

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting,

**held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 9th January 2024 at 7.30pm.**

Present were – Chair David Robinson, Vice Chair Richard Morton, Ian Chapman, Cheryl Grace, Mike Ingram, Ian White and Sonya Dickinson – Clerk.

24/01. Welcome and Apologies for absence: Apologies were received from Roz Simpson and Jenny Stafford.

24/02. Declarations of interest: None.

24/03. Public Forum: (15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 2 members of the Public and District Councillor Jess Royal.

District Councillor Jess Royal – Jess sent a report to the Council and read a summary:

Broadland District Council (BDC) have been considering their budget. It is @ £40million for a variety of services. Residents have been informed they can give feedback on where they think is a priority. This finishes on 17th January. I have given my £500 grant to Burlingham Cottage Gardeners towards their defibrillator for North Burlingham. BDC have approved a tax assistance scheme for 24/25. BDC approved a climate bill on 14th December.

Public – I am here ref the planning application c). It looks big but it is replacing a few buildings.

David – We will suspend the meeting when we get to it, so you can talk.

24/04. Minutes of the meeting 5th December 2023: Were signed as a true record.

24/05. Matters arising from 5th December 2023 Meeting: Mike – The Biodiversity Policy. I circulated a copy to Councillors. It's an action plan to put where we are and where we go. It has to be updated on a yearly basis, so I haven't put in everything that has been put into the Neighbourhood Plan as the plan hasn't been approved yet. We are already doing most of the things. David – We are lucky that you had a template from the Plan, thank you for doing this.

Mike – It will need to be put onto the website when agreed.

Cheryl – Warm spaces grant: I know Homelea have said they can't be a warm centre for the public but have the Hug-a-mug been asked? Clerk – I passed the e-mail on to the Village Hall because it is up to the individual group to apply. Cheryl – Homelea would distribute stuff, if Hug-a-mug need someone to distribute, I can be available 2 or 3 times a week. The library let anyone take the items if they need them, i.e. blankets, hats, gloves and draft excluders. It is open to abuse but we can't control that.

David – It is hard to establish if there is a need.

Jess – There are 2 families in Lingwood that applied to the Acle food bank. Acle food bank applied for a grant and gave out blankets. Hug-a-mug's warm spaces grant application was unsuccessful.

We could apply for a grant and put the items at Homelea for people to pick up and put some items at the Village Hall and take a risk that only people who need it, take it. Clerk to take a look at the grant application and see if we can apply for blankets, hats, gloves, thick socks and perhaps hot water bottles.

Clerk – The Clean-up and Bloom grant application was successful and we received £300. The Galliford Try grant, we could ask for a defibrillator?

David – The pub defib has gone, but why? I will ask Terry where it is.

Ian W - It was said it might use too much electricity as it is heated in winter. It used to only cost £10 p.a. but it costs a maximum of £30 p.a. now.

David – I will ask the hairdressers if we could put it there, the Parish Council could cover the maximum £30 electricity cost p.a.

24/06. Correspondence: None.

24/07. Planning: a) **2023/3684: Construct new 3 Storey Building on Burlingham House grounds providing 22no Assisted Living units along with associated Dining, Laundry & leisure facilities. Staff & office accommodation. Burlingham House, Dell Corner Lane, North Burlingham, NR13 4EQ.** Burlingham house is big enough as it is, it has already had a 26 bed dementia unit and 48 new bedrooms. This new application is for assisted living and there

will be a need for a lot of extra cars as there are no facilities nearby. There will be access issues for the extra vehicles on this narrow country lane. There is no water pressure in North Burlingham/Burlingham Green now and there is not really the infrastructure for it. It is outside the development area.

Jess can call it in.

Decision: Unanimously Object on the grounds that; it is outside the development area. Burlingham House has been extended enough. Assisted living means more cars on this narrow country lane causing access issues. The infrastructure would not be good enough for the extra properties and water pressure in this area is already an issue.

b) 2023/3671: Two storey front extension. Threeways Cottage, 48 Norwich Road, Lingwood, NR13 4BQ. The extension is too large at the front of this property, especially with it being two stories. It is beyond the building line and the impact is too great for the neighbouring properties. It will block the light on the neighbouring property.

