

LINGWOOD & BURLINGHAM PARISH COUNCIL

Minutes of the Meeting,

**held at the Lingwood Village Hall Meeting Room, Station Road, Lingwood,
on Tuesday 6th February 2024 at 7.30pm.**

Present were – Chair David Robinson, Vice Chair Richard Morton, Ian Chapman, Cheryl Grace, Mike Ingram, Roz Simpson and Jenny Stafford.

Clerk - Sonya Dickinson took the minutes via zoom as she was too ill to attend.

24/14. Welcome and Apologies for absence: Apologies were received from Ian White.

24/15. Declarations of interest: None.

24/16. Public Forum: (15 minutes allocated for public participation with a maximum of 3 minutes each).

We were joined by 3 members of the Public and District Councillor Jess Royal.

District Councillor Jess Royal – Jess sent a report to the Council and read a summary:

The Broadland Community Tree Planting Grant scheme is still available for this tree planting season up to March 2024.

Work is ongoing to produce the Broadland District Council Plan for 2024-2028. The plan identifies key priorities, aims and activities for the next 4 years and will be adopted in the Spring. The finalists for the BDC Business Awards have been announced and several local businesses in the surrounding villages have reached the finals, including: Brundall Home hardware (retailer of the year and small business of the year). The Cantley Cock (pub of the year). Acle Bridge Inn (pub of the year). Broom Boats (business of the year).

Pat Howes, Lingwood & Strumpshaw Scout Group – The Scouting group is a vital part of the Community. As you are aware, the Scout hut on Chapel Road will have to move by 2036 and Sonya said she has already asked County Farms for land for the new location.

Sonya – County Farms said they would look into it but know it is not urgent at the moment.

Richard- I've got County Farms visiting and I will ask them.

Sonya - The land might have to be rented and permission sought to build a Scout hut on it.

David – Thank you for coming to speak, we have managed to get it into the Neighbourhood Plan.

Pat – Someone suggested the Reading Room and the Chapel but they weren't suitable as they have no land for activities.

David – Do speak to Strumpshaw PC too.

Rob Norman, Galliford Try – I have been carrying out a feasibility study of the potential footpath/cycleway to Lingwood Lane from the Munnings site that the Parish Council requested. The only issue would be the roots of the trees.

David – Ideally we would like it to be a surface for cycles, pushchairs, wheelchairs etc.

Jess – The Acle link, was Lana sorting?

Sonya – Lana was sorting this from designated funds but we haven't heard anything from Lana recently.

Rob – If we get this footpath in first then Sustrain could get involved with the other bit.

David – Ideally we would like to get to Acle. Can Sonya get in touch with Lana ref the Acle link up?

Rob – We were going to put offices at the Lingwood Lane side but would like to put them on the North side, near South Walsham Road. The facilities would be cheaper to put in as they already run along there. Someone asked if they could arrange a visit but there hasn't been anything of special interest found. The map of the new area shows mostly car parking and a row of offices, which are not large.

David – No objections to the office buildings. Keep in touch with us ref the path to Lingwood Lane from the Munnings site. Thank you for coming in.

Jenny - Jess what happened about the planning application being called in?

Jess – There were complications about the class Q status.

24/17. Minutes of the meeting 9th January 2024: Were authorised to be signed as a true record at the next meeting.

24/18. Matters arising from 9th January 2024 Meeting: None.

24/19. Correspondence: a) e-mail from a parishioner – “Norfolk Rivers Trust's support for establishment of meadow land in public places? I understand there is the possibility of grants and practical help.”

Sonya - We have received a grant of £300 for the seeds and practical help ref A47 team, (e-mail circulated), so we don't need another grant.

Could we put another area of wild flowers in at the park run area?

Sonya – This is village hall land.

24/20. Planning: a) 2024/0094: Change of use from holiday let back to residential. Annexe, Piglets Lodge, South Burlingham Road, Lingwood.

Decision: Unanimous Support.

24/21. Neighbourhood Plan: Mike – The independent examiner has now published his report and I am pleased to say that he has only made minor wording alterations to the Plan rather than any sweeping changes to our Plan Policies.

Our Consultants are now rewriting the Plan based on his recommendations. Once done BDC will arrange for the Plan to be put to a Parish referendum which will only require a majority vote for it to be formally adopted.

