

# LINGWOOD & BURLINGHAM PARISH COUNCIL

## Minutes of the Meeting,

held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,  
on Tuesday 3<sup>rd</sup> October 2023 at 7.30pm.

**Present were** – Chair David Robinson, Vice Chair Richard Morton, Ian Chapman, Cheryl Grace, Roz Simpson, Jenny Stafford and Sonya Dickinson – Clerk.

**23/121. Welcome and Apologies for absence:** Apologies were received from Mike Ingram and Ian White.

**23/122. Declarations of interest:** None.

**23/123. Public Forum:** (15 minutes allocated for public participation with a maximum of 3 minutes each). We were joined by 4 members of the Public and District Councillor Jess Royal.

District Councillor Jess Royal – Jess sent a report to the Council. At least one resident or organisation in the Parish has been shortlisted for the Community at Heart Awards, to be held on 20<sup>th</sup> October. The Police priority setting meeting, they are prioritising antisocial behaviour. I asked PC Jackie about the community speed watch and she was sending something. David – I saw at South Walsham there was a local speed watch man with a white van. Can we have him come to Lingwood? We're not getting enough volunteers and haven't heard anymore from Strumpshaw regarding collaborating with them. People being diverted through the village are frustrated and speeding in the village.

Jess – Have you published any of your SAM2 (speed awareness monitor) statistics?

Clerk – No, there are so many graphs, with tiny dots that it is difficult to know which one to put onto the website.

Public – North Burlingham and Burlingham Green need a defibrillator. Would the Parish Council have funds for 2? They are about £1,500 each. One will be put on the wall of the garage in North Burlingham and the other one will be put on Richards garage, as they need power.

You have to be part of an organisation to apply for grants. The British Heart Foundation are giving some defibrillators away but an organisation has to apply.

David – Can you send the details to Sonya please?

The Brundall area Community First Responders were responsible for putting the one at the Spar and the Pub in Lingwood. They need volunteers.

Is there still one at the pub? We will have to check.

We would have to have a fundraiser.

Clerk – I reported the damaged Bus shelter on Norwich Road to the Police when I got back off holiday. They will just provide a crime number for our insurers. I put a notice on Facebook, Parish Council and Feeling Isolated pages and it was confirmed to have been done in the morning of 13<sup>th</sup> September but no one saw who did it.

Jenny – I drove past that morning and there was a food delivery van parked facing the wrong way up the Road, on the path in front of the bus shelter. The drivers cab was under the shelter, The box of the van behind the cab is taller and when they pulled away, it is possible that is what hit the shelter. I cannot remember if it was a Tesco or Asda van etc.

David - It looks repairable but would be best to be a professional job because of liability.

Clerk to ask Queensbury Shelters and the insurance company.

Jenny will pick up the bits that have broken off and taped to the shelter, to store as they might get vandalised or stolen.

**23/124. Minutes of the meeting 5<sup>th</sup> September 2023:** Were signed as a true record.

**23/125. Matters arising from 5<sup>th</sup> September 2023 Meeting:** None.

**23/126. Correspondence:** a) Allotment holder request for rat traps to be baited. Richard will get some poison and bait the boxes.

b) Local Cub group e-mailed regarding the Scout hut relocation in 2034 and requested to be in our 10 year plan for grants. It is in the Neighbourhood plan but we don't have a grant plan.

c) Allotment hedge: This has been in the pipeline for a while, the contractor is aware.

**23/127. Neighbourhood Plan:** Mike is not present to give a report.

**23/128. Buckenham Ancient Woodland Trust:** Ian White – Ian is not present but circulated a brief report: Buckenham Ancient Woodland Trust is still making progress with an Environmental Survey imminent. IT systems are coming together and lots of grants have been applied for. We have had some monies donated, one grant will pay for 90+% of the Environmental Survey. Progress is ongoing but purchase is still a few months away.

**23/129. Chapel Memorial Plaques:** Clerk – The Memorial Trust hasn't responded to my e-mail yet re a grant. We could ask Beighton Builders the difference in cost between taking the plaques down and making good the walls, then the Methodist Chapel could pay for making good the walls afterwards.

Richard – The buyer will be renovating the Chapel anyway.

**Decision:** Ask Beighton Builders to break down the quote and let the Methodist Group know the cost. Give the go ahead to take the plaques down as soon as possible. We will have to see how they are fitted and get another quote for putting them up at the Village Hall once they are down.

**23/130. D-Day 80 - 6th June 2024 Celebrations:** The Beacon is to be lit at 9.45pm and Scout leader Colin Goff has agreed to do it again for us. We should play music and have some sort of ceremonial speech before it is lit. There was a bugler last time. Ask the Scouts if they know of anyone. The Clerk circulated the Pageant Master, Bruno Peek's e-mail after the last meeting. As a group, we won't be able to organise it ourselves but could collaborate with the Church and Village Hall as on previous occasions and provide donations for entertainment etc.

Clerk - The village hall has organised other things next year so volunteers already have a lot on their plate and it is on a Thursday in term time so won't be worth doing anything in the daytime.

Roz – It would be nice if we had hot drinks so people could congregate by the beacon with refreshments. David will ask the Coffee cart if they are available.

Ice creams? Richard will ask the Ice cream van that attends the open gardens if he is available. Local companies that might provide items at a discount? Fancy Jacks? Jenny will ask them.

**23/131. Village Hall Celebrations and dates 2024:** Easter Eggstravaganza 1<sup>st</sup> April 2024, Summer Fete 30<sup>th</sup> June 2024, Flower and Craft show 17<sup>th</sup> August 2024

They are looking for volunteers and donations to help make these a success for the village.

Jenny – When I attended the flower show, as it is new they didn't have many trophy cups or plates, we could supply a prize or a cup for that.

Mike is a Parish Council representative on the Village Hall Committee, he can find out more about what they need.

**23/132. Highways:** Can we approach bus companies now, to ask when the A47 is completed and access in an out of North Burlingham has improved, can there be a bus to North Burlingham? Clerk to get in touch with Norfolk County Council and ask who to get in contact with that can help.

**23/133. Finance:** a) Payments Authorised: i) S. Dickinson – N. Plan Website £7.20 (chq 2569)

ii) S. Dickinson reimbursement for locks for cemetery, allotments and MUGA. £56.93 (chq 2570)

iii) S. Dickinson – Expenses July/Aug/Sept. £221.69 (chq 2571)

iv) K. Monsey Cemetery Grass September £280 (chq

v) HMRC – National insurance contributions September £21.14 (chq 2572)

vi) PFK Littlejohn – External Audit £378 (chq 2573)

vii) British Gas – MUGA electricity 24/6 – 9/9/23 £56.77 (chq 2574)

b) BADCOG Pond and footpaths. BADCOG maintain the pond and some of the footpaths and the Parish Council usually donates money towards equipment and petrol for the mower.

This is usually discussed between Feb and April but it got missed off the agenda.

**Decision:** Donate the same as last year. £250 pond and £100 petrol.

*N.B. The surface has corroded beneath the bench at the back, ask BADCOG how this can be built back up and what with.*

c) External Audit Report. The External Auditor found the accounts and procedures to be correct and had no recommendations.

*N.B. The Royal British Legion donation for a wreath to lay at the memorials at St Peter's Church was not on the agenda but a provisional amount of £100 was discussed, to be authorised at the next meeting.*

*There being no further business the meeting closed at 20.45*  
*Next meeting of the Parish Council is on 7<sup>th</sup> November 2023 at 7.30pm,*