Road, Lingwood on  
Tuesday 5<sup>th</sup> December 2023 at 7.30pm**

## AGENDA

1. Welcome and Apologies for absence:
2. Declarations of interest:
3. **Public Forum including reports from District and County Councillors:** (15 minutes allocated for public participation with a maximum of 3 minutes each).
4. Minutes of the meeting 7<sup>th</sup> November 2023:
5. Matters arising from 7<sup>th</sup> November 2023 Meeting:
6. **Correspondence:** a) Broadland District Council Winter Pressures Grant that enables communities to support their residents through the winter period. b) Broadland District Council, Clean up and Bloom grant.
7. **Planning:** a) 2023/3475: Notification for Prior Approval for a proposed change of use and associated building works of agricultural buildings to a dwellinghouse (QA and QB). Barn Rear Weaver Barn, North Of Buckenham Road, Lingwood, Norfolk.  
b) 2023/3384: Single storey infill extension. The Hollies, Buckenham Road, Lingwood, NR13 4BL.  
c) 2023/3579: Proposed addition to detached garage block. Lime Tree Barn, Norwich Road, South Burlingham, NR13 4EY.
8. Neighbourhood Plan:
9. Buckenham Ancient Woodland Trust:
10. D-Day 6<sup>th</sup> June 2024 and re-dedication of the Chapel Memorial Plaques:
11. **Biodiversity: Practical measures to help enhance local habitats and wildlife:**  
public authorities (including town and parish councils) operating in England must consider what they can do to conserve and enhance biodiversity by 1st January 2024.
12. **Highways & A47:** To discuss the designated funds for cycleways etc.
13. **Finance:** a) Payments Requested: i) S. Dickinson – N. Plan Website £7.20 ii) British Gas MUGA Electricity. £67.44 iii) HMRC – National insurance contributions November £21.14 iv) EAS – Millennium Green Grass cutting 2023 £559.44 inc. VAT. v) K. Monsey Cemetery Grass + Hedges November @ £430 vi) PD Electrical replacement of the vandalised outdoor socket and lockable box and subsequent disconnection due to additional vandalism. Village Hall site by the Multi use games area. (MUGA) £192.50  
b) Retrospective payments: i) Broadland District Council – emptying extra bins, £1,326 inc. VAT and extra dog bins, £1,060.80 inc. VAT. (Paid by transfer 8/11/2023). ii) Wave Anglian Water – Allotment water August to October £24.63 (paid by transfer 8/11/2023).  
c) Clerk's salary increase as per NALC guidelines. Back pay to 1<sup>st</sup> April 2023.  
d) To choose tree quotes.  
e) Budget and setting of precept for 2024-25.

Signed: *...sgdickinson.....* Sonya Dickinson – Clerk to the Council

**Date & time of next monthly Parish Council meeting – Tues 9<sup>th</sup> January 2024, 7.30pm**