I would like to quote something from the examiners report:

“It is clear that the Lingwood & Burlingham Neighbourhood Development Plan 2022-2042 is the product of much hard work undertaken since 2021 by the Parish Council and the many individuals and stakeholders who have contributed to the preparation and development of the Plan. I commend particularly the swift production of the Plan, demonstrating the focus and determination of all those involved. In my assessment, the Plan reflects the land use aspirations and objectives of the Lingwood & Burlingham community for the future planning of their area up to 2042. The output is a Plan which should help guide the area's development over that period, making a positive contribution to informing decision-making on planning applications by Broadland District Council.

David – Excellent work, thank you for all you've done.

24/22. Buckenham Ancient Woodland Trust: David read Ian White's report: As you will be aware, the land is still privately owned, so anything we do to improve the woodland is with the landowners permission, and at no cost to the trust.

There has been 2 Sunday mornings where the trust organised a litter pick and waste collection event. With help from scouts, plus leaders and parents, Rotary club, and trust trustees and volunteers we managed to clear approximately 120 tyres, many of which were from lorry and tractors, plus created 2 large piles of scrap metal and general waste. Myself and David attended the first event and I believe David made the second morning too. The landowner and his brother also came along and gave us a hand for an hour or so. It was a very positive event which got people involved in a community project and everyone could see what a massive difference we all made.

There are still hurdles to clear, but we are moving in the right direction and hopefully we will be in an even better position in the next month or so.

There is a Barn Dance being held at The village hall soon, details will be available soon, with proceeds going towards BAWT (Buckenham Ancient Woodland Trust). It should be a great, fun evening and hopefully it will raise more funds for the trust.

David – I went along to help and there was quite an amount of scrap, there was a whole trailer in bits in a hole.

24/23. Biodiversity Policy: Unanimously approved.

24/24. Methodist Chapel Memorial Plaques: A place has been agreed upon. They will fit nicely between the 2 windows at the right hand side of the Village Hall. They will be placed side by side. Beighton Builders are busy at the moment but have arrange for a stonemason to fit them when they can. (The quote is the same).

24/25. D-Day 80 - 6th June 2024 Celebrations: David – A few of us had a few jobs to do. I failed to achieve a coffee wagon to come as we can't guarantee how many people will come. An enquiry from the W.I. with interest in providing a cake stall.

Jenny – Fancy Jacks could make special D-Day ones, what sort of budget do we have for them?

About 150 people turned up last time the Beacon was lit but this was a Royal event, would a D-Day event have the same draw?

Clerk – Don't forget it is a weekday.

It is on a Thursday; we could have craft activities 7.30-8pm. The beacon will be lit at 9.45pm. We could have a few stalls. We don't need to charge for the pitch and we don't need a cut of the profits. Music or band? There was a choir at the vegetable show, they might sing? Groups could do displays? The Scouts might like to come along?

Clerk – The Scout leader is lighting the beacon.

David – Anyone prepared to take this on as a project?

Jenny – I will do what I can and review at the next meeting.

24/26. Winter Pressures Grant: A Grant from Broadland District Council Help Hub was applied for and Sonya was informed the bid was successful on 24th January. The grant was for blankets, hats, gloves and hot water bottles. The items purchased were taken by Cheryl to the Village Hall to have on display for anyone that needed them to take, free of charge.

Cheryl – They were very helpful in the office and Hug a mug. All of the items have nearly gone. There is a bit more money so we could purchase a few more items. I could put a poster up at the hairdressers. (Sonya to e-mail David the poster he will print it off for Cheryl). How did Sonya get on with the ones she held back for Homelea?

Sonya – I ordered the items on 24th Jan and not all of the items arrived in time before I went on holiday. Cheryl picked up the delayed items when they arrived @ 29th Jan, while I was away and I have been ill since I got back off holiday on 4th Feb. As the distribution is going so well at the Village Hall, we might not need Homelea to be a distributor.

Cheryl – I can pick the ones Sonya has held back for Homelea, on Monday and take them to Homelea.

24/27. Defibrillator: David – We have 2 defibrillators South of the railway crossings but none North of Lingwood. When discussing where we could have one, the Railway Station was suggested, so I spoke to Greater Anglia/Network Rail to see if we could put one there. They were very helpful and said that they would pay for one if it was agreed to put one there. They have had a site visit with the owner of the Railway house and it is moving along nicely. Hopefully there will be one North of the Railway crossing soon.