Decision: Unanimously Object on the grounds that; The extension is too large and goes beyond the building line at the front of the property, blocking light to the neighbouring property. The impact is too great for the surrounding properties.

c) 2023/3800: Demolition of existing double garage, workshop and car port, construction of single storey rear extension, double garage & workshop. 62 Station Road Lingwood Norfolk NR13 4AZ.

The development will replace the two buildings being demolished and will be no closer to the boundaries, the hipped roof is designed to lessen the impact of height where there is currently a flat roof.

Decision: Unanimous support.

24/08. Neighbourhood Plan: Mike – BDC have chased up the inspector as a reply was supposed to be before Christmas. We are still waiting.

24/09. Buckenham Ancient Woodland Trust: Ian White - I met the landowner on Friday, he's aware that it has taken a while, but is ok with the time it is taking. On Saturday we went to the woods to see what was there. There are a lot of tyres and litter. We will need working parties in the next 2 weeks to clear the litter. The tyres could be used for steps or holding back banks rather than paying for disposal, but they would prefer everything to be natural. The Go fund me page is up and running and has been awarded gift aid status today. It is busy at the moment and there is a drop in meeting Thursday at the Village Hall, 6-6.30pm. We are moving quickly to remove the debris as we don't want to damage the Bluebells.

24/10. Parish Council and Village Hall Joint open evening: Mike – At the last village hall meeting it was discussed that a combined open evening should be held to recruit new Councillors and village hall committee members. This will be at the village hall on Monday 12th February at 7pm.

24/11. Methodist Chapel Memorial Plaques: Jayne, the Royal British Legion Officer, e-mailed the village hall reference the positioning of the plaques. They need to be installed by 6th June.

24/12. Highways & A47: The A47 appeal goes in on 16th January. Why have the trees been taken down at North Burlingham? Jess – For the new flyover.

The pot hole at the railway crossing is back. Clerk – I have had an e-mail to say it has been done.

Dell Corner Lane flooding in the usual place– A few years ago they dug a trench on the Burlingham House side, they need to do this again instead of just the other side of the Road.

24/13. Finance: a) Payments Received: a) Broadland District Council Pride in place, Clean up and Bloom grant £300.

b) Payments Authorised: i) S. Dickinson – Host presto invoice for N. Plan Website £7.20 Dec to Jan (Chq 2581). *N.B. It was decided to keep to cheque payments for the Clerk to ensure 2 signatories, so a cheque was written out for last month's payment instead of a transfer. (Chq 2583).*

ii) Clerks expenses Oct/Nov/Dec. £207.53 (Chq 2582).

iii) Burlingham Cottage Gardeners for Contribution towards one defibrillator in North Burlingham. £250 as per agreement in December. (Trf on 11th Jan).

c) Retrospective payments: i) The Garden Guardian – Highways grass verges and allotments £3134.40 (Trf on 11th Jan).

- ii) The Play Inspection Co. Dec inv. £170.40 inc VAT. (Trf on 11th Jan).
- iii) Beighton Builders, removal of memorial £164.50 and re setting the foundations of the Pull up equipment on the Millennium Green £55. = £263.40 inc VAT. (Trf on 11th Jan).
N.B. Last month's transfers didn't go through as Ian had a problem with Barclays and had to go into branch to try and sort it out. David will check if the payments are still on for authorisation, if not Sonya will input them again for immediate payment.
- d) Verges Grass cutting contract for 2024. Verges inc Post Office Close and Clarkson Road plus the allotments. There is an 8% increase. **Decision:** It was resolved to keep with Garden Guardian for the Verge contract.
- e) Cemetery Grass cutting contract for 2024. No Quotes in yet.
- f) Budget and setting of precept for 2024-25. We have 889 Band D properties this year instead of 884. **Decision:** It was resolved to not increase the precept. We will keep the same price per Band D property so the precept will be £28,332.

There being no further business the meeting closed at 21.00
Next meeting of the Parish Council is on 6th February 2024 at 7.30pm.