24/28. Galliford Try Social Fund: Galliford Try mentioned there was a social fund of up to £10,000 that we could apply for. Councillors decided to ask for a cycleway from Lodge Corner to Lingwood Lane, to link up with the proposed walk/horse/cycleway that is going to run along the new A47 when it is built. There was a query if Highways owned the land and if they would be ok with a cycleway being put on the verge between the Munnings site (Lodge Corner) and Lingwood Lane. The Clerk asked Highways, they own the land and said they have no objections. Galliford Try are trying to put a proposal together to beat the deadline. E-mail circulated to Councillors.

Rob from Galliford Try spoke about this in public forum and it sounds promising.

24/29. Highways & A47: The Post Office Close road name plate is nearly illegible. Dog mess is a big problem at the moment. The Keep Britain Tidy website, 'we're watching you' campaign might be worth taking a look at.

24/30. Finance: a) Payments received: a) Insurance claim for a new bus shelter £3641
b) BDC Winter pressures grant. £1075
b) Payments Authorised: i) S. Dickinson – Host presto, N. Plan Website £7.20 Jan to Feb. (Trf 7/2/24).
ii) HMRC Dec £39.17 + Jan £39.17 (chq's 2584, 2585).
iii) K. Monsey Cemetery grass Jan £140 (Trf 7/2/24).
iv) S. Dickinson Winter pressures Grant purchases so far £1,039.95 (Trf 7/2/24).
The Clerk requested a bank transfer for her payments on this occasion as the money is needed before the clerk will be well enough for a cheque to be signed. **Decision:** Unanimously approved.
v) Wicksteed – Millennium Green repairs £4683.94 inc. VAT (Trf 16/2/24).
vi) Beighton Builders – Village Sign repairs and re-install. £235

Clerk - I have asked them to fill the other hole where the time capsule was supposed to go and has now sunken, so the quote might increase a bit. **Decision:** It was resolved to pay the extra. This was an extra £5 and the new invoice is £240 + VAT. (Trf 14/2/24).

c) Norwich Road Bus shelter - Repairs to the shelter were unsuccessful so a claim was put into the insurer. The welder has not charged for his work. The insurance company chose the cheapest quote for the claim. Councillors chose from the quotes and the cheapest one was ordered. The insurance claim has been paid less the £400 excess fee. Request permission to pay Westcotec for the Bus shelter £4041 + VAT when the work is completed. **Decision:** It was resolved that the Clerk can pay this invoice when the work is completed.

d) Tree quotes Crown Tree Services £3,700 including removal of dead tree. £4,000-£4,100 including a new 3-4m tree.

Eden Tree Svs £4,500 including a new tree, size not specified, as big as he could get he said. David Robinson £ 165 removal of old tree and replace with new tree, 5 ft.

Decision: It was resolved to give the contract to Crown Tree Services including replacing the lime tree.

e) Cemetery grass cutting contract for 2024. K. Monsey 7.1% increase on last year. £95 initial cut then £75 per cut from then on – Weekly until October, then fortnightly until December.

Decision: It was resolved to keep with K. Monsey for the Cemetery grass cutting contract.

f) Millennium Green grass cutting contract 2024.

EAS increased the price by more than normal, £9.32 per cut bringing the price per cut to £87.02 = 12% increase. **Decision:** It was resolved to keep with EAS for the Millennium Green grass cutting contract.

g) Allotment hedge cutting quotes. To cut the hedge and clear the left hand car park - Crown Tree Services - £800, K. Monsey - £825. **Decision:** It was resolved to give the contract to Crown Tree Services.

h) Multi Use Games Area (MUGA) replacement lights quotes. One Company who quoted last time doesn't do them anymore and recommended the Company we chose to replace them last time. The Cost to replace all 4 lamps plus ignitors =£1826.40 + vat. Their previous quote Sent: 16 May 2022 was chosen as they were the cheapest but this was only to replace 1 lamp. To supply and replace 1 high level Lamp and ignitor =£704.85 + vat. They have said it might be better to replace with LED lamps but haven't sent this quote in yet. **Decision:** It was resolved to wait for the LED quote to come in before a decision is made.

*There being no further business the meeting closed at 20.58
Next meeting of the Parish Council is on 5th March 2024 at 7.30pm